

Justin S. Greene
Commissioner, District 1

Lisa Cacari Stone
Commissioner, District 2

Camilla Bustamante
Commissioner, District 3



Adam Fulton Johnson
Commissioner, District 4

Hank Hughes
Commissioner, District 5

Gregory S. Shaffer
County Manager

MEMORANDUM

DATE: March 24, 2025

TO: File

FROM: Bill Taylor, Procurement Manager, CPO *BT*

Via: Carlos Casias, Utilities Infrastructure Manager

RE: **Declaration of Emergency to Procure the Necessary Repairs to a Broken Water Line at 9 Rumble Rd in Santa Fe, New Mexico.**

ISSUE

On Wednesday March 12, 2025, the Public Works Department was notified that a 10-inch water main was hit and broken by an excavator that was operated by an outside Contractor. The water served over 195 customers and was flooding the streets. The outside Contractor refused to make the repairs stating that their utility locates did not show there was a main water line in the area they were excavating.

The Public Works Utility Infrastructure Manager contacted the County Procurement Manager to make a request for an emergency and to contact contractors to address the emergency conditions. Permission was given by the Procurement Manager.

Public Works was able to request the mobilization of Sub Surface Contracting, Inc on Wednesday to make the necessary repairs. The Contractor was able to isolate the cut-off, excavate and repair the line. Water was restored to the customers by Thursday, March 13, 2025.

DETERMINATION:

More than 195 resident County water customers were affected by the disconnection or water main shut-off. It is therefore the written determination of the County Procurement Manager to make the declaration of emergency for the repairs as there exists a threat to the public health, welfare and safety, pursuant to 13-1-127 Emergency Procurements.

Emergency Project Description:

Contractor: Sub Surface Contracting, LLC
27A Paseo De River
Santa Fe, New Mexico 87507
(505) 473-1000

Scope of Work: See attached cost breakdown for repairs.

Prepped pipe to install 2 10" Smith & Blair Couplings; flushed lines, checked for leaks in the connections.

TOTAL: **\$3,939.29, exclusive of NMGRT**

