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**SANTA FE**  
**BOARD OF COUNTY COMMISSIONERS**

**REGULAR MEETING**

**May 29, 2001**

Paul Duran, Chairman  
Paul Campos  
Javier Gonzales  
Jack Sullivan  
Marcos Trujillo

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This regular meeting of the Santa Fe Board of County Commissioners was called to order at approximately 10:40 a.m. by Chairman Paul Duran, in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

Roll Call preceded the Pledge of Allegiance and indicated the presence of a quorum as follows:

**Members Present:**

Commissioner Paul Duran, Chairman  
 Commissioner Marcos Trujillo  
 Commissioner Javier Gonzales  
 Commissioner Paul Campos  
 Commissioner Jack Sullivan

**Members Absent:**

None

**IV. APPROVAL OF THE AGENDA**

CHAIRMAN DURAN: I have a couple items I'd like to bring forward. And that would be item VIII. A. It's the presentation to Richard Lopez for the Employee of the Quarter. I have Ralph Jaramillo here and members of his staff and what I'd like to do is bring that presentation forward so that they could all go back to work. So if that's okay, I'd like to make that change, and there's another one. I think we should congratulate Stan Holden. His daughter had a baby. He's been up for four days, Stan? Two days. I can't believe a guy that looks so young could be grandfather. That's better than what I said earlier, right? And I was wondering if we could bring that item up and that would be item XI. D. 1 from the Fire Department and its discussion of the proposed joint powers agreement with the City of Santa Fe to create a regional emergency communications center.

Other than that, those are the changes I'd like to make. Any changes from the Commission? Sam?

SAM MONTROYA (County Manager): Mr. Chairman, there's a couple of items. Items IX. A. 4 is the Senior Services Advisory Board. We'd like to table that, Mr. Chairman, until the 12th of June. Also, Mr. Chairman, item XI. J. 1.a. and b. which is the executive session on the last page. We;d like to table that as well for today's meeting.

CHAIRMAN DURAN: Okay. So items, the two that I'm bringing forward would be right after the Approval of the Minutes and before Matters from the County Attorney, Steve Kopelman, item VI. Executive session. So I'd entertain a motion to accept the agenda as amended.

COMMISSIONER CAMPOS: So moved.

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: Any other questions or changes? 1938399

COMMISSIONER SULLIVAN: Mr. Chairman, we have two executive sessions, VI. A. and XI. J. 1. Are we tabling both executive sessions?

CHAIRMAN DURAN: No, just the one at the end of the meeting.

COMMISSIONER SULLIVAN: But we're still having one at the beginning of the meeting?

CHAIRMAN DURAN: Yes, sir.

COMMISSIONER SULLIVAN: Okay.

CHAIRMAN DURAN: Those in favor, signify by saying "aye."

[Unanimous] Opposed? Motion carries. [Commissioner Trujillo was not present for this action.]

#### V. APPROVAL OF MINUTES:

##### April 24, 2001

CHAIRMAN DURAN: Any changes to those minutes? If there's no changes, the chair will entertain a motion to accept the minutes of April 24, 2001.

COMMISSIONER CAMPOS: So moved.

CHAIRMAN DURAN: There's a motion. Is there a second?

COMMISSIONER SULLIVAN: Second.

CHAIRMAN DURAN: Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries. [Commissioner Gonzales abstained from this vote.]

##### April 26, 2001

CHAIRMAN DURAN: Any changes to those minutes? What's the pleasure of the Board?

COMMISSIONER GONZALES: Move to approve?

COMMISSIONER SULLIVAN: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? [Commissioner Gonzales abstained from this vote.]

#### VIII. A. PRESENTATION AND AWARDS

##### 1. Presentation of an award to Richard Lopez for the Employee of the Quarter

CHAIRMAN DURAN: Ralph, do you want to come up and make the presentation?

RALPH JARAMILLO (Deputy County Assessor): Thank you, Chairman Duran, other Commissioners. Good morning. The award of the Employee of the Quarter goes to Mr. Lopez. Being attached to the Assessor's staff of Santa Fe County, Richard is responsible for the training and supervision of assigned [inaudible] Richard analyzes the real estate market in order to determine fair market value for all assigned areas.

He performs [inaudible] residential, commercial, industrial, and special use properties. He also assists the public with day to day issues concerning valuation, assessments and property taxation. Richard has always been an exceptional employee. He takes the job seriously and can always be counted upon to do his work well and

beyond his normal responsibilities. He is a very dedicated employee and has given Santa Fe County 17 years and 9 months of service. Along with that he's accumulated 300-plus hours of annual sick leave for that time as well.

With that, I am pleased to present Richard Lopez with a Certificate of Appreciate for being the Employee of the Quarter and he will receive a day of administrative leave. Congratulations, Richard, and thank you for a job well done.

CHAIRMAN DURAN: Mr. Lopez, I'd like to just say that I've always felt that the County government is only as good as our employees and I appreciate all your hard work as well as the entire Commission and thank you.

## XI. STAFF AND ELECTED OFFICIALS ITEMS

### D. Fire Department

#### 1. Discussion of a proposed joint powers agreement with the City of Santa Fe to create a regional emergency communications center

STAN HOLDEN (Fire Chief): Mr. Chairman, thank you for your consideration in moving my item up. For the record, 8 pounds 5 ounces, 21 inches and the proposed name is Noah Koby. Mr. Chairman, I have some additional information, some updated information from the packet materials to distribute, so I'd like to do that quickly.

Mr. Chairman, what I have distributed is some updated materials that were originally distributed in the packet from the last Commission's administrative meeting. The joint powers agreement is now in its 13th revision. The latest changes simply reflect 69/31 percent proposed cost distribution between the City and the County. In addition, you also have an executive summary. The last executive summary that I submitted did not have the signatures of the City Fire Chief, the City Police Chief and myself and the County Sheriff and this document does.

Mr. Chairman, for the record, in 1999 a working group was formed at the instruction of the City Council and the County Commission through resolution to County and City staff that we explore the possibility of establishing a regional communications center. As a result of those instructions, this executive summary is being submitted officially to the Commission and to the City Council. In addition, we're also proposing the joint powers agreement that you have before you. Specifically, what we are asking for now from the Commission is to put together a work study session. Because of the cost involved, specifically of operating this regional emergency communications center, staff recommends that we study this a little bit more in detail than just before a regular Commission meeting, because I feel it's going to take at least an hour to two-hour discussion to make sure that the Commission really understands the fiscal impact that may be encountered by Santa Fe County in combing our regional communications centers.

It is the feeling of both City and County staff that this is the right thing to do. It does improve, our position is that it does improve communications with the public and between public safety agencies within Santa Fe County and the City of Santa Fe, and we feel that having a joint, operating a joint regional communications center will avail us to additional fundings at the federal and state levels that will help offset a major portion of the capital costs that we would envision. We would be impacted with as a result of combing our two current dispatch centers.

So with that, Mr. Chairman, in brief, I would stand for any questions and again, close by recommending that at some future point soon, that we have a work

1938401

SFC CLERK RECORDING 08/16/2004

study seSanta Fe Countyion scheduled through the County Manager so that we might discuss this in more detail.

CHAIRMAN DURAN: I have a question, Stan. So if there's an accident outside the county, where does the information, who does somebody call? And how does that get relayed to the appropriate department, whether the Sheriff or the Police?

CHIEF HOLDEN: Mr. Chairman, members of the Commission, right now, is someone is in the county and they are dialing from a cell phone, a 911 call the call should be routed to the primary PSAP, the public safety answering point. The primary public safety answering point in Santa Fe County is the City of Santa Fe Police Dispatch Center. At that point, the call is screened by a 911 call taker and a determination is made about where the location is, and then it's routed to the appropriate public safety agency. For instance, if it's a motor vehicle accident on 285 in Pojoaque, the call would then be routed to the Fire Department and to the Sheriff's Department, and then potentially also to Pojoaque Tribal Police.

In a regional communications center all that communication would happen within one center. It would not be distributed to different centers.

CHAIRMAN DURAN: So someone would call our regional dispatch center or the 911 call would get transferred over to the regional communications center and from there the appropriate department would be called whether it was an accident or they needed an ambulance.

CHIEF HOLDEN: Mr. Chairman, members of the Commission, that's correct. It reduces the number of transfers that the call has to be displaced. The one call would come into the primary PSAP center, the regional emergency communications center, exactly the same center. And then from there, all the appropriate agencies would be notified and would be dispatched immediately. Today, what happens is one agency is dispatched and then the call is transferred to another agency, and then the call is transferred to the next agency. So although the caller doesn't realize this because they're speaking to the original 911 call taker, what's happening is that there are delays in each step of the process because the call has to be transferred from that 911 call taker to the primary agency and then it goes to the next agencies. So there are inherent delays that are set up within the organization as it exists today. We're hoping to alleviate all those delays.

CHAIRMAN DURAN: Well in a nutshell, how much more, what kind of impact is this going to have on our general fund?

CHIEF HOLDEN: Mr. Chairman, members of the Commission, we've prepared a County fiscal impact report that also includes some information that was provided by the City and as a result of what we see today and what we have discussed previously with the Commission in budget meetings, we would need to increase our base salaries for our dispatchers that we currently have with the Sheriff's Department. The disparity in our current salaries between County Sheriff's dispatchers and the City of Santa Fe is about \$11,500 per employee right now on average.

As a result of having to increase that base salary so that all the dispatchers in the center will paid on average the same salary, we would be looking as a County at an increase of about \$350,000, which is a significant increase, but it's something that we have realized as a County for some time and the Commission realizes as well during the budget hearings this year that we're behind in our salary schedule for our dispatchers and we need to make up some of that ground.

The real efficiencies to be gained in operating a dispatch center is an economy of scale associated with the overall workload in that facility. Because staffing is obviously the most expensive piece of the operation, the dispatchers themselves, the only way that we can really envision having long term economic savings is secondary

to capping the impact of additional increases in the numbers of dispatchers in the centers. So we think based on the information that we have from other counties and cities that have gone to regional concept dispatch centers, including San Juan County and Dona Ana County and Bernalillo County that we can at some point over a four to five-year period of time see about a 20 percent overall savings as a result of consolidating the dispatch centers.

Again, that is in the fiscal impact report. The fiscal impact report is exactly what I would like to spend more time with the Commission discussing in detail so that we are all on the same page and the same understanding before we proceed forward with the joint powers agreement with the City.

COMMISSIONER TRUJILLO: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER TRUJILLO: Immediately, Stan, we pay \$10,000 to the City of Española or Rio Arriba to do some respond joint powers agreement in the northern part of the county. Is that right? There's \$10,000 that we pay in the area of emergency response to the northern part of the county.

CHIEF HOLDEN: Mr. Chairman, Commissioner Trujillo, historically yes, that's been true but for the last two fiscal years we have not paid any additional funds to the Espanola Hospital ambulance service to provide those services, but we are in a current agreement with the City of Espanola and Rio Arriba County to provide some dispatch services in the northern part of the county. That dispatch center is a regional dispatch center as well, the City of Espanola and Rio Arriba County, and it covers a small portion in the very northern part of Santa Fe County as well.

COMMISSIONER TRUJILLO: So the result of saving \$10,000 is due to the regional communication concept, right?

CHIEF HOLDEN: Mr. Chairman, Commissioner Trujillo, that's correct. The regional concept about the way we provide services today in the Fire Department for EMS, fire, rescue services, is all based on the same concept that we're proposing for the dispatch center which leads to better efficiency in the way we do provide our emergency services. And again, the concept is based on not specifically geographic boundaries but on providing the quickest and fastest resource, the public safety resource to the citizen at the time the emergency occurs without regard to geographic boundaries.

CHAIRMAN DURAN: Any other questions of Stan? Steve.

STEVE KOPELMAN (County Attorney): Thank you, Mr. Chairman. Just real quickly, this is a process that took many years. It took, I believe three or four years. The Fire Chief, the County Fire Chief, the City Fire Chief, the Sheriff and the City Police Chief have all been involved in the process and their representatives. They've reached this agreement. The County and City Attorney have been involved and we've all pretty much signed off on the concept. So it's been a long work in process and I just wanted to bring up the fact that that was the track record and the history behind this. There's been a lot of work put in and a lot of time and effort.

COMMISSIONER SULLIVAN: Mr. Chairman, are we going to set up a time for that or will that be in advance of the next session. I have some questions on it. It was brought up at the last meeting and those questions that I had are in the minutes that we have just approved so I don't want to reiterate those questions and I think we can bring them up at this seSanta Fe Countyion.

CHAIRMAN DURAN: Do you have any idea when you might want to do that, Stan?

CHIEF HOLDEN: Mr. Chairman, as soon as possible. I wouldn't classify it as time is of the essence but right now we have a \$280,000 grant from the state E-911 division of the Department of Finance that we pretty much have secured as

1938403

SFC CLERK RECORDING 08/16/2004

a result of the work that we've done thus far. But in addition to that, we believe there's another \$280,000 that we stand to gain with this next budget year if in fact we can get this joint powers agreement worked out. We believe we can get that money. In addition, there are federal monies that the sooner that we get the joint powers agreement signed and we have the district board, the district board is the board that will oversee and direct the operation of the regional communications center and then report back respectively to our Commission and to the City Council, With the establishment of that district board then we can begin to apply for federal grants as well.

So time is not necessarily of the essence, but it is important that we get this completed as rapidly as possible.

CHAIRMAN DURAN: Stan, so would you say that it's an hour or two-hour discussion amongst the Commissioners and you department?

CHIEF HOLDEN: Mr. Chairman, I would estimate that it would be at a minimum of an hour, probably more like two hours.

CHAIRMAN DURAN: Why don't we have a brown bag lunch some time? Would that work with everybody? I think to take a couple hours out of the County Commission meeting isn't the best use of our time and I really want to try and make sure that we don't continue having these meetings that go on and on for days and days. So why don't you talk to Sam and see if you can figure out some kind of a brown bag lunch that we could have here in the chambers. We can publish it as a meeting of the County Commission and we all have to have lunch so it basically just takes an hour out of our schedules.

CHIEF HOLDEN: Mr. Chairman, I'd be happy to coordinate that effort with the County Manager.

CHAIRMAN DURAN: Does that sound okay?

COMMISSIONER TRUJILLO: That sounds fine.

COMMISSIONER SULLIVAN: That's fine with me, Mr. Chairman. Those questions that I had my the way are on page 99 of the minutes.

CHAIRMAN DURAN: Can you make note of that, Stan?

CHIEF HOLDEN: Mr. Chairman, we will. Thank you.

CHAIRMAN DURAN: Okay, well thank you very much and why don't you take a nap before you hit the road and go back home.

CHIEF HOLDEN: Again, thank you, Mr. Chairman. I appreciate your consideration. Thank you, Commission.

## VI. MATTERS FROM THE COUNTY ATTORNEY

### A. Executive Session

#### 1. Discussion of pending or threatened litigation

Commissioner Trujillo moved to go into executive session pursuant to NMSA Section 10-15-1 (1) to discuss the matters delineated above. Commissioner Campos seconded the motion which passed upon unanimous roll call vote with Chairman Duran and Commissioners Campos, Gonzales and Sullivan all voting in the affirmative.

[The Commission met in executive session from 11:05-11:25.]

Commissioner Trujillo moved to come out of executive session having discussed only the matters outlined in the agenda, and Commissioner Campos. The motion passed by unanimous voice vote.

1938404

CHAIRMAN DURAN: Sam, help me find the City's budget for the Caja del Rio facility. We're going to bring them up forward so they can -- is that number one or two? If it's okay with the Commission we'll bring item XI. E. 2 forward for discussion. The chair will entertain a motion to do so.

COMMISSIONER CAMPOS: So moved.

COMMISSIONER TRUJILLO: Second, Mr. Chairman.

CHAIRMAN DURAN: Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.

XI. E. Public Works Department

2. Request approval of the Santa Fe Solid Waste Agency budget for 2001/2002

JIMMY RIVERA (Solid Waste Agency Director): Honorable chair, members of the Commission, allow me to first apologize for not being as prepared. I thought we were going to just go through with the regular County budget and be included in the items. Give me a minute to compose myself.

The bulk of our increases at the Caja del Rio--

CHAIRMAN DURAN: James, do you need to be part of this presentation?

JAMES LUJAN (Public Works Director): It doesn't come from my department. It's just basically run through you to approve the budget.

MR. RIVERA: Again, the majority of our budget increases are going to be in the area of professional services and the last joint powers board meeting, staff recommended a line items of \$100,000 for legal representation for the agency which was adjusted to \$50,000. Our total budget proposed for equipment replacement items is \$375,890.

CHAIRMAN DURAN: So Jimmy, this is the budget that we approved at the last--

MR. RIVERA: That's correct. At the last joint powers board meeting.

CHAIRMAN DURAN: So this Board actually has no, we either accept it or reject it?

MR. RIVERA: That is correct sir.

CHAIRMAN DURAN: Well for those of you who weren't there, it was Campos, Sullivan and myself, right?

MR. RIVERA: Yes. If I could add, honorable chair, in addition to the changes that were made at the board meeting we added an additional line item to refund, if you will, to the City and the County. We are currently anticipating a refund of \$400,000, at \$200,000 to each agency or entity, City and County. That has been the only other change.

CHAIRMAN DURAN: And what is that?

MR. RIVERA: That's excess funds that we have accumulated over the years.

CHAIRMAN DURAN: And we approved that at the Solid Waste?

MR. RIVERA: We approved the line item.

CHAIRMAN DURAN: We did?

MR. RIVERA: Yes sir.

COMMISSIONER TRUJILLO: These are operations monies?

MR. RIVERA: These are monies, we have reserve accounts, Commissioner, that are set aside for mandated issues by the EPA and the NMED. In



addition to that we have reserved funds for equipment replacement, closure, land fill gas extraction system, and these are excess revenues that will be given back to our parent agencies.

MR. MONTOYA: Mr. Chairman, just a quick question. Is the \$400,000 for refund, is that under the other uses category?

MR. RIVERA: It is a newly formed line item and I understand it is going to be like an other item.

CHAIRMAN DURAN: So Mr. Rivera, under the existing joint powers agreement, that \$400,000 will be split 50/50. Is that correct?

MR. RIVERA: That is correct.

CHAIRMAN DURAN: Okay. So there's another \$200,000 for you, Sam.

MR. MONTOYA: Thank you, Mr. Chairman.

CHAIRMAN DURAN: That's reason enough to approve it to me.

COMMISSIONER SULLIVAN: One question, Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: It says the budget was brought before the City Council on May 23. Did they approve it?

MR. RIVERA: Yes sir. It has been approved by the City Council.

COMMISSIONER SULLIVAN: Okay. So this is the last stop for you.

MR. RIVERA: This is our final hurdle.

CHAIRMAN DURAN: Okay. Move for approval, Mr. Chairman.

COMMISSIONER TRUJILLO: Second, Mr. Chairman.

CHAIRMAN DURAN: Okay. There's a motion and a second. Jimmy, I just have one question. When would that money be available?

MR. RIVERA: July 1.

CHAIRMAN DURAN: Okay. Any further questions?

COMMISSIONER SULLIVAN: Not too anxious, are we?

CHAIRMAN DURAN: Check's in the mail. Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries. [Commissioner Gonzales was not present for this action.]

MR. MONTOYA: Mr. Chairman, just a point of information for the Commission, the retired and senior volunteers have invited the Commission to attend a banquet at Sweeney Center to begin at 11:30, Mr. Chairman, and just wanted to remind the Commission that you're invited to participate.

COMMISSIONER TRUJILLO: It's 11:30.

COMMISSIONER CAMPOS: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Campos.

COMMISSIONER CAMPOS: I would like to move forward with the presentations and awards to get members of the public who are here and waiting out of here before lunch if possible. We could do consent and other things after, I believe.

CHAIRMAN DURAN: Okay, so which items do you want to bring forward?

COMMISSIONER CAMPOS: That would be VIII. B., C., and D, IX, A. 1, 2, and 3. I think those are the ones that involve most of the public issues.

CHAIRMAN DURAN: Okay, I don't have a problem with that. One of us is going to need to go to the Senior Citizen's Center though because there is a place in our agenda for someone from the Commission to give a little speech of some sort.

COMMISSIONER TRUJILLO: Do you want me to do it?

CHAIRMAN DURAN: Is Commissioner Gonzales still here? And that's scheduled for 11:55 so why don't I leave here about 15 till. So you guys can continue and I'll come right back. So what was your suggestion?

COMMISSIONER CAMPOS: Go forward with items VIII. A, B, C and IX. A, 1, 2, and 3, so we can get most of the members of the public who are here out of here before lunch so we can--

CHAIRMAN DURAN: Okay. That sounds fine. Is that okay with the rest of you?

**VIII. B. Quarterly report by the Maternal and Child Health Planning Council**

WHITNEY ROBBINS: Mr. Chairman, Commissioners, thank you, Commissioner Campos for moving this. Before I give my report, which you have in written form along with a report from the Community Infant Project, I just wanted to make note that the National Defense Fund has established a National Awareness Day called Stand for Children on Friday, June 1 and here in Santa Fe the Santa Fe Children's Museum is going to host some festivities for that.

Over the past few months, since we last presented to you, the MCH Council and its subcommittees in particular have increased their activities. We've met with all members of the Board of County Commission to update on planned activities and the Council has begun to develop our required plan update for the State Department of Health for the years 2002 through 2006. We've scheduled three retreats which are planned for the entire Council as part of this process, and they'll take place on June 14, August 31, and November 8.

With funding from St. Vincent's Community Services Network, and in collaboration with the Santa Fe County Health Planning Commission, DWI Planning Council, County Health Office and CAP, the MCH Council will conduct a series of bi-lingual focus groups throughout rural Santa Fe County led by contractor Ron Hale over the next few months. The information gained will not only assist us in developing our four-year MCH plan but will help the other collaborators in their future efforts as well.

Edy Powers and I attended the Community Health Improvement workshop at St. Vincent Hospital and April 30. The MCH Council may partner with Women's Health Services Family Care and Counselling Center in integrating and coordinating and strengthening linkages between activities and programs that serve women, children and families under a DHHS Office of Women's Health grant to establish a community center of excellence in women's health in Santa Fe County.

Other partners in this initiative would include the American College of Women's Health Physicians, the Santa Fe Community College Developmental Studies Division Woman in Transition program, St. Vincent Hospital, Santa Fe Advocates Family Advocacy Center, and La Familia Medical Center. Since the MCH Council has gone to a quarterly meeting schedule, the executive committee and our four working subcommittees now meet every month, and I'm going to give you a brief synopsis of what these subcommittees have been doing.

The Healthy Moms, Healthy Babies subcommittee meets at La Familia every month, where we are continuing to work developing a best practice model for perinatal care in Santa Fe County, which is based on the successful efforts of numerous providers. We've been developing a survey and questionnaires will go out within the next few weeks to all providers of perinatal care in the county to determine what services they offer, how, to whom, and where gaps in access and care may exist.

1938407

SFC CLERK RECORDING 08/16/2004

The Child Wellness subcommittee is in the process of developing a line through the Santa Fe Community College for early childcare resource and referral. The adolescent subcommittee of the Council has contracted with 12 teens trained in facilitation skills by Santa Fe Community College to conduct at least five, perhaps seven focus groups with adolescents throughout Santa Fe County between April and June. This is underway. This information will be used in formulating our plan and will also assist the Health Planning Commission in their planning for adolescent health care. An epidemiologist with the New Mexico Department of Health has assisted in gathering statistics for the adolescent subcommittee and has offered to continue to help the Council as our plan is developed.

The community outreach subcommittee has held community resource mapping and networking meetings. As Ron Hale so aptly stated in a recent e-mail, between MCH's assessment activities and those of the United Way, the City's Children and Youth Planning efforts among others, we're going to be the most assessed, most planned community in America. It is essential therefore, that we all collaborate both in obtaining information and sharing it with each other.

The Community Infant Project continues to grow to meet the demand in the county for the infant-parent mental health home visitation counselling services, and they are going to speak to you when I'm through, the staff. Two new staff members have joined the team since the fall. During the last weeks of April, 15 new referrals were received. Funding, \$45,000 worth of funding has been obtained from the Frost Foundation for 2001/2002 to fund an additional staff member for the Community Infant project as well as to continue the community trainings. And thanks to Frost, four infant mental health trainings are being held this spring. In February, over 200 people, including physicians and other personnel from St. Vincents and the community attended a two-day series of workshops entitled "Your amazing newborn" at the hospital, presented by Dr. Marshall Crouse.

And finally the development of a formal evaluation protocol will soon be completed by Pam Burnham, PhD, so that this Community Infant project, its steering committee's overall program and delivery of service to clients can be appropriated evaluated on an ongoing basis. As this is my last presentation to you as MCH Council Chair, I would like to thank you all very much for your ongoing interest in and support of the important work of the Maternal Child Health Council.

CHAIRMAN DURAN: Thank you, Whitney. Are there any questions of Whitney? Thank you very much.

MS. ROBBINS: I'd like to present Kathleen Beneke who is going to talk more about the Community Infant project.

KATHLEEN BENEKE: Mr. Chairman and Commissioners, this is the third time I've been up here to give you an evaluation and an update on the project and again, I would really like to thank each and every one of you on behalf of the Community Infant project for supporting this much needed project in Santa Fe County. So I would like to say that up front.

You do have a hand-out and I just wanted to give you some updates on some numbers that from the inception, October 1, 1999 until April 30 of this year, we have served 63 families. And that includes the Community Infant project here in Santa Fe and Las Cumbres Learning Center in Espanola who sees our northern Santa Fe County families.

You do have a hand-out and I just wanted to give you some updates on some numbers that from the inception, October 1, 1999 until April 30 of this year, we have served 63 families. And that includes the Community Infant project here in Santa Fe and Las

1938408

SFC CLERK RECORDING 08/16/2004

Cumbres Learning Center in Espanola who sees our northern Santa Fe County families. The number of families currently being served total is 37. Number of families discharged is 25 and that includes people who have finished the project. A majority of those families either moved or decided to no longer be involved with the program. Number of referrals that we have received from the inception have been 147 referrals. In a lot of those referrals we go out, we assess to see if this project is the right program for them to be in. Sometimes it's not; sometimes we make other referrals, and because our program is voluntary, sometimes a family chooses not to be involved with us.

On the next page is the source of referrals and I won't go through that because it's quite a lengthy list, but those are the people who are making referrals to us here in the community. The reason for referrals is all referrals were concerned about the relationship between infant and parent. Some of the reasons were maternal drug and alcohol use, single parent living alone, feeling overwhelmed with no family support, maternal depression, a history of past abuse with other children, maternal anxiety and overwhelming fear, domestic violence, and past physical, sexual or emotional abuse of the parents that then hindered their ability to be able to parent their child effectively. And family stressors that hinder adequate bonding and attachment with the infant.

We have done numerous presentations in the community and all of the referral sources we have listed we have done presentations to. Deborah Harris, who is the mental health coordinator at Las Cumbres Learning Center, who also does our supervision, and she couldn't be here today. She had another appointment so she really wanted me to say that. But Deborah and I went to the First Judicial District Court, Family Court Division and did a presentation to judges, lawyers and mediators. And Las Cumbres has also done presentation to the Rio Arriba County MCH, also Office of Child Development, CYFD and Prevention and Intervention with CYFD.

Some of my staff is here. Troy Fernandez, who had been here this morning had to leave. He had a client at 11:30. Isela Chavez, who is also a staff member, couldn't be here this morning. But Kim Meinke is here, and Janet Garcia and we really have a very good staff. I think Kim wanted to say one thing about domestic violence. Do you have any questions so far of me.

CHAIRMAN DURAN: No. I think you're doing a great job.

MS. BENEKE: Thank you. We really appreciate the support. And I really feel like the people in the community agencies, social workers, counselors, are really becoming more aware of this program and that's why I think we're getting more and more referrals now. I think it just takes time so we really appreciate your patience and your continued funding with this program because I do feel it's an important program here for Santa Fe County. And Kim just had one thing to say about the domestic violence issue.

KIM MEINKE: Thank you, Mr. Chairman and Commissioners. I was asked to just give you a brief little scenario because one of the things that we have found, I've been working for seven months for the Community Infant project, and my history as a counselor and therapist has been with abused children, especially sexually abused children, and children that come from domestic violence families. In the seven months I've been here we've noticed a remarkable decline in the domestic violence situations with our mothers and that is according to their words, very specifically based on their relationships with their babies.

In the past what I have seen are particularly mothers who are not able to recognize the effects of domestic violence until their children are in school and the school personnel are reporting problems. We now have mothers with babies as young as one and two months old, even a pregnant mom, who through our intervention and education have come back to us stating that they recognize the signs of stress and violence in their home, are now longer willing to tolerate those relationships, and four

out of five of our moms have ended those kinds of relationships. That's, I thought a pretty remarkable thing to happen in such a short period of time, and again, they all said it was specifically because of their attachment to their children and their desire to protect them. So thank you.

COMMISSIONER TRUJILLO: Thank you very much.

MS. MEINKE: Any questions?

COMMISSIONER SULLIVAN: Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Sullivan.

COMMISSIONER SULLIVAN: When I had the opportunity to visit with you all and appreciate the time you took to update me on the program, the issue that seemed to be the largest one is one that seems to permeate all of our community providers and that is getting the word out. I was just trying to think how the County could help with that. I don't know, first of all, do you have any type of a web page or web site that any of your potential clients can access?

MS. MEINKE: Not at this time but maybe Kathleen could address this more effectively at this time.

MS. BENEKE: No, we don't have a web page. Usually how we get referrals is the agencies that are listed. There's a person there who is seeing this family, recognizes a need, talks the family about our program, calls us and then we call the family. So we don't have a web page yet.

COMMISSIONER SULLIVAN: Well, let me make a suggestion to give Sam more work now, now that he's stepped out of the room. During our budget hearings, Commissioner Gonzales made a point and the Commission agreed with him to improve our web capabilities and as I recall we put additional money in there to do that. And I'm wondering if again, getting the word out. Some communities for example, put notices in water bills. Our water company only serves about 250 services so that wouldn't get very far. But I'm thinking, we have other community service organizations that have this same problem.

I'm thinking if we were able to expand the County's website to have a variety of these issues located where they could get additional information on the web site, whether it's domestic violence, whether it's maternal child health, any questions and then get into a subscreen and you pick out the information on that. If you then have a web site, you can link that to the particular organization's web site. I think as much money as the County is administering and spending on these programs and well spent of course, we need a little more publicity. And not just for the purpose of publicity, but you understand what I'm saying. We need more communication to the potential clientele who exist out there who need those services and one suggestion I recall making was that perhaps if you talk with some of the alternative health providers, not doctors but others who would give you referrals.

But I think the County has a role here that we can play. Commissioner Gonzales, do you think that might fit into the website?

COMMISSIONER GONZALES: Absolutely, and in fact when we had this discussion with the Community Infant project earlier in the year I think we had talked a little bit about trying to use the web site, in terms of bringing out more awareness and more participation from our community. So I think it fits right in line, I think with the goals that we're wanting to achieve through more communication with the community and I know that the MIS staff is just looking for more things to do so we'll just accommodate them.

MS. BENEKE: Okay. So what would be the next step? Contacting you?

COMMISSIONER GONZALES: I think the next step would be to work with possibly Terry Brunner of the Commissioners' office to begin the coordination of what to put on the web site and he can coordinate internally.

COMMISSIONER TRUJILLO: Commissioner Gonzales, coupled with the prolific network that you have now, I think that the web site would be an asset, a positive attribute to make this program available to the community. Granted, that not everybody out there that uses the resources has access to automated hardware. But I bet the prolific network that exists now through word of mouth or whatever it is, is sufficient enough to do that, coupled with the automated benefits.

MS. BENEKE: Absolutely. Thank you. Any other questions?

COMMISSIONER CAMPOS: Thank you very much.

COMMISSIONER GONZALES: Just a final question real quick before they leave. I'm not sure if Katherine or Sam is around. Have you been notified by the County in terms of reauthorization of funding for the Community Infant project? Okay, so everyone's comfortable. Great.

#### VIII. C. Certificates of Appreciation given to the outgoing Health Planning Commissioners

COMMISSIONER TRUJILLO: This is in appreciation, in recognition, presented to Whitney Robbins, Santa Fe County Health Planning Commission, to Dolly Lujan, and to Cris Rael.

VIRGINIA VIGIL (Policy Analyst): That's correct. Cris Rael and Dolly Lujan couldn't be here today. They were scheduled for a previous BCC and this agenda item got moved to today and their schedules weren't able to accommodate it. They will be here for a future meeting. I think it's really significant that Whitney Robbins is here today to present her MCH, because we really would like to recognize her hard work and contribution. As you know, by the resolution that established the Health Planning Commission, there were 11 members and three of them are outgoing. Whitney provided exemplary community service by her active participation in public hearings, regular meetings, subcommittee meetings and work products that were created by the Health Planning Commission.

In the past two years, she along with the other Commissioners have attended meetings at different community centers throughout Santa Fe County. Locations such as Rio en Medio, La Cienega, Edgewood, Eldorado, El Rancho, communities sites throughout the entire circumference of the county. Each one of these commissioners have unselfishly provided not only the value of their expertise but the resourcefulness of their individual experiences, and Whitney Robbins experience is really one that the Health Planning Commission valued. From Maternal Child and Health, she contributed many hours. To the work of the rural and the adolescent health subcommittees, those committees have produced a memorandum of agreement with St. Vincents that will collaborate with Maternal Child Health to provide for rural outreach on health issues by organizing focus groups in our community. The rural health subcommittee also collaborated with the County Public Health Office to advertise and promote Medicaid registration, a limited level, but one that they want to build on.

Ms. Robbins worked with the adolescent subcommittee by interviewing adolescent health providers to produce the executive summary that was presented to you this last year and she coordinated with the Community Infant project and was successful in bringing a presentation to the Health Planning Commission to address community collaborations for the Vera Victory projects from the director and staff, a 20-year successful program in Boulder, Colorado. As staff and on behalf of Vera, our

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Health Planning Commissioners would like to recognize Whitney Robbins with a Certificate of Appreciation which you have prepared for her today.

COMMISSIONER TRUJILLO: Thank you, Virginia. Thank you, Whitney, for the great job you're doing.

**VIII. D. Presentation by the black tar heroin prevention steering committee regarding the initiatives of black tar heroin in northern Santa Fe County and Rio Arriba County**

ROBERT ANAYA (CHEDD Director): I'd just like to briefly take this opportunity to welcome Mr. Michael Koop, Loren Rikel from Rio Arriba Family Care Network and Mr. Harry Montoya from Hands Across Cultures and say that you yourself, Mr. Chairman, have been very involved in this initiative and working with southern Rio Arriba County and northern Santa Fe County on black tar heroin prevention issues as well as Mr. Rudy Garcia. And with that, Mr. Chairman, I defer to these individuals to give a presentation.

HARRY MONTOYA: Morning, Mr. Chairman, members of the Commission. My name is Harry Montoya. I work with Hands Across Cultures and seeing it's the noon hour, we have about six minutes, we'll get done with this thing as quickly as we possibly can. I'd like to just give you an update on this overall project and Commissioner Trujillo, Mr. Chairman, as you have been well involved and aware of what's going on, it would be good to maybe just give you an update as to where we are. Again, just a reminder that this is a work group that's working with an appropriation of about \$690,000 that was given to this region through the Department of Health, Behavioral Health Services Division by a special appropriation that Senator Pete Domenici was able to obtain from the Department of Health and Human Services in Washington.

To date there's been about 17 different meetings that have been held throughout the county. Over 200 people have been involved. The gamut includes priests, pastors, social workers, law enforcement folks as well as lay people who are being affected by this scourge of black tar heroin and drug abuse in the area and just a note that I would caution and hopefully make aware that there are drug legalizers out there that are trying to also influence the way that we feel that things need to be done which are counterproductive in terms of the initiatives that we are working on.

Sharing needles, methadone maintenance programs may have the place in certain areas, but to have these type of programs all out is totally counterproductive to the work that we would be doing as well as heroin maintenance programs. Just briefly, Michael has a handout in terms of the focus groups I'm reading. I'm just going to highlight a couple of perceptions that are out there in terms of people's views. One is that we are burying too many people because of drugs. In terms of whether the community is in denial or not, we are towns looking for community and we are in crisis and there is no real sense of hope.

And how do you help a child in prevention mode when this child goes home to needles that are sitting on top of the table. And then the other thing that in terms of there's nothing to do and nobody cares anyway, so we just get high. Those are some of just the brief comments and you have the full summary there that at your leisure if you would take a look at it. There are some things that we are doing as well and the three main domains that we are talking about are community, family, and individual in terms of the three components that we are working on in terms of program development, and Mike will talk about that.

MICHAEL KOOP: Thank you, Mr. Chairman and Commissioners, I'd like to just provide a very brief overview of what this project really consists of. This was put together by a steering committee, of which you have staff represented on this steering committee, as well as eight northern indian pueblos, the County Commission in Rio Arriba has a staff member on this, the Santa Fe community partnership and Hands Across Cultures are both participating members on this as well as the Health Department and the District Two Health Department as well. This project really does, as Harry indicated, cover three areas: individual youth, family initiatives, and community based initiatives. All of these programs were designed to be the most rigorous, best evaluated programs of their kind, at least in the state, if not in the country. They're being implemented as pilot projects across three sites: a local Santa Fe site, a site in the Pojoaque Espanola area, and a site Eight Northern.

So each of those sites will have 30 mentoring, 30 youth who are mentored in a high risk mentoring project that's well targeted with highly trained and skilled mentors, volunteers mentors from the community. So there will be a total of 90 youth receiving a very effective mentoring project based on the latest research about what works to prevent drug use among high risk youth. And then an additional 30 families in each of those three areas will receive a home-based, case management training project, parent training project to help families who right now seem to really fall through the cracks. These are families who are on the edge of the illegal drug problem. There may be a family member who is using or a couple of family members who are in treatment, or they have a family member who is coming out of jail, but they are going to be very high risk families with children who are obviously exposed to the drug culture.

So this is a very intensive focus project designed to work with those families. And again, 30 in Santa Fe, 30 in the Espanola area, and 30 at Eight Northern. The providers who are associated with this and doing the direct service delivery include Hands Across Cultures, the Santa Fe Community Partnership, St. Francis Academy in the Espanola area and Youth Shelters and Family Services here in Santa Fe, as well as the Eight Northern Behavioral Health Services Office. So those are the five providers who are doing these programs for families and for youth.

There will be an extensive network to refer the appropriate kids in the appropriate families to these services that is working with law enforcement, courts, schools, clergy, and other appropriate referral sources where these families and youth are somehow already involved in the system or have come to the attention of law enforcement or disciplinarians in the schools. Those kinds of kids who are beginning to get in trouble in the school system will be referred to the youth mentoring components of this project.

Then in addition, the steering committee which is ongoing and includes your representatives here, staff representatives, has a number of initiatives it is doing, including a media campaign which will blanket the two-county area and Eight Northern with pro-family messages, positive messages about ignoring drug use and really succeeding as families and as individuals without drugs. It will include a series of community based events that your staff will be directing to mobilize members of the community to engage in drug-free and alcohol-free activities, very pro-social activities. To clean up their neighborhoods and we're hoping then finally to engage in a serious of policy dialogues through the Health Planning Commissions in both counties and at Eight Northern, with the DWI Councils, with the MCH Councils, and of course the County Commissions to really identify ways that we can work across the region to figure out ways to decrease the likelihood of illegal drug use in this area.

So that's kind of a snapshot of the big picture of the project. I have a little handout which Mr. Montoya will distribute and now Ms. Rikel will really tell you about the role of the governing bodies in this initiative. Thank you.



COMMISSIONER TRUJILLO: I have a question for you. This is a preventive program, right?

MR. KOOP: Yes.

COMMISSIONER TRUJILLO: How do you separate, you're talking about the environment and going back to needles on the tables. How do you separate treatment and prevention? Because you have to deal with the root cause of the problem and that's part of the treatment efforts. So how are you dealing with that?

MR. KOOP: As a prevention initiative, it will work with families that may be experiencing drug use, but it's target will be the kids in these families, and it will do it through really working with the family to create positive ways of dealing stress, positive ways of dealing with one another, more successful ways of accessing resources in the community and developing healthy behaviors instead of automatically turning to drug use when they're under stress. So its prevention focus will be on the kids in these families to try to create, even if drug use is occurring, to nonetheless try to create a supportive environment for the children so that they can end up choosing to not use drugs.

And of course in the youth area, it will be working with kids who do not yet have an addiction, but they're close to the drug world. They're beginning to experiment with other illegal substances. Any kid or family needing treatment will be referred to an appropriate treatment source. But the program itself is preventative in nature.

LOREN RIKEL: Thank you Commissioners for hearing me. I'm Loren Rikel from Rio Arriba County. I'm the County's director of Health and Human Services and I also serve as the director of the County's health planning council, which is the Rio Arriba Family Care Network. I hope a little bit of what I say will answer Mr. Trujillo's question..

What is the role of County government in terms of preventing more deaths or addiction to black tar heroin? One of the reasons that the Rio Arriba County government is so involved in this effort is because we realize that if you target prevention at kids and kids are going home and seeing needles on the table, to some degree you're not going to be successful. If we want to make our community safe, we're got to somehow place the burden back on adults to create a community that is safe for children to live in and that is drug-free. And some of the ways that you do that are by changing your built environment and there's a number of different facets to that. One has to do with the broken windows theory, where some researchers went out, they broke some windows and they compared the community with the broken windows, the crime rates in the community and the drug use to a community that did not have broken windows and found that the windows acted as a signal to people that it was all right not to follow social norms or rules.

Another issue is changing social norms, which counties can play, and elected representatives can play a big role in. That has to do with looking at the threshold levels of what people consider a problem. One of the things that we're confronting in Rio Arriba is now that we have a lot of deaths from heroin, heroin is considered to be a problem, but we've been suffering from millions of dollars in hospital bills, in detention costs, caused by drug abuse for many years before the deaths skyrocketed. So lowering that level of what is considered to be a problem really changes your community.

If people consider it a problem to see a lot of people congregating at the liquor store, possibly doing drugs and other things that are illegal, as opposed to it's not a problem until people are murdered or die of overdoses, then I think that will change how the community responds to heroin addiction.

What we've really been looking at is in Rio Arriba, we're facing epidemic levels of drug overdose deaths. The levels in Santa Fe County are not yet epidemic, but because these deaths are all occurring in the Espanola Valley area, which includes northern Santa Fe County and southern Rio Arriba County, our Counties really need to be working together on the solution. We're crossing jurisdictional boundaries. So whenever we're talking about health care and law enforcement, for us St. Vincents and the providers in Santa Fe are a part of the solution, as is the Santa Fe County Sheriff's Department and the courts in Santa Fe. And so what Rio Arriba is, what the local governments are really working on here is the community mobilization piece. And that's got to be done differently in different counties.

Santa Fe is probably a lot more urban than Rio Arriba County and so how we go about getting out there, communicating with our public and really mobilizing the public the same way you might a neighborhood watch group to do something about the drug problems in their communities will vary between the communities and so as part of our MOA, what we have are representatives of Eight Northern Indian Pueblos who are also affected by this problem. Santa Fe County and Rio Arriba County, as well as Santa Fe County's Health Planning Commission, Rio Arriba Family Care Network, which is our health planning Commission, and the two partnerships, Hands Across Cultures and Santa Fe Community Partnership, that are involved with a large part of the prevention activities, as well as the Department of Health, Behavioral Health Services Division. And I may be forgetting somebody.

But that was really our thinking when we began to pull this together was that if we're going to look at policy issues, Rio Arriba County and Santa Fe County need to be working together as much as possible and we need the planning commissions at the table of both Counties as well. I think that sums it up.

COMMISSIONER TRUJILLO: I agree. Any questions?

MS. RIKEL: One thing, I will be coming back to you at some point in the future because Rio Arriba County will be expanding our county-wide substance abuse treatment and prevention strategic plan and we would really like to work with Santa Fe County and to make sure that you have a lot of input into that plan so that we can work together. But that's not really part of this presentation. So thank you very much.

COMMISSIONER TRUJILLO: Thank you. Thank you, Harry. Thank you, Mike.

**IX. Administrative Items**

**A. Committee appointments**

**1. DWI Planning Council**

MR. ANAYA: Mr. Chairman, Commissioners, Mr. David Sims is going to be presenting this item but Mr. Chairman, for Commissioner Gonzales, he brought up that he wanted that Commissioner Anaya had expressed an interest in serving on the DWI Council. We did approach former Commissioner Anaya and at this time he's not interested in serving but he would like to offer his input to the DWI Planning Council.

DAVID SIMS: This recommendation that we're bringing today actually was presented a couple of months ago at the Commission meeting and we are simply reintroducing the same motion that we brought before. I stand for questions.

COMMISSIONER CAMPOS: Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Campos.

COMMISSIONER CAMPOS: Mr. Sims, who employs Hillary Noskin?

MR. SIMS: She works for Giant Industries.  
COMMISSIONER CAMPOS: Giant Industries?  
MR. SIMS: Yes, sir.

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COMMISSIONER CAMPOS: I move that we approve her appointment to the DWI Council.

COMMISSIONER TRUJILLO: Got a motion to approve.

COMMISSIONER SULLIVAN: Second.

COMMISSIONER TRUJILLO: All those in favor? [Unanimous]

Opposed?

**IX. A. 2. Progress Review Committee**

MR. ANAYA: Mr. Chairman, Commissioners, as per the direction of Commissioner Sullivan and the entire County Commission, staff solicited through the newspaper people that were interested in participating as a neutral party to help us evaluate our MOA evaluation process. Ms. Danny Fry expressed an interest in serving in this capacity. Ms. Fry has an extensive background in County government as a former City Councilor in Gallop and a former City Manager, I should say local government experience. With that, Mr. Chairman, Commissioners, I stand for questions.

COMMISSIONER TRUJILLO: The Indigent Board made a recommendation to approve Ms. Fry, to appoint Ms. Fry to this board, right?

MR. ANAYA: Mr. Chairman, Commissioners, that is correct. Today, the Indigent Board did make a recommendation to approve it and we will request that the Commission now ratify that recommendation, Mr. Chairman.

COMMISSIONER TRUJILLO: Do I have a motion to ratify?

COMMISSIONER SULLIVAN: Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Sullivan.

COMMISSIONER SULLIVAN: I'd just like to add, although I don't know Ms. Fry personally, she is a member of the League of Women Voters and she participated in the survey that Santa Fe County did of its Indigent Fund, so I think we have someone here who has a potential to have real input to that progress review committee and I would move for approval.

COMMISSIONER CAMPOS: Second.

COMMISSIONER TRUJILLO: Got a motion, second. All those in favor? [Unanimous]

Okay, we've got Ms. Fry appointed to the Progress Review Committee. Thank you, Robert.

**IX. A. 3. Labor Management Relations Board**

VINCENT OJINAGA (Resource Director): Mr. Chairman, members of the Commission, at the April 18 Board of County Commission meeting, staff was directed to solicit names and make recommendations to the Board for a Labor Management Relations Board. Mr. Eugene Hagberg has volunteered his time and experience and expertise to serve on the Board representing management. Mr. Hagberg has more than 20 years of high level management experience. His experience includes corporate operations, strategic planning, financial planning, educational systems and labor relations. Mr. Hagberg is a resident of Eldorado. He also has

experience as a professor of Ohio State University, University of Maryland, George Washington, the University of Denver and Federal Executive Institute.

He has written several books and articles on labor relations and public sector relations. Mr. Chairman, Commissioners, staff recommends the appointment of Mr. Hagberg to the Labor Management Relations Board. Mr. Hagberg was not available today; he had a prior commitment in Denver. Thank you.

COMMISSIONER TRUJILLO: Any questions of Corky?

COMMISSIONER CAMPOS: Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Campos.

COMMISSIONER CAMPOS: Mr. Ojinaga, I understood that we were going to get several names today. Was this the only applicant?

MR. OJINAGA: This was the only name that we had submitted.

COMMISSIONER TRUJILLO: Any other questions?

COMMISSIONER SULLIVAN: Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Sullivan.

COMMISSIONER SULLIVAN: I met about a week ago at the opening of the new library in Eldorado, I met Mr. Hagberg there for the first time and we visited briefly and he certainly seems to have a great depth of experience in labor management relations and as you indicated has written some texts on the subject. And I would point out that this is not a paid position. This is a volunteer position as well. So it appears that we're extremely fortunate to have someone like that who is willing to volunteer his expertise and time and I would move for approval.

COMMISSIONER CAMPOS: Second.

COMMISSIONER TRUJILLO: Got a motion, seconded. All those in favor? [Unanimous] Opposed?

Okay, we've got a member for the Labor Management Relations Board. Thank you, Corky.

MR. OJINGA: Thank you, Commissioners.

[The Commission recessed for lunch from 12:15-1:35]

## VII. CONSENT CALENDAR

- A. Resolution No. 2001-67. A resolution requesting an increase to the GOB Series 2001 Fund (353) to establish a budget for the General Obligation Bond 2001 issue for expenditure in fiscal year 2001
- B. Resolution No. 2001-68. A resolution requesting a budget transfer from general fund (101)/Regional Planning Authority to a proprietary fund, Regional Planning Authority Fund (501), for expenditure in fiscal year 2001
- C. Resolution No. 2001-69. A resolution requesting an increase to the general fund (101)/Region II program income to budget federal forfeiture proceedings received for expenditure in fiscal year 2001
- D. Resolution No. 2001-70. A resolution requesting an increase to the general fund (101)/County Sheriff's administration to budget D.A.R.E. contributions received for expenditure in fiscal year 2001
- E. Resolution No. 2001-71. A resolution requesting a budget transfer from the Housing Enterprise fund (517) to the general fund (101)/Information Technology budget for expenditure in fiscal year 2001

- F. Resolution No. 2001-72. A resolution requesting an increase to the general fund (101)/local DWI grant program to budget additional revenues received for expenditure in fiscal year 2001
- G. Resolution No. 2001-73. A resolution requesting an increase to the general fund (101)/Media Literacy program for a grant received from the NM State Highway and Transportation Department for expenditure in fiscal year 2001
- H. Resolution No. 2001-74. A resolution requesting an increase to the general fund (101)/Intergovernmental Summit cost center to create a budget for the Tribal Summits for expenditure in fiscal year 2001
- I. Resolution No. 2001-75. A resolution to surplus fixed asset equipment
- J. Resolution No. 2001-76. A resolution authorizing the execution and delivery of a loan agreement and intercept agreement by and between the County of Santa Fe, New Mexico and the New Mexico Finance Authority
- K. Request authorization to enter into a loan agreement with the New Mexico Finance Authority for solid waste equipment, road maintenance equipment and project development equipment
- L. Request authorization to enter into an intercept agreement with the New Mexico Finance Authority for solid waste equipment, road maintenance equipment and project development equipment
- M. Request authorization to accept and award a price agreement to the lowest responsive bidder, IFB #21-51, for the new pothole patching machine
- N. Request authorization to accept and award a price agreement to the lowest responsive bidder, IFB #21-53, for a radio read meter reading system
- O. Request authorization to enter into a service agreement, #21-183-PW, with Waste Management of New Mexico for the disposal of special waste materials

CHAIRMAN DURAN: Are there any items on the Consent Calendar that the Commission would like to isolate? If not, what's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move to approve, Mr. Chairman.

COMMISSIONER CAMPOS: Second.

CHAIRMAN DURAN: There's a motion and a second. All those in favor? [Unanimous] Opposed? Motion carries. [Commissioner Sullivan was not present for this action.]

**X. STAFF REPORT**

**A. Report by the Public Works Department**

CHAIRMAN DURAN: You know what? Since you're really here at the request of Commissioner Sullivan, right? Isn't he the one that wanted every department to come and make a presentation to him?

MR. LUJAN: That's correct, Mr. Chairman. We could wait to whenever your pleasure is.

CHAIRMAN DURAN: Okay, let's wait, since he really is the one that wanted this.

**XI. STAFF AND ELECTED OFFICIALS' ITEMS**

**A. County Clerk**

**1. Resolution No. 2001-77. A resolution imposing an annual liquor license tax upon persons holding state liquor licenses**

BECKY BUSTAMANTE (County Clerk): Mr. Chairman, members of the Commission, this is just an annual resolution we have to bring before the Board and then we'll issue out the licenses starting July 1 and this allows them to send out a bill to everybody holding a liquor license in the unincorporated area of Santa Fe County. We do the maximum, which is \$250 and it's by statute.

CHAIRMAN DURAN: Any questions of the County Clerk?

COMMISSIONER CAMPOS: I have a question, Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Campos.

COMMISSIONER CAMPOS: Ms. Bustamante, has this been going on for a long time, this tax?

MS. BUSTAMANTE: Yes. This is just an annual thing we have to do every year.

COMMISSIONER CAMPOS: And it goes to the general fund, I assume.

MS. BUSTAMANTE: Yes, Mr. Chairman.

COMMISSIONER CAMPOS: And how much money is generated by this particular tax?

MS. BUSTAMANTE: Mr. Chairman, members of the Commission, I don't know, but I think our Finance Director is here. Maybe she can answer that.

COMMISSIONER CAMPOS: That's okay.

MS. BUSTAMANTE: But it goes into the general fund.

COMMISSIONER CAMPOS: Okay. That's all I needed to know.

Thank you.

MS. BUSTAMANTE: I would just like to say, Mr. Chairman and Commissioner Campos, the County never adopted a resolution for beer and wine. It would have to be an election. So we don't have any beer and wine outside in the unincorporated area of Santa Fe County. So if we were ever able to get that then we would have more licenses.

COMMISSIONER CAMPOS: To get beer and wine, what do you need?

MS. BUSTAMANTE: The County would have to have an election. At the time when this was adopted in I believe '84, somewhere around there and the County never had an election and now to have a beer and wine license in the unincorporated area of Santa Fe County, a petition has to be done, meet certain requirements. It has been tried but they didn't get enough people to sign the petition. And then an election has to be held.

Mr. Chairman and members of the Commission and Commissioner Campos, \$10,000 a year.

COMMISSIONER CAMPOS: Thank you.

MS. BUSTAMANTE: And it's the max allowed by the statute. So I would ask for your approval.

CHAIRMAN DURAN: What's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER CAMPOS: What's the resolution number? 2001-?

MS. BUSTAMANTE: Seventy-seven.

COMMISSIONER CAMPOS: Second.

CHAIRMAN DURAN: There's a motion and a second to approve Resolution No. 2001-77. Those in favor signify by saying "aye." [Unanimous] Those opposed? Motion carries. [Commissioner Sullivan was not present for this action.]

MS. BUSTAMANTE: Thank you

CHAIRMAN DURAN: Thank you.

**XI. B. Community Health & Economic Development Department**

**1. Request authorization to grant the City of Espanola a utility easement for sewer and water in the Santa Cruz area**

RALPH FLORES (Housing Project Manager): Mr. Chairman and Commissioners, the City of Espanola is requesting an all utility easement at our Santa Cruz site which is part of the process in approving our Santa Cruz plot plan for our affordable housing program.

CHAIRMAN DURAN: Any questions of staff? What's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? The motion carries.

MR. FLORES: Thank you, Mr. Chairman, Commissioners.  
[Commissioner Sullivan was not present for this action.]

**XI. B. 2. Request authorization to accept and award a professional service agreement to the highest qualified respondent, RFP #21-31, for the Santa Fe County Health Division consultant**

MR. ANAYA: Mr. Chairman, Commissioners, several months ago we came forward to the Commission to request authorization for this particular contract. After discussion from the chairman, he asked us to go back to look at this particular project again and evaluate its need in conjunction with the Health Planning Commission. This particular health planning consultant, if approved will be funded by the Kellogg grant, which was a two-year, \$40,000 per year grant we received from the University of New Mexico.

This particular consultant will be working closely with the Health Planning Commission, the Maternal and Child Health Council, our DWI program and the black tar heroin initiative in Santa Fe County. Mr. Chairman, Commissioners, I stand for questions.

CHAIRMAN DURAN: Any questions of Robert? What's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor, signify by saying "aye." [Unanimous] Opposed? Motion carries. [Commissioner Sullivan was not present for this action.]

**XI. B. 3. Request authorization to accept and award a profession service agreement to the highest qualified respondent, RFP #21-49, for the Santa Fe County Teen Media Literacy Project**

MR. SIMS: Mr. Chairman, Commissioners, these next two items actually are both items that have come to the Commission before for approval when the agreements were actually made. The RFPs have been put out and applicants have applied for each of these. Were recommending that the highest qualified applicant for each of these items be awarded.

CHAIRMAN DURAN: Any questions of staff?

COMMISSIONER TRUJILLO: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER TRUJILLO: Do we have the bidders? I see that the bidders, they're in the packet. That's the question that I had. Thank you.

CHAIRMAN DURAN: Any other questions of staff? What's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Those opposed? Motion carries. [Commissioner Sullivan was not present for this action.]

**XI. B. 4. Request authorization to accept and award a professional service agreement to the highest qualified respondent, RFP #21-59, for the Santa Fe County Middle School Literacy project**

MR. SIMS: Mr. Chairman, Commissioners, this also is a funding that we have solicited through grant writing and would request that the highest qualified be awarded this contract.

CHAIRMAN DURAN: Any questions of staff?

COMMISSIONER CAMPOS: Question.

CHAIRMAN DURAN: Commissioner Campos.

COMMISSIONER CAMPOS: Was there one bidder, Mr. Sims?

MR. SIMS: Yes, there was one bidder on this RFP.

COMMISSIONER CAMPOS: Have we done business with this gentleman before?

MR. SIMS: Yes sir, we have. We've done several media literacy projects with Peter Benevidez. He is not only known throughout our state, he's known throughout the nation, has been interviewed on national TV doing media literacy work with young people. He has done some television commercials in the past with middle schools here in Santa Fe that have been utilized throughout the state. Traffic Safety, actually is interested in using this as a pilot project to be enlarged and used in media literacy classes in middle schools throughout the state.

COMMISSIONER CAMPOS: Thank you.

CHAIRMAN DURAN: Thank you. Any further questions? What's the pleasure of the Board?

COMMISSIONER GONZALES: Move for approval.

COMMISSIONER TRUJILLO: Second, Mr. Chairman.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous.] Those opposed? Motion carries. [Commissioner Sullivan was not present for this action.]



1938421

SFC CLERK RECORDING 08/16/2004

**XI. B. 5. Request authorization to enter into amendment #8 to the professional /technical services contract, No. 99/665.4200.0010, for the NM Department of Health**

MR. ANAYA: Mr. Chairman, Commissioners, this is the annual agreement with the New Mexico Department of Health that provides our funding or part of the funding to the Maternal and Child Health Council. I stand for questions, Mr. Chairman.

CHAIRMAN DURAN: Any questions of staff? This is what we just had a presentation made to us on, right?

MR. ANAYA: Yes, sir, Mr. Chairman.

CHAIRMAN DURAN: They made a presentation to us earlier? Okay. What's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries. [Commissioner Sullivan was not present for this action.]

**XI. B. 6. Request approval of the Frost Foundation fiscal year 2002 grant agreement for the Maternal and Child Health Community Infant project**

MR. ANAYA: Mr. Chairman, Commissioners, this is the second year that Santa Fe County has received this grant. This grant also goes to supplement the funds of the Maternal and Child Health Council. Staff requests that you approve this particular agreement conditional on one particular provision that the County Attorney and I will be working with the Frost Foundation on, that specifically stipulates that the money is going to a 501(c)(3). The Frost Foundation understands that we are not a 501(c)(3), however, we want to get that clarified before you actually sign the document. However, in order not to hold up the process, we would like to get your authorization to approve that contract if there's an agreement made relative to that one term and I would defer to Mr. Kopelman if he has anything else to add.

CHAIRMAN DURAN: So Steve, approval would be conditional upon what exactly for the record?

MR. KOPELMAN: Mr. Chairman, members of the Commission, we just need to make a minor change to the general grant item in terms and conditions. And I don't think that should be a problem. So everything else remains the same. This is one just minor technical point that we would ask the authority to make that one change from the Commission.

CHAIRMAN DURAN: Okay.

COMMISSIONER TRUJILLO: Mr. Chairman, Robert, what's the amount of the grant?

MR. ANAYA: Mr. Chairman, Commissioner Trujillo, it's \$45,000.

CHAIRMAN DURAN: I end up signing that, don't I?

MR. KOPELMAN: Yes, Mr. Chairman.

CHAIRMAN DURAN: Could you just point it out to me when I sign it?

MR. ANAYA: Yes, Mr. Chairman.

CHAIRMAN DURAN: So what's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.

**XI. B. 7. Request authorization to enter into the Mortgage Finance Authority (MFA) contracts for HOME subsidies for the Valle Vista and Vista Verde projects**

DODI SALAZAR: Mr. Chairman, County Commission, in December 2000, the Housing Authority submitted an application to the Mortgage Finance Authority for some HOME monies to subsidize second mortgages for the funded home ownership program. The Housing Authority was awarded \$450,000. These monies will be used to subsidize second mortgages for the Valle Vista and the Vista Verde projects. I stand for any questions.

CHAIRMAN DURAN: I have one. Is the money that the individual obtains, is it to be used to improve the home, or for anything?

MS. SALAZAR: It's actually for a second mortgage to reduce their initial mortgage.

CHAIRMAN DURAN: At a lower rate? Why would they want to reduce their initial mortgage, the first mortgage?

MR. ANAYA: This particular money is part of the buy-down of the actual money so the house can be affordable. It will be a second mortgage for the individual purchasing the home that will be due on sale.

CHAIRMAN DURAN: Okay. I understand. Any questions of staff?

COMMISSIONER CAMPOS: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Campos and then Sam.

COMMISSIONER CAMPOS: Ms. Salazar, a \$450,000 loan, how does the County pay this back? I assume it's a loan that the County pays back, or not?

MS. SALAZAR: No. Unless they sell that unit, is that correct, Robert? Unless they sell that unit or refinance it it's forgivable.

COMMISSIONER CAMPOS: So the County is borrowing \$450,000? How does that work?

MR. ANAYA: Mr. Chairman, Commissioner Campos, the state of New Mexico through the Mortgage Finance Authority receives money from the Department of Housing and Urban Development called HOME funds. These particular funds are a grant to Santa Fe County. So this money is not Santa Fe County money; it's federal HOME money and the money will come to us at closing and then the person who purchases the home will be required to pay that money back to the Mortgage Finance Authority if they ever sell the home but this is not County money. This is money that we went after that's grant money from the Mortgage Finance Authority.

COMMISSIONER CAMPOS: Is the Mortgage Finance Authority a federal agency or a state agency?

MR. ANAYA: Mr. Chairman, Commissioner Campos, the Mortgage Finance Authority is a quasi-state entity that has its own board.

COMMISSIONER CAMPOS: Okay. Thank you.

MR. MONTTOYA: Mr. Chairman.

CHAIRMAN DURAN: Sam.

MR. MONTOYA: Mr. Chairman, I had a question on the aggregate sum. Did you say \$450,000? Mr. Chairman, I have a question then. On page 5 it indicates under program funds, it says that this agreement shall not exceed \$150,000.

MS. SALAZAR: Mr. Chairman, Sam, we have two of these, two awards. One was to fund ten units, at the Valle Vista Subdivision and the other one was to fund 20 units in the Vista Verde. So there are actually two separate contracts that are awarded us.

CHAIRMAN DURAN: So what we're looking at is just one of the contracts?

MS. SALAZAR: We're looking at both of them. They should both be in you packets.

CHAIRMAN DURAN: So one for \$150,000 and the other for \$300,000?

MS. SALAZAR: Correct.

MR. MONTOYA: Mr. Chairman, I'm looking for the second \$300,000. What page is that on exactly?

MS. SALAZAR: It should be a whole other little packet.

CHAIRMAN DURAN: I see it.

MR. MONTOYA: Thank you, Mr. Chairman. I just wanted to make sure we got the whole amount covered.

CHAIRMAN DURAN: Did you find it Sam?

MR. MONTOYA: Yes, Mr. Chairman. There's a yellow page break and that's your second contract. That shows the \$300,000 on the second. And Mr. Chairman, my second question to the staff would be, just for clarity's sake, once the mortgage is paid down through this venue and the owner resells that house for whatever value, can you explain to the Board that they have to pay back that mortgage or if they hold it for a certain number of years it goes away, and/or if you have to pay back a certain percentage of it. Thank you.

MR. ANAYA: Mr. Chairman, Commissioners, Mr. Montoya, the funds that we're discussing right now are the second mortgage. The homebuyer, Santa Fe County will receive the \$15,000 at closing. The homebuyer will be obligated to that second mortgage until sale or transfer of property. At such time that they sell or transfer property they will have to pay in full the \$15,000 per house to the Mortgage Finance Authority. Typically, the Mortgage Finance Authority will turn that money back around to Santa Fe County. But the money goes back to the Mortgage Finance Authority and if we still have the home ownership program on the books, the normal practice is to give that back to us for another family. But it stays with the person in the household until sale or transfer. There's no payment, zero percent interest.

MR. MONTOYA: Mr. Chairman, so the entire \$15,000 is deducted from the sale, sent back to MFA and then sent back to the County for a second initiative. Correct?

MR. ANAYA: Mr. Chairman, Mr. Montoya, at sale, that's correct.

MR. MONTOYA: Okay. Thank you.

CHAIRMAN DURAN: Any questions of staff? What's the pleasure of the Board?

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

COMMISSIONER CAMPOS: Second.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.

1938424

**X. Staff Report**

**A. Report by the Public Works Department**

MR. LUJAN: Thank you, Mr. Chairman, Commissioners. We'll get started on this presentation, Commissioners, Mr. Chairman. It's our pleasure to present our Public Works presentation but first of all I'd like to introduce our staff and what we have here is administration, Dolores Carrillo is our administrative assistant, works directly under me and Robert, our deputy director. These are the divisions, Road Maintenance, which is Richard Salazar, Traffic Engineering, Dan Ridberg, Project Development, Gino Deangelis, Fleet Maintenance, Tom Baca which isn't present here today, and then Solid Waste, Jill Holberg. These are the six divisions.

I'm going to take a moment to read our mission statement. I'll let you do that at your pleasure. Basically, what we're saying here is that we want to improve the health, safety and welfare of all the citizens of Santa Fe County and we try to do this through our mission statement that the County has been doing for some years now and in Public Works.

Public Works has 81 employees in all the divisions. This year in an overview of the budget, for this year was approximately \$14,627,000. Part of it is funding from outside grants. Then we got the bond issue for the new facility for \$4 million.

CHAIRMAN DURAN: So James, are the \$14 million, is that from general fund and the other figure was grants that we've received?

MR. LUJAN: That's correct, Commissioner.

CHAIRMAN DURAN: Like from the state.

MR. LUJAN: Our different funding, CIP programs, grants and the like. This is the organizational chart.

CHAIRMAN DURAN: It looks like that game Tetris.

MR. LUJAN: This is where we're at now. This is the building, the Public Works facility over on Galisteo between Zia Road and Rodeo Road. So this is the building that we've been at for years here's where we plan to go. This was a conceptual drawing that was done by a previous Public Works Director through Wilson Engineering. This was again a concept. We don't know that we'll be doing that. We're going to start planning it again and go through the process with the Commission and staff and see just what we're going to plan for the 599 site.

In administration we have five staff positions. Then we're in charge of the fuel system for the whole County at our new fueling station. Then we also have customer service. We process all the complaints and everything that comes in on dispatching and staffing the public meetings. Also we attend a lot of City, County and federal meetings. Robert and I are spending a lot of time at meetings, like the other division directors coordinating things in their different divisions.

Also we provide the inmate labor schedule through Dolores. She's been working with the Manager's office in scheduling the labor inmate force and that has been a great help to us. We've been able to accomplish a lot of items with them and we hope to be able to continue that. Feel free to ask any questions at any time if you care to. At this time I'm going to turn it over to my road maintenance deputy. Robert wants to do this presentation and he's going to present these.

ROBERT MARTINEZ (Deputy Public Works Director): Good afternoon, Commissioners. The Road Maintenance Division consists of 23 staff positions. Currently, we're maintaining 577 miles of roads and approximately 420 of those 577 miles are unpaved. Current projects we have going on are County Road 67, which is Old Santa Fe Trail and Tesuque erosion control project there by the school there in Tesuque. Also County Road 84 drainage improvements.

The Road Maintenance Department has two satellite yards, one in Arroyo Seco and one in Stanley. This picture here is of some projects that have been going on. The one in the upper left hand corner I believe is the Arroyo Seco Public Works yard and the fire station. The one on the right is erosion control or drainage structure there on County Road 84 in El Rancho. And the bottom picture is the gavion work that's being done there in Tesuque by the elementary school.

This is a picture that was taken in February of this year, County Road 15. The drifts were approximately three to four feet deep and as you know, a state of emergency was declared. At this time we'll go to Traffic Engineering and I'll turn that over to Dan Ridberg.

DAN RYDBERG (Traffic Engineer): Good afternoon, Commissioners. The Traffic Engineering Department has ten staff positions. We currently administer the Utility Code Ordinance, which is supplying permits and collecting fees for all the utilities and the outside contractors that wish to cut County Roads. We have a GIS section and we supply all the signs and installations for the E-911 program.

The biggest part of our operation is responsibility for the fabrication, installation and maintenance of all traffic control devices including traffic signs and pavement markings. Our current projects that keep us busiest are the upgrading of each different district of the traffic control devices throughout that district, all the signs and pavement markings, to make sure that all the roads are covered and have the proper devices on them. What we're hoping to accomplish this coming year with the budget is to purchase GPS equipment and be able to record and GPS all the signs within the county and have the complete sign inventory for the County's purposed to be able to use in tort liability cases and also just to be able to keep an eye on where the devices are and maintenance program.

These are just a couple of shots. These happen to all be in Eldorado, actually. Just so you have an idea of the stop signs, the speed limit signs. New pavement markings and some guard rail over some drainage. That's down in Eldorado. Any questions?

COMMISSIONER TRUJILLO: Where are we at, Dan, with the traffic or speed mitigation, speed bumps ordinance, that sort of thing?

MR. RYDBERG: There is currently a draft policy, I guess it would be. There needs to be some further discussion on whether the County wants to develop a program for that. There's many other counties out now that do have it. We can put together a program for Santa Fe County pretty much off of what everybody else is doing. We do have a draft policy ordinance. It is going to be a pretty large undertaking and I think we should, if you're ready to start talking about, we can start discussions but I think it's something we have to go a step at a time and make sure that we put it in place properly in the beginning so we don't end up having to come back and amend it or add to it as we go further down the road.

Currently right now, I'm not sure that the department can just pick it up and do it. It's something that needs to be programmed. There would need to be some funding and some staff and a lot of thought put into it, but we do have a draft together now and I'm willing to sit down any time and start discussing where we need to go from here.

COMMISSIONER TRUJILLO: Is that going to be presented to the Commission?

MR. RYDBERG: I wasn't prepared to present it today. No.

COMMISSIONER TRUJILLO: No, not today but later on.

MR. RYDBERG: Whenever you're ready.

MR. LUJAN: Mr. Chairman, members of the Commission, what we'd like to do is probably have a work session on that very item because it is going to take some time and we'd like some input. Dan has worked on various issues and got

information from different counties and what we'd like to do is go over some of the items with you and do some maybe pilot programs and see where we want to go with that very program, because it's going to be a big initiative and take some funding that we'll need.

So we'd like to set up a workshop and we'll try to schedule that maybe within the next month or so for any of you that want to participate.

COMMISSIONER TRUJILLO: Thank you, James. Thank you, Dan.

COMMISSIONER CAMPOS: Mr. Chairman.

COMMISSIONER TRUJILLO: Commissioner Campos.

COMMISSIONER CAMPOS: Question, Mr. Lujan. When can we get a draft of that policy? Is it pretty detailed? Is it ready for policy discussion?

MR. LUJAN: Mr. Chairman, members of the Commission, we could get you a draft at any time and you can start reviewing it, but again, we'd like to have a work session with you, get some public input at a later date, but we'd like to go over that issue first and see what we want to do in the draft form, extract some items. We've polled probably about three counties, I think, or the City of Santa Fe and some other counties. Dan did this in Bernalillo County and would like to review it and see exactly where Santa Fe County would like to go.

COMMISSIONER CAMPOS: If Santa Fe County wants to proceed, how long would it take for you to get an ordinance drafted and implementation and all that?

MR. LUJAN: We could probably do that, probably in the next two months if that's the wishes. But again, we're going to need some budgetary items and again we didn't program for this year's budget.

COMMISSIONER CAMPOS: What kind of money are you looking at?

MR. LUJAN: Depending the way we go, we'd probably have to increase that budget probably by at least \$50,000 to \$60,000 I would imagine, for those items.

COMMISSIONER CAMPOS: Thank you.

MR. RYDBERG: I'd just like to add, currently the Public Works Department isn't geared up to just go out and start the program. It's something that we would need funds to acquire an outside contractor to do a majority of the work. And depending on the market and when we get somebody to do it, that would depend on a price per hump if we wanted to do speed humps or curb returns or traffic circles.

The County right now I feel is pretty busy with what they have now so this would be a whole other huge undertaking and we'd have to gear up for it and maybe eventually the County might be able to do it but even the City, at this point right now and a lot of the other counties don't do it with their own maintenance crews. They're pretty much for maintenance. So it's like a project where you hire out a contractor to come and build a road for you. We would pretty much be hiring this work out. So it would be quite an undertaking but we're ready to talk about it whenever you guys are ready to do it too. Any other questions?

COMMISSIONER TRUJILLO: If not, James, proceed. Thank you, Dan.

MR. LUJAN: Next is project development and I'll turn it over to Gino Deangelis. Gino works with all the capital improvement projects and the in-house crews on doing all the construction that we do in-house.

GINO DEANGELIS (Project Development Director): Good afternoon, Commissioners. Project Development currently has 14 staff positions. We have two six-man construction crews, myself and one assistant that does the purchasing for all of the department, practically. So I only get to use that other position maybe 25 percent of the time.

I'm responsible, this department is responsible for planning, design, and construction and construction management for drainage structures, road paving, and we assist with snow removal and we also assist with maintenance when there's special maintenance projects and the maintenance crews are not capable of handling. Currently, we just took bids for Agua Fria phase 2 last Friday. Richards Avenue construction is supposed to start this week. Tano Road, County Road 72 is supposed to start construction this week. We've done significant improvements in Eldorado and one of the projects is Avenida de los Compadres.

We're grading County Road 78 at Sloman Lane, getting ready to pave within the next week. I went to an information hearing with residents in 58-A, that's Leaping Powder. We'll be starting construction of that within a month and we'll be following shortly with 58-B. We also have Goldmine Road. We're going to be improving drainage structures and paving approximately one mile. We also have some low-water crossings, County Road 84-G up in Nambe, 55-A down in Galisteo and 98-B up in Pojoaque, and 69 is in Rio Hondo.

We're also planning to do some grading for the County for the La Puebla Park here recently. We also did some corrections to a small dam that's water retention pond up in Chimayo that was eaten half way. This is one of our projects up in Chimayo that we just completed where we built gavions and paved the road because every road there would be serious flood problems with all the residents.

This is County Road 62, Lopez Lane, from Agua Fria over to 599, frontage road that was completed recently in the past few months. We've got some work to do on that structure where the Santa Fe River crosses under the Corps of Engineers design left a little bit to be desired and they've had some serious erosion problems and with our agreement with the Corps, we're responsible for going out there and maintaining the structure and we've got to do some corrective work to the gavions at the drop structure there under the bridge.

This is what used to be County Road 85 before we just recently completed the widening and paving and this is how it now looks. So we have some adequate sight distance. This was a terrible vertical curve in which there was hardly any sight distance for vehicles or pedestrians. This is the San Isidro grade crossing, grade structure, which we do in cooperation with the Corps where they kick in 75 percent of the cost and the County kicks in 25 percent. This was just recently completed within the last two weeks.

Does the Commission have any questions?

COMMISSIONER TRUJILLO: I saw that you identified some low-water crossings, 84 G in Nambe, that's an in-house project, I understand.

MR. DEANGELIS: Yes, it was designed by an engineering firm and when the estimates came in they were double what's available and our director decided to construct it with in-house staff with sufficient funds to pay for the materials and our regular appropriations take care of the equipment and the labor.

COMMISSIONER TRUJILLO: Is that construction going to start fairly soon?

MR. DEANGELIS: Yes, we got approval of the Pueblo. We went and told them what we're planning to do and the governor gave us approval to go ahead and make those improvements. We intend to start them within the next month, 84-G and 119, where they intersect, that bad intersection that every time we get a major flood we lose 500 to 1000 yards of material that cost us significant funds to keep replacing. So now we're going to put a concrete low-water crossing in with some gavions to minimize the erosion. That should be about six or seven weeks of construction.

COMMISSIONER TRUJILLO: Okay. Is 89-J in Cuyamungue?

MR. DEANGELIS: 89-B is in Pojoaque. It's just before the new fire station. County Road 85 goes across the river there to the left.

COMMISSIONER TRUJILLO: Oh yes. That is in Cuyamungue. And I didn't see 84.

MR. DEANGELIS: Eight-four should have been on there. That's in the Pojoaque River.

COMMISSIONER TRUJILLO: That's in the Pojoaque River. It wasn't on there but it should have been on there.

MR. DEANGELIS: We've got it 75 percent designed so we're ready to go out for bids here within the next month.

COMMISSIONER TRUJILLO: Do we anticipate that that construction will take place this summer? Hopefully before the rainy season?

MR. DEANGELIS: We have to wait for the bids to come in and see how it compares with the funds. I think it might be close. I think there's \$200,000 allocated and that's a very long crossing. So we'll know here within a month if we have sufficient funds to go to award this year, whether we can find funds in some other area.

COMMISSIONER TRUJILLO: Thank you.

COMMISSIONER SULLIVAN: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: Two questions. One, you had Richards Avenue up there and as I recall, Richards Avenue was going to start back in March and I understand there have been some delays and there were revisions to the plans. Can you explain what changes they made to Richards Avenue? What they're doing out there now looks like they're putting in some culverts going into one of the parcels north of I-25 which has a yellow zoning change sign on it, so are we getting ahead of ourselves or maybe you could explain that.

MR. DEANGELIS: We're going with the base bid which we let out—we had a base bid and alternates and we're going with the base bid which is just essentially widening the existing road with two six-foot shoulders and with improvements to the culverts and the drainage structures which are inadequate. And we delayed the start of work because we decided to add deceleration/acceleration lanes for the Community College because right now, 90 percent of the traffic practically on the road is directed into and out of the Community College. So we decided we needed accel/decel lanes in order to have safe ingress and egress. And that was part of the delay in starting the construction.

That site that's zoned is Sabesta's property and he's zoning for a small, I think 14-lot subdivision and a future school and he's going to be putting in a couple of driveways when we come and make the improvements to the road. And the City of Santa Fe Sanitary Department wants to put in a sleeve for a sanitary sewer in that arroyo for a future trunk line and we hope to get that incorporated into the plans so we won't allow Santa Fe to dig up our road in the future. And also there's an agreement between the City and the County that's in process for us to construct the surface accommodations to accommodate a traffic signal at Governor Miles Road where the County's contractor will install some curbing, some underground conduits and some additional paving to accommodate a traffic signal, a contract that the City will let in the future.

COMMISSIONER SULLIVAN: So let me understand then, so the construction that's going on out there that just started, I noticed that there are some surveyors out over this weekend and there was some construction started on the east side of Richards. That's the private—



1938429

SFC CLERK RECORDING 08/16/2004

MR. DEANGELIS: That's the private work being done by the developer so when the County comes with the road, we'll pave those driveways. The County will not pave a driveway for the future if there's not an existing driveway there. When we improve a road, we usually pave the existing driveways to approximately 20 foot in from the road. So that's the private contractor.

COMMISSIONER SULLIVAN: You might check on their traffic control, if you would, which is non-existent.

MR. DEANGELIS: For the construction that's being done out there now?

COMMISSIONER SULLIVAN: Correct. The Governor Miles intersection and the traffic light or the lack thereof, I understand the City is rethinking the alignment for Governor Miles or at least there was public hearings on it and they hired an engineer, another engineer to look at a realignment of Governor Miles. Is that going forward and is that going to delay getting a traffic light there? What's the status of that? Do you know?

MR. DEANGELIS: Mr. Chairman, Commissioner Sullivan, that would be a separate project outside of theirs. What they're looking right now is the intersection. We're trying to enter into an agreement with them to take over that section of road from City limits to Governor Miles but we're working out all that and that still hasn't been presented to you. We're working with the City at this time. Right now, we're just developing the intersection so that we can proceed with the project so they won't have to tear up the road later. And that would just simply be putting in the conduit, curb and gutter and the like.

COMMISSIONER SULLIVAN: And the light will go forward?

MR. DEANGELIS: At the time the City would put it in. Not under this current contract. We would only be able to work under the contract of the items that we have and no more than 20 percent of the change that we can accommodate in through this contract.

COMMISSIONER SULLIVAN: This contract goes back as far as the—all the way to the city limit, or does it just go to Governor Miles?

MR. DEANGELIS: To city limits.

COMMISSIONER SULLIVAN: Okay. So we go up that hill and the problem with that hill is a lack of sight distance on that first hill on Richards Avenue. Is that going to be lowered any?

MR. DEANGELIS: Not under this contract. There's no accommodation.

COMMISSIONER SULLIVAN: Because there's not adequate sight distance as you're going south on Richards Avenue when you come up over that hill you're right on top of that Governor Miles intersection and that's where all the accidents happen. That's why people are asking for the light. But the real problem is not so much the light as it is the sight distance on that hill.

MR. DEANGELIS: Their engineer has looked at that and the height of the mast for that traffic signal, they feel that they will be able to—it will increase the sight distance. They will be able to see that light is what we're told. What I would like to do from Public Works is if—and I'll be presenting it to you, is in exchange for them installing that traffic signal, I want the City to take over that section of roadway up to Governor Miles. And we would eliminate that from our road miles. That would be a part of the City is what I'm going to ask for in our contract. We've been talking about that and we're looking into agreeing to that if both parties agree.

And then we would pick up from Governor Miles, would start the County road to the Community College.

COMMISSIONER SULLIVAN: And one last question. Out in Eldorado, the first turn-off at Eldorado there's a low-water crossing there and I believe you all did some improvements there just recently to fix that up and the Eldorado people, several have contacted me and said they appreciate that. I wonder if—that appears to be a point where we need some type of a box culvert or some kind of other structure there. Is that in the planning process?

MR. DEANGELIS: I don't quite—I'm not familiar with that low-water crossing. This was done prior to me coming.

MR. MARTINEZ: Mr. Chairman, Commissioner Sullivan, at this time, the Road Advisory member from the Eldorado community has not brought that up but that's something we could possibly put in next year's legislative request.

COMMISSIONER SULLIVAN: There were some letters that were sent to the Public Works Department which I received a copy of. Now, maybe you haven't gotten copies of them, asking several from people who live in the Dos Griegos area saying thank you for improving that low-water crossing and asking that a more permanent solution could be looked at there and I wanted to see if we could follow that up.

MR. MARTINEZ: Mr. Chairman, Commissioner Sullivan, we can do that. I will discuss it with Alan Larsen who is the member from that area. But I believe all we did was some asphalt patching in that low-water crossing.

COMMISSIONER SULLIVAN: Right. It was breaking up and that was the problem. Every time they have some flows there it breaks up that low-water crossing and so temporarily, I think you've got it under control and people appreciate that.

MR. MARTINEZ: If that is a priority of yours I suggest I will give Alan Larsen your phone number and have him discuss it with you and next year when we put together the legislative packet he can be sure to include that on his request.

COMMISSIONER SULLIVAN: Okay.

CHAIRMAN DURAN: Well, thank you.

MR. DEANGELIS: We're not done.

COMMISSIONER CAMPOS: I have a question, Mr. Chairman.

CHAIRMAN DURAN: How much longer do you have? This was supposed to be a 15 minute presentation and we're already—

MR. MARTINEZ: We just have five more minutes.

CHAIRMAN DURAN: Okay. Commissioner Campos.

COMMISSIONER CAMPOS: That's okay. We need to accelerate this.

CHAIRMAN DURAN: That's okay. Go ahead.

COMMISSIONER CAMPOS: I just—I've heard some complaints about Leaping Powder and a lot of neighbors are saying they don't want it. Some neighbors saying they do want it. Has there been any resolution by the County?

MR. MARTINEZ: Mr. Chairman, Commissioner Campos, we've had two public meetings with the residents from Leaping Powder. That road, the residents from Leaping Powder lobbied the legislature themselves. They're the ones that got the money allocated and that being a County road, the agreement comes to the County. Now it is my understanding that they passed around a petition and 93 percent of the property owners in there were in favor of the paving. So basically, they're the ones that started this process.

COMMISSIONER CAMPOS: You don't perceive that there's going to be a dangerous condition created by the paving and then shifting to the dirt road?

MR. MARTINEZ: Mr. Chairman, Commissioner Campos, I do not.

COMMISSIONER CAMPOS: And it's a 90 degree, would be almost a 90 degree turn?

MR. MARTINEZ: Mr. Chairman, Commissioner Campos, actually, it's a T intersection.

COMMISSIONER CAMPOS: It's a T intersection.

MR. MARTINEZ: Right. There's a driveway at the end, but the main road goes to the left, but it is actually a T intersection.

COMMISSIONER CAMPOS: So the County intends to move forward with it?

MR. MARTINEZ: And it is on a flat grade.

COMMISSIONER CAMPOS: The County does intend to move forward?

MR. MARTINEZ: Mr. Chairman, Commissioner Campos, we do. Is that my ten minutes?

CHAIRMAN DURAN: Go ahead.

MR. MARTINEZ: Fleet maintenance, Tom Baca is the fleet maintenance manager. He's not here but they have ten staff positions, are responsible for maintaining approximately 316 vehicles and heavy equipment with a large number of them being Sheriff's Department. We provide wrecker service, paint and body repairs, provide training for CDL and equipment training and inventory control. This is a picture of a wrecker taking one of the Sheriff's units. This picture is of the equipment service truck that provide fuel and maintenance to the equipment out in the field.

At this time I'll turn it over to Jill. She is the Solid Waste manager.

JILL HOLBERT (Solid Waste Director): I'll be brief since you've pretty much seen some of this but not all of it. This slide you've actually seen. It goes over 19 staff positions. The only thing new on this slide is the current projects. We're reconstructing Eldorado and the La Cienega sites as we speak.

This is our transfer station locations. There's seven transfer stations in the county and there's an additional three locations where we provide bin service under contract with Tesuque Pueblo. So there's a total of ten sites that we truck from.

Here's the existing one out at Eldorado. As you see it's a little dark. It's tired stacked and old guardrail and railroad ties. That's currently what the retaining wall is. You empty into the top of that semi right there. Commissioner Sullivan, I think you had a question about that at a previous meeting. So the customer actually backs up to that semi and drops their load into the semi.

This is under construction. This is the new wall that they're building. That wall will be housed within a building. It's a reinforced concrete wall. This is Cienega under construction. It's going to be open air. There's going to be room for three boxes to sit up, three 40-yard boxes to sit up against that wall and we've had some major grading and draining improvements to this site.

This is a representative of our Adopt-a-Road program. This is the New Mexico girls ranch in Lamy. And this is our recycling program. This happens to be at Jacona transfer station. That's all I have. Is there any questions of me?

CHAIRMAN DURAN: I have a couple, Jill. I was at the one off 55, 54-A.

MS. HOLBERT: La Cienega?

CHAIRMAN DURAN: No, the one over there by—

MS. HOLBERT: 42? San Marcos?

CHAIRMAN DURAN: Yes. San Marcos. And that place looked a little dumpy. Are we—do we have any guidelines to maintain those areas and keep them clean?

MS. HOLBERT: Yes, by state regulation the caretaker is responsible to pick up litter on a daily basis. Depending on the wind, some times it can just be a matter of the weather and we can't keep up. But I can certainly look into that.

CHAIRMAN DURAN: That's the location for, that's the transfer for that area, right?

MS. HOLBERT: Yes sir.

CHAIRMAN DURAN: And how long has that been in existence?

MS. HOLBERT: I'm not exactly sure the date. It was a landfill before it was a transfer station. The transfer station was constructed in '89. I'm not exactly sure how old the landfill is. And that site is actually owned currently by BLM. We lease under a BLM lease.

CHAIRMAN DURAN: So that used to be a landfill?

MS. HOLBERT: Yes sir.

CHAIRMAN DURAN: Okay. Thank you.

MR. LUJAN: And this is the Public Works staff and if there's any more questions we'd be more than glad to try to answer them. If not, that concludes our presentation.

CHAIRMAN DURAN: Any questions of staff?

COMMISSIONER CAMPOS: Couple of questions.

CHAIRMAN DURAN: Commissioner Campos.

COMMISSIONER CAMPOS: Maybe not to address today, but a question, Mr. Lujan is you're constructing a new building for the Public Works, right?

MR. LUJAN: Yes.

COMMISSIONER CAMPOS: When do you expect to have it done?

MR. LUJAN: We hope, I would like to see us in there a year from now.

COMMISSIONER CAMPOS: As far as the design of the building, I was hoping that the County could take the lead in making sure that it's an energy efficient building, that we use solar energy, water harvesting, anything that we can do to make it energy efficient. I think the County should take the lead as an example in the area that we're building energy efficient buildings so we have the opportunity with Public Works, with Public Safety. I think there's a lot we can do to make these efficient and the fuels are going up so far, so high so quickly. We've really got to do something about this.

Another issue, at the last Board meeting, the Commission agreed to allow the passes to the transfer stations to go to 24 for the whole year, but we didn't do anything about the cost of it. For example, we're still charging \$3 for the pass. Is Solid Waste thinking of proposing an increase to that and if so, when do we have to do that to make it effective for the next fiscal year starting in July?

MR. LUJAN: Mr. Chairman, Commissioner Campos, we've looked at that and we've had discussion with the Manager. I think it was brought up during the budget hearing and there was discussion as to the bonding and what took place as far as the funding of it. We're open for any suggestion, any direction that you would like to give us. We would like to take a look at it and definitely try to increase that program, because there are some items. One of the items we need in Solid Waste is equipment replacement fund for ongoing. I think if you saw in the slide where we're transporting solid waste in the area that we have to cover, right now we're operating with two roll-off trucks, three, and at times—one of them is an older unit. We are going to get it replaced. We are collecting a lot of garbage and it is increasing so those are items we'd like to take.

I'd like to see an equipment replacement fund so we would have those items available. So we're open for any suggestions.

COMMISSIONER CAMPOS: It seems to me what the County Commission did by passing, by changing the ordinance to have the 24 passes will likely increase the amount of trash, which will increase the budget that you will need to service these customers. Is that about right?

MR. LUJAN: State that again. Will decrease the amount?

COMMISSIONER CAMPOS: Increase.

MR. LUJAN: We feel that it is going to be an increase.

COMMISSIONER CAMPOS: So where do you propose to get the money?

MR. LUJAN: We'll just keep operating under the budget that was available for this year. We'll try our best to keep operating under those conditions.

COMMISSIONER CAMPOS: Do you think you do need an increase in the charges for the ticket for the transfer stations?

MR. LUJAN: I feel that it is a very low rate right now what they're paying for garbage. As far as I—I've been in garbage for many years and I feel that it's like any other utility and it should be at a fair rate and right now I think that is very low so—There has been issues in the past and I think if the chairman would like to discuss it as far as a bonding and so.

COMMISSIONER CAMPOS: This may not be a time to discuss it but we have to move on but I think I'd like to see the Board consider that at the next meeting if we have time to do so before the tickets are printed and issued.

CHAIRMAN DURAN: I have a—let me offer a little comment on this. What I'd like to see is first of all a report from Finance Department telling me how much of that quarter percent that we approved several years ago that was to go towards this effort, how much of that is being spent—is it three quarters now? How much of that, where is that three-quarters of a mill going? How much more do you need over and above the three-quarter of a mill increase in taxes that we approved to make this thing operate in the black? And before you come forward and suggest that we raise the fees for the tickets.

COMMISSIONER CAMPOS: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER CAMPOS: I think that's a part of the discussion. I think we could do it all at one time.

CHAIRMAN DURAN: Sure.

COMMISSIONER CAMPOS: I think the facts are out there pretty clearly.

MR. LUJAN: Mr. Chairman, we'll look to any direction you would like to provide us.

COMMISSIONER TRUJILLO: Maybe you could give us a breakdown as to how much the one quarter of a mill that we rescinded would generate if we would implement it again. What it would generate to make this program buoyant and financially solvent.

MR. LUJAN: Mr. Chairman, Commissioner Trujillo, if that's your pleasure we would like to look into that. Again, there's an item that we all need to look at is equipment replacement and the upkeep and upgrading of all the transfer stations. You saw some of them are, as the chairman stated, the one down in San Marcos, and we would like to upgrade those and I guess what we're looking at through the direction of the County Manager is looking at the federal funding also to upgrade these. But your equipment replacement is a very big item over the years and it's a costly item so we need to definitely put some money aside. To improve the equipment.

COMMISSIONER CAMPOS: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER CAMPOS: What is the deadline for Commission action if the fees are to be raised before the next fiscal year. You have to have these things printed pretty soon I understand.

[Audio difficulties were experienced at this point.]

MR. LUJAN: Mr. Chairman, members of the Commission, as Jill stated, and it's a big education process. A lot of it is source reduction and there are some other ways. She's been working diligently at that over the years as I can see in Solid Waste, and I think that's what we have to continue. A lot of times it's not just dollars, but we need to look at the educational process and not just—and some of us older people, we're used to our ways of dealing with the garbage and stuff, but the education process through the younger kids and dealing with that so that in the future we're ready for these landfills and these garbage issues and she's working at that, but it is going to take some time, some more time, getting our transfer stations upgraded and possibly equipment funding is the major item.

CHAIRMAN DURAN: Well you guys need to find some innovative ways to deal with the issues.

MR. LUJAN: Thank you.

CHAIRMAN DURAN: I guess I'm flip-flopping.

MR. MONTOYA: Mr. Chairman.

CHAIRMAN DURAN: Sam.

MR. MONTOYA: Commissioner Campos, I just wanted to remind the Commission that although it's not a very large amount of money and it's not a recurring amount of money, we will be receiving that \$200,000 from the current landfill operation that can go towards possibly improving that one particular transfer station that just didn't look that great and really needs some help. So we might be able to at least pair up some of the liability possibilities there.

COMMISSIONER CAMPOS: Mr. Manager, could you come up with an assessment in maybe the next few months. I know you're very busy but I'd like to see an assessment of all the facts. To keep this department going we need to look at it very carefully. Obviously, this is a basic service and we may have to subsidize it but we don't have to subsidize it radically.

MR. MONTOYA: Right. Mr. Chairman, Commissioner Campos, we are—

[Audio difficulties]

**XI. C. Finance Department**

**I. Resolution No. 2001-78. A resolution approving the fiscal year 2002 interim budget, repealing Resolution No. 2001-66**

MS. MILLER: So these are the only changes but now that we know what the amounts are and what the debt service is going to be, it was \$14,000 more than what we had estimated. And then in the enterprise funds that are no changes.

The final thing that we need to discuss on that was the merit plan. So these were the only changes apart from the merits that we backed out that have been made since you passed the resolution on May 14<sup>th</sup>. And Helen has done quite a bit of work on looking at what we have in the way of existing merit plan, what's been available and also on what was approved in the budget and we met with Sam and discussed the actual budget as it was proposed and some possible alternatives and Helen put together a sheet that I think she'd like to present to you as far as the option that we would like you to consider for the merit plan.

HELEN QUINTANA: Mr. Chairman, members of the Commission, on May 14<sup>th</sup> during the BCC administrative session, you asked the Human Resource

Division to establish a plan to distribute merit increases equitably and fairly among the employees of Santa Fe County. After doing considerable analysis on the current process, we've determined that the money that was set aside for the merit increases should be basically left as it was originally planned with a small amendment.

I have included on page 2 of the packet that you have there a recommendation by the Human Resource Division and by the County Manager and Finance Department, which is to first of all, keep the \$73,000, which includes salary and benefits a recurring expense as proposed in the original budget with an amendment, which is on the following page, which reduces the Manager's budget and increases an amount for the County Assessor to allow for \$1.29 merit increase per hour for that department.

Secondly, as recommended by Commissioner Gonzales, is to add monies for possible one-time bonuses for employees. We have recommended \$100,000 from the capital projects fund for a one-time non-recurring expense, one-time bonuses for employees, which we have allocated based on an hourly rate per department or office. And I have included an example of the allocation on page 4 of your packet.

The recommendation that we are proposing today does not preclude a department or an office from using salary savings as they currently do to merit employees of exemplary performance. One thing that I've determined is necessary is that we get to a level playing field where employees are receiving merits only once a year and it is applied to their annual evaluation and based on performance. So this year we are hoping to evaluate that as they are proposed to us, the merit increases, so that we can ensure that they are only given once a year.

There are some minimum requirements that we will also be expecting of the departments and offices, which are listed on page 3. First of all, once again, no increase within the last 12 months, status should not be probationary, the employee should not be above their pay range. The merit should be warranted and no increase on a merit should exceed ten percent of their base rate.

For the one-time bonus payouts that we are proposing it will be distributed basically with the same criteria. That the bonus is warranted, that the employee has shown exemplary performance. The employee may be exempt or classified. The bonus dollars that are distributed are done as a percent of the total hourly rate. The bonuses should not exceed five percent of the base rate, and the money will be kept in the HR Division for distribution so it can be monitored.

Page 4 shows a potential pool for bonuses by fund. From the general fund, each department and office will be allocated a certain amount based on the percentage of the hourly rates in their area. Do you have any questions?

MR. MONTOYA: Mr. Chairman, before the discussion, I'd also like to point out a very important piece of information relative to the \$100,000. It does come from the \$250,000 from the capital fund that was set aside for the Commissioners. So that would leave a balance of \$150,000. I think that's very important to point out.

COMMISSIONER GONZALES: Why is that?

MR. MONTOYA: Mr. Chairman, we followed the recommendation of the Board.

COMMISSIONER GONZALES: To pull from our capital project fund?

MR. MONTOYA: Yes, sir.

COMMISSIONER GONZALES: I thought it was going to be available from that \$2 million that you had talked about.

MR. MONTOYA: Mr. Chairman, we will come to you when we know for sure that the exact sum of money available is really there, but we were following the guidance of the Commission to take the entire \$250,000. That was one of the recommendations we heard that day. However, knowing that the Commissioners do have projects and issues that they need to—

COMMISSIONER GONZALES: In the words of Chairman Duran, it sounds like an election year.

MR. MONTOYA: Mr. Chairman, we only took 40 percent of the money.

CHAIRMAN DURAN: Did I say that?

MR. MONTOYA: Mr. Chairman, yes we did.

CHAIRMAN DURAN: I'm only one vote here.

MR. MONTOYA: And we appreciate that very much, Mr. Chairman.

COMMISSIONER GONZALES: So if in the event, Mr. Chairman, that we do find \$2 million available, then that comes open for us to go to use for employee resources.

MR. MONTOYA: Mr. Chairman, Commissioner Gonzales, that's correct.

COMMISSIONER GONZALES: When will we know?

MR. MONTOYA: Mr. Chairman, we would actually like to be able to get this budget approved and then to give the budget its first quarter so that at the end of September we would have some definitive trends and balances.

CHAIRMAN DURAN: Sam, refresh my memory. What \$2 million?

MR. MONTOYA: Mr. Chairman, we are estimating that after all of the capital outlay 01 expenses relative to personnel and 02 expenses relative to operating, that there will be a balance that is unbudgeted. Right now the estimate is probably closer to \$1.5 million, Mr. Chairman, and I think the Finance Director would concur with that number much more than \$2.5 million.

MS. MILLER: Mr. Chairman, Commissioners, what it is it's the cash balance in excess of our cash reserve requirement by the state. It's an estimate right now because until we actually close the year and know what our expenditures through the year are and have our budget approved for next year we actually—it's just an estimate by Finance as we project revenues through the rest of the year and expenditures through the year. But I just caution that we need to err on the lower side than the higher because we can actually figure that out as we get into the beginning of the next fiscal year based upon how we end this year when we close our books.

CHAIRMAN DURAN: So if we approve the merit increases as you're suggesting, \$100,000 would come out of the \$250,000 that the Commission had in reserve for other projects, community based projects?

MS. MILLER: Mr. Chairman, Commissioners, yes we did. Actually, it's just \$100,000 from there and we were going to bring in cash from the other funds as well to the tune of about \$13,000 plus an additional 7.65 percent. Is that the benefit side? Some cash. So it's only \$100,000 out of the \$250,000 that was set aside for the Commissioners. There's another about \$20,000, \$25,000 that's unbudgeted cash that we have to bring in as well.

CHAIRMAN DURAN: That's not bad.

COMMISSIONER SULLIVAN: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: I think this is a good start. We just now received this and I would have liked of course to have gotten this in the package on Thursday to review it ahead of time. I'm still regardless of the hundred, whether we do or don't have it, I think the inequities at least as I understand it now are still in the salary savings theory that we use, which varies from department to department and creates unequal amounts available to department heads to allocate.

I think if we're going to consider a bonus I think we need to get away from the salary savings. I think we need to find a fair and equitable way of doing merit pay and



this is a good start, but I think that if we want to say \$100,000 and we have this schedule, but that \$100,000 can come from salary savings.

I think we need to get away from the salary savings. I think we need to find a fair and equitable way of doing merit pay and this is a good start, but I think that if we want to say \$100,000 and we have this schedule, that that \$100,000 can come from salary savings. I think we probably have more than \$100,000. I think what we can say to each department is you have the authorization up to the amounts listed on page 4 allocated by department, which I assume is an equitable allocation by department, you have up to that amount that you can allocate from salary savings for merit pay in addition to the \$73,000 which is currently in the budget. I think the idea, at least the direction of the Board was to create a merit pay schedule that stayed within the budget.

Now what we're doing here is we're increasing the amount by \$100,000 and without getting into whether it is or isn't needed and bonuses, certainly everyone's in favor of bonuses when the money's there, I think we need to move towards a standard procedure that creates some equity in each department.

MS. MILLER: Mr. Chairman, Commissioner Sullivan, we actually, that is part of the proposal. One of the problems is the budget needs to be turned in by Friday and it would be extensive to pull all of that money out and know what that exact amount would be for each department. How it currently works is there's vacancy savings, which is if a position is not filled for say, six months, that money is actually not—they can hire a temporary position to fill the vacancy and use that, or the money goes back into the general fund cash balance at the end of the year to be used for capital projects. That's the type of thing that gives us that one million to two million dollars of unbudgeted cash at the end of the year.

We don't allow the department heads at the moment to go and use that for anything else because it is a way—it's one of our buffers for having a cash balance. Plus you never know if you will be fully staff the entire year. So we don't—some municipalities and local governments actually budget at 98 percent or 97 percent of their salary amount, so if a particular department has \$300 an hour allocated to them, they actually would budget at say, \$291 an hour, knowing that there would be vacancies. That's a very tight way to budget because unless somebody leaves, you actually don't end up with any savings.

Plus we don't budget for sick leave nor do we budget for annual leave. So if someone leaves and they have six weeks on the books, that is actually paid out of that cash that you're referring to Commissioner Sullivan, that extra cash balance or vacancy savings. But the area where we do allow the department heads and elected officials discretion is if they have \$300 an hour and say they're only using currently \$297 an hour and all their positions are filled, they can take that \$3 an hour and give some merits. And if somebody leaves and they fill at a lower cost they are allowed to use that.

But we did discuss that if we do a comprehensive plan that would have to go away, and that's something that will take quite a bit more time.

COMMISSIONER SULLIVAN: But my concern is that at the budget hearing, there was testimony from other departments, several departments that there was inequalities in the amount budgeted or requested and certain departments had given things up or something in the merit pay range. If we keep the \$73,000 in as originally proposed, we're maintaining that inequality in each department, that inequity that the staff directors complained to us about. So that's problem number one.

And problem number two is we need to have some equitable way of distributing this all together. Now, one way, you have a breakdown here that you've done by department which you feel is equitable. One way would be to take that \$73,000, plus the \$100,000 from wherever it comes and if it comes from the Commission, I have no

problem with that if the Commission is agreeable to that. Take the \$173,000, that's what's available this year for merit pay increases, allocate that on a pro rata basis to each department the way you've already allocated here and say that's it. That can be used for merit pay raises and for one-time bonuses. The \$73,000 would be allocated out the way you have here and the \$100,000 would be the way you have here.

If we keep the \$73,000 the way it was in the budget, we're simply perpetuating the problems that were brought to our attention at the budget hearing.

MR. MONTOYA: Mr. Chairman, Commissioner Sullivan if I could attempt to address both of those issues. I think it's important to differentiate the fact that the \$100,000 that we are proposing that is put up for a bonus pool is not recurring. It's a one-time allocation. The only recurring hit is the \$73,000 that was already in the preliminary budget. I think our intent, Commissioner Sullivan, is that we want to have a new methodology for the merit system within the first quarter of the new fiscal year, which is at the end of September. We need to give Helen a bit of quality time to work out the nuances and make it work, find those inconsistencies and fix them.

The problem that we have now is a timing issue that we need to submit the budget before a due date at DFA. However, I think it is important to have a system that is much more equitable and I think we are committed to bringing that to the Commission within a 90-day window from July 1. Now, the second point is that because the \$100,000 comes from the capital fund, obviously we did not want to add that into and make it a pool of \$173,000 because then it would become \$173,000 that is recurring, which is not available at this point in time.

So our intent is to work with the different departments and elected officials to give them a bonus pool and to work with all of the departments and ask for the merit that was already approved by the budget through the BCC with the addition that we did add some money back to the County Assessor who had brought that to our attention that we had not given him merit consideration. We took care of that basically from the Manager's budget. We reduced the Manager's request and took some of that money and sent it over to the Assessor. So I think we're balanced in all of the requests that have been heard through the budget process, going back to Commissioner Campos' point that it was a bit too late to restructure the entire picture but I think we understand exactly what Commissioner Sullivan is asking us to do in terms of a policy.

I think the other members of the Board understood that if we were to change the entire process at this point we would have to come up with a holistic method which clearly we didn't have enough time to do. So our initiative here is to bring you a proposal that I think meets both issues. It brings you a plan that gives you a bonus program that has never existed prior to this, which gives the employees, I think, a message from the BCC that you appreciate the due diligence and their hard work. Secondly, you instruct us within a 90-day window to bring you a new policy on merit. And it allows us to comply with the promises made to the elected officials to the department heads and to some employees that those merits will be coming in this budget.

So Mr. Chairman, we're attempting to meet everybody's expectations and I think this plan, this program does that and we're trying to bring you a new merit proposal within a 90-day window.

COMMISSIONER SULLIVAN: My suggestion then would be certainly to hold the \$73,000 in abeyance until you have that in place but my recollection was that the Assessor's office was the only that did receive budget consideration under a program of the Assessor's office employees completing certificate programs and receiving, I believe it was \$500 for each one. I believe that that was considered in the budget. I believe all of the instructions from the Commission was that other than that, all of the other merit pay amounts should be held in abeyance until there was a policy.

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Now is there some additional amounts of merit pay that have been put into the Assessor's office in addition to that certification program?

MR. MONTOYA: Mr. Chairman, Commissioner Sullivan, there's only been one sum. I believe it was \$1800 or not exceeding \$2000.

MS. MILLER: He has in two funds, it's about \$3000 each fund, but that is that incentive pay. That is set and that's set by statute and we did leave that in the budget.

MR. MONTOYA: That's a re-evaluation fund.

MS. MILLER: Right. It's half general, half evaluation. It depends on where the appraisers are actually paid out of. And that has remained and does remain in the Assessor's budget and that's something we at least have in there. So we didn't take that out. Mr. Chairman, Commissioners, I think one of the things we did do, Commissioner Sullivan, is we did try the same allocation that we used on the one time money the same way with the merit but it became quite difficult because when you spread--\$73,000 is including 27 percent of benefits, so it's actually like \$58,000, which is only about \$25 an hour, and when you spread that out over all the departments and tried those same allocations, it really skewed what was agreed upon in the budget hearings.

Part of that was that some of those departments did give up something else and as the Manager said, we'd have to go back and redo all those things too if we pull—it wasn't so simple as just pulling out the merits because the Clerk had given up \$10,000, the Treasurer had also done some things, and then we would have had to change those things as well. And that was where we started to run into the problem because when we tried that similar allocation, which I think is a very good concept the way with the cash portion of it, the bonus portion, that was what we wanted to look at doing a similar type of allocation in the future for merit, but we just ran into the problem of not being able to have the time frame to meet all of the requirements and all the things that were agreed upon in the budget process.

MR. MONTOYA: Mr. Chairman, I also wanted to point out one other thing relative to the bonus program where we're taking \$100,000 from the capital budget. Mr. Chairman, the manager had set aside \$50,000 for capital as well and I would include that \$50,000 into the merit pool which would then leave \$200,000 for the Commission capital. So Mr. Chairman, I would like to add that and offer that and allow the Commission capital to go back to \$200,000 and move the Manager's into the merit pool.

COMMISSIONER GONZALES: Mr. Chairman

CHAIRMAN DURAN: Commissioner Gonzales.

COMMISSIONER GONZALES: I appreciate what staff has come up with. I think that this is a step in the right direction. I was talking to Commissioner Trujillo and I think we all acknowledge that there is an issue of needing to raise the base pay for County employees and maybe in the direction we can provide—we did this. We went through this exercise seven years ago when we came in and we knew that there was a disparity between County employees and City employees and state employees. We're basically a fertile training ground for other agencies. I think that we've had some measurable progress over the years trying to raise the base of County employees but it seems to me that maybe what we could do is develop some kind of strategic plan or some type of human resource plan that makes a true commitment to raising the base pay of County employees so as Commissioner Trujillo puts it, there's parity, I think is the word that you used. There is an ability to really create a very strong retirement program, a strong career here at the County.

The \$100,000 is something that's good. I think that all the employees who are going to receive this hopefully will appreciate it because they certainly deserve it, but

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in the long run and in terms of the long run for the County and making sure that we have a stable work force environment with well experienced professionals and in the long run for employees who choose to make a career of County government, it seems to me appropriate that we would make this commitment to the base.

And I know that now is not the time to talk about it but whatever direction you're given I would hope that we could see something like that come back over the next year that we make a commitment to a plan to start using more of the monies to support increases in the base of County employees.

MR. MONTOYA: Mr. Chairman, I think our intention is to do a thorough compensation plan that I think goes to the recommendations that Commissioner Trujillo made during the budget process, that we do a thorough compensation study and look at the inequities for people doing the same kind of work and not being paid the same amount of money. So I think that's the type of direction that Ms. Quintana and the administration want to take this entire project towards and we hope to get it done within this 90-day window. So we're going to give it our best shot to bring it back to you within that time frame.

COMMISSIONER TRUJILLO: And we're not doing that this time around because the bonus monies are non-recurring and we don't have a recurring allocation that we can utilize to address alignment issues throughout the County.

MR. MONTOYA: Mr. Chairman, Commissioner Trujillo, that's correct. However, once we bring to you the actual balance that we do have available, you might consider wanting to use some of that money for adjustments of this nature. However, we want to make sure that when we bring you a recommendation of that sort that it is a sound recommendation from a fiduciary standpoint that can be supported in continual fiscal years hereon after. So we want to be very cautious about what we recommend to you, but there are some possibilities.

MS. QUINTANA: Mr. Chairman and members of the Commission, if I may, I did also offer an analysis, a compensation analysis in the larger packet that exemplifies the inconsistencies that we have in the last fiscal year, the fiscal 2001. If you would notice under the columns where it says merit received, you will see in some departments where there have been merits received multiple times in the fiscal year. So yes, I agree that there are some inconsistencies that need to be addressed, and it does need to have a comprehensive plan so that we can compensate equitably based on merit and based on an evaluation, the annual evaluation of the employee.

That will take a considerable amount of time and more analysis because it causes a recurring expense and it needs to come from a pool of money rather than just salary savings because that is not something that can be predictable. It has to be something that is set aside on an annual basis to have that money so we can say, okay, this is the amount of money that we will be using for merit increases and then take it from that pool of money, based on their merit, whether it be a three percent increase of a five percent increase.

I might also want to add that based on the contract negotiations with the union, every County employee will receive a three percent increase this year as well. So I wanted to make sure and add that.

COMMISSIONER TRUJILLO: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER TRUJILLO: On the distribution scheme, I understand that the County Assessor is probably satisfied with the way the merit increase is being distributed. Do we get the same pulse, the same feeling from the other elected officials and department heads? For example, the Clerk's office gave up whatever, \$10,000 and the Treasurer's office gave up some monies. Do we have that

solidarity, if you will, behind the distribution scheme by all the department heads and elected officials?

And I understand that Katherine and yourself assiduously worked, and the County Manager worked on how these monies will be distributed, but did we get input from these people?

MS. QUINTANA: Mr. Chairman, Commissioner Trujillo, I have been open to a lot of discussion and a lot of options throughout the last two weeks that I've been preparing this proposal and I've heard a lot of feedback from many of the department directors and officials and this is why we came up with the proposal that we did to try to accommodate and make every effort to listen to everybody's concerns including those of the Commission.

The proposal that is listed there and the amounts of money were from the original negotiations made by those departments with the exception of the AsseSanta Fe County and the County Manager's office.

COMMISSIONER SULLIVAN: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: Let me make a suggestion then move this along that I'll throw out to the Commission for a possible motion. I understand, Helen, what we have here is we have a three percent base that the employees will get. What you're proposing is that the \$73,000 also be allocated for merit, the \$100,000 be allocated for bonuses, and, on top of that, anything else that the departments can find in salary savings can also be used for merit. Is that correct? All four pools are available?

MS. QUINTANA: For this year, sir, yes.

COMMISSIONER SULLIVAN: For this year.

MS. QUINTANA: Yes, Commissioner.

COMMISSIONER SULLIVAN: Let me suggest that at this point, and I just throw this out and if the Commission is agreeable we can make a motion. That we move forward with the one-time bonus. I think the salary savings part is the biggest place for inequity and that be held in abeyance along with the \$73,000 until this 90-day period and you have this plan and then we will know whether salary savings is the way to continue to do it. Perhaps that's the most equitable and I don't have the right feeling. Perhaps it's not. We'll have the \$73,000 that can be distributed. If we have salary savings in there that can be at least estimated, that could be added to the \$73,000.

But it seems like these are kind of soft numbers that we're dealing with here. The \$100,000 is a hard number. We have a method of allocating that. We have the three percent pay raise that's going across the board in addition. It seems like a three percent raise and a one-time bonus is a nice package in itself and we can work out the merit situation that makes it even more. And as Commissioner Gonzales says, that is a permanent increase, not a one-time increase. That goes toward pension and other things.

So if the Commission is interested, I could make a motion to approve the \$100,000 with the direction to the staff that the salary savings method of giving pay merit increases and the \$73,000 that's been budgeted be held in abeyance until the merit pay program is approved by this Commission.

COMMISSIONER GONZALES: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER GONZALES: Just to address that point, Commissioner Sullivan, the only—I guess I'm seeing it a little different in that it would seem to me if we wait for the 90 days then the employees are going to hold off, those who are going to be eligible for the merits are going to have to wait, it seems like two

more months past the July time when that merit would actually go into place. I don't know if we would make it retroactive to make sure that when we release the merit money that it will be as if it was in place at the beginning of July 1 or not.

But one of the things that I was thinking, Mr. Chairman, Commissioner Sullivan, I was coming from the other direction in that I guess I was wanting to hold off on the \$100,000 bonus. I know that's very important. I know we've all talked about it, but I think it should be a target that we shoot for based on what we know is going to happen with the cash that's going to be available that has not been budgeted. So I was seeing it a little bit different in that we would hold that amount into abeyance for 90 days or whenever we felt that we really fully understood what the cash amount was going to be above, the cash reserves above the budgeted amount, and that we would be able to release the merit monies and allow for the department heads to try and seek some salary savings to increase that if they can, just so we can try and increase that, get those pay raises out as soon as possible.

Commissioner Sullivan, in your request, were you considering the fact that if it did come in after July 1 that it would become retroactive?

COMMISSIONER SULLIVAN: I can go either way, Commissioner Gonzales. I just think we can't afford, or at least I don't understand all four of these components of the package at this point in time and if we wanted to hold off on the one and go with the other, I don't have too much of a problem with that, other than the fact that the \$73,000 is still an amorphous number that's reflected more in some departments than others. And we don't have a good handle on how to equitably distribute that other than as budgeted.

So if the departments just have to live with those inequities for now and scrimp around with what they can on salary savings until we get a policy I think that could be done. I like your idea too of we can go backwards to July 1 once we have that policy on dealing with the merit pays, the \$73,000 plus whatever's left in salary savings. We can certainly make that retroactive July 1. That's a workable solution too.

COMMISSIONER GONZALES: So do we feel it is going to take 90 days to come back with some kind of policy, some kind of—

MR. MONTROYA: Mr. Chairman, I'm putting a 90-day window on it just to allow us to do some serious due diligence, but I think we can instruct Ms. Quintana that this is the wish of the Commission and maybe try to get it done within a 30- to 45-day window, bring that back to you and move that ahead. Because, Mr. Chairman, there's been a couple of recommendations that are different. One is to hold the \$100,000, the bonus until we know exactly how much is left that's unbudgeted, 1\$1.5 or somewhere in there. The second is to hold the \$73,000 plus any salary savings that departments have until we have a policy to move that forward.

So we have two different tandems here and I think we need to understand if you want both of those held until we have a policy, or if you relinquish one in lieu of getting the policy drafted for the merit pay.

COMMISSIONER GONZALES: For those who are waiting for this I think there's a bit of an unfair situation than waiting until we determine what kind of policy we want to have. I guess I'm leaning towards releasing the merit monies that we've already budgeted and approved, recognizing that there are inequities and hoping that we will solve that problem with the new policy that comes forward.

I guess my issue, Mr. Chairman, on the \$100,000, is well, I'm all for it. I'm not sure if it's prudent to release that allocation at least at this point until we know entirely what the needs of the Commission are going to be for the oncoming year and what cash is going to come in in excess of our reserves. I feel comfortable, it seems to me based on the previous budget sessions that we're probably going to be pretty healthy in that area, but if the staff feels more comfortable holding off until we really know

what kind of cash we're going to have above the budgeted amount to releasing those bonuses.

I'd feel more comfortable knowing that we do have that money in place. Then at some time during the year, those bonuses can be released. Were you looking at releasing them on July 1, the bonuses or are you just going to make them available to release some time during the year?

MR. MONTROYA: Mr. Chairman, we did not have a release date for those. We were simply wanting to come to the Commission to see if we could have the allocation approved and then set aside and then wanting to have your authority to follow the process or the procedure that's laid out in the memorandum from Ms. Quintana, and if that would work, then we would proceed to work with senior staff and the elected officials to disseminate it.

But Mr. Chairman, if the drive at this point is to execute the merit increases totaling \$73,000 and to allow department heads to utilize any salary savings, to impose those as they see fit and then bring you a plan within a 90-day for the merits, and hold off on the bonuses until after the 90 days, Mr. Chairman, I think the administration would support that.

COMMISSIONER TRUJILLO: Mr. Chairman, I think that from an incentive and morale standpoint, that would be the best way to go. It will make it a base-building merit increase that's recurring on a bi-weekly basis, and then look at the bonus program sometime during the year on a one-time basis, non-base building. I think from the perspective of morale and incentive for the work force, the merit program would be the best way to go.

CHAIRMAN DURAN: I'm in agreement with almost everything except I really think that we need to earmark this \$100,000 and take it out of our Commission budget, put it into the bonus budget. If we have money because of unbudgeted funds, then we could replenish the budget, the Commission account. But we know right now that we want to supplement our employees' salaries. We know that for sure. All of us have said that so why not commit to that amount and then replenish the other fund later?

COMMISSIONER GONZALES: That's fine. Move for that direction.

MR. MONTROYA: Mr. Chairman, we appreciate that.

COMMISSIONER SULLIVAN: Mr. Chairman, I think we either hold off on the \$100,000 until we have a good handle that we go with, with one portion or the other and so I would—

CHAIRMAN DURAN: That's what I said though.

COMMISSIONER SULLIVAN: Well, let me try to formulate the emotion that kind of goes along with what Commissioner Gonzales and Commissioner Trujillo were saying. I would move that we proceed forward with the merit increase as budgeted in the amount of \$73,000 plus department salary savings, up through the end of the fiscal year and that those increases incorporate the methodology proposed by staff at the top of page 3, where it indicates the following minimum requirements will be used to determine eligibility for merit increases, and that we revisit the bonus issue as soon as the staff brings back its recommendations for a permanent merit pay program.

COMMISSIONER GONZALES: Second. What that in the form of a motion?

COMMISSIONER SULLIVAN: That was a motion.

COMMISSIONER GONZALES: Second. And with that goes the direction that we want to target the \$100,000 to release some bonuses without making it an official commitment at this point, but I think at the time that we know the cash is in place and sufficient, we have the policy, which should be 90 days from now, then we

ought to be able to bring that back for a vote to release \$100,000 for bonuses. It seems to me that from a fiduciary standpoint it seems a little bit more prudent that we would budget for this type of cash when we know exactly how our cash is going to finish up at the end of the day.

MR. MONTOYA: So Mr. Chairman, just for clarity's sake, what we're doing is creating a bonus pool but not releasing any of that money totally \$100,000. Correct?

COMMISSIONER GONZALES: Yes. And it wouldn't be released until there was a policy that was brought back and until we determined that we have the sufficient cash available for this.

MR. MONTOYA: Right. But we are creating the pool at \$100,000.

COMMISSIONER SULLIVAN: That was not in my motion. I think the direction and what the chairman was trying to get at was that we realize that that's a number out there that we want to seek to work that number into the mid-year budget adjustment or whenever it comes around and whenever the Commission decides the bonuses will be given but I didn't include in my motion specifically that we budget \$100,000. I feel that with the three percent and the merit increases and the salary savings that's currently there, those three components are I think fair and reasonable and what the employees expect to get.

MR. MONTOYA: Okay, Mr. Chairman.

COMMISSIONER GONZALES: That's \$250 a month after taxes, roughly.

CHAIRMAN DURAN: Well, that's not what I wanted on it, but that's your motion. I wanted to actually earmark that \$100,000. If we don't earmark it, at least make the commitment that we will either find it out of unbudgeted funds or take it out of the \$250,000. What I'd hate to do is next month we sit down and figure out where we want to spend that \$250,000 and it all goes and there's no money for this effort.

MR. MONTOYA: Mr. Chairman, possibly that could be a second motion after you act on Commissioner Sullivan's original.

COMMISSIONER GONZALES: Or we should just ask for a friendly amendment, or we provide direction to the staff or in the motion that we would ask, direct the County Manager to come back in 90 days and offer alternatives of where the \$100,000 bonus can come from, whether the Commission capital project or whether the unbudgeted cash. And so we can make that decision in 90 days when we have a more clear picture and it's brought back for reconsideration so we can either confirm it, pick a place or at that time deny it. But we're meeting the chairman's goals of wanting to make sure that the \$100,000 is a target and it's in place. You just come back—what I'm saying is in 90 days when they come back with a policy, they'll bring us back the options where we want to bring it from.

CHAIRMAN DURAN: So that would be okay provided that we don't decide on how we're going to spend that \$250,000 until the report has come in.

COMMISSIONER GONZALES: I would offer that in the form of a friendly amendment to Commissioner Sullivan.

COMMISSIONER SULLIVAN: I have no problem with that and let me make a clarification, or let me request a clarification to my own motion. And that is, again, I'm still nervous about this amorphous salary savings mechanism. And my motion left that in place through July 1, 2001. Does that work okay, Katherine and Sam?

MS. MILLER: Mr. Chairman, Commissioner Sullivan, I think I'm having a little difficulty understanding exactly what we're talking about as far as what would happen with the current budget base, which it might be the salary savings that



you're referring to right now, a department is budgeted x-amount per position. If somebody leaves and they're able to hire at a lower rate, then they do have some salary savings that they have used for merits. And that has gone on for years.

It's usually tied to an anniversary date of employees and things like that. So it's part of your motion that that would stay as it is?

COMMISSIONER SULLIVAN: No, my motion is that that would end as of July 1. Because again—

MS. MILLER: We'd have a lot of raises in the next month.

COMMISSIONER SULLIVAN: Well, getting back to the four components here, as I said initially, I suggested initially we work under the \$73,000 plus the salary saving. No, I suggested initially we work under the bonus system and we defer the salary savings and the \$73,000 until we had a better handle on it. Commissioner Gonzales said, and Commissioner Trujillo I think said, no, I'm more comfortable giving the merit raises and the salary savings type of raises because those go into your permanent pay increase and I'm a little more uncomfortable with the bonuses because we don't know exactly fiscally where we stand on those.

If we add in the \$100,000 I think then we're adding in all four components and that wasn't, at this time immediately and that was not what my motion was about.

CHAIRMAN DURAN: Why don't we vote on Commissioner Sullivan's motion and then—

COMMISSIONER GONZALES: Mr. Chairman, I need clarification from Commissioner Sullivan though, because what I understood and what I supported was the merits plus the ability to seek out additional salary savings from the budgets. That would stay in place. That that would not cease at July 1. That would be allowed to continue to happen. The \$73,000 would be the budget allocation for the merits as presented, that's one. And then two, that we would still have the policy in place that through salary savings and other means, that if they can identify other resources for merit increases that they would be allowed to do that.

I apologize to Commissioner Sullivan but I thought that that was the route that he was going.

COMMISSIONER SULLIVAN: Mr. Chairman and Commissioner Gonzales, what I would ask then is, if we came back with the comprehensive merit pay program that eliminated the salary savings and put in a more equitable method of doing it, not just because your department happened to lose a couple of employees this year and other departments, it would penalize departments that had employees who were very faithful and had been with the County for years and years. If the staff came back with a program that eliminated that salary savings program, would that compromise this motion?

COMMISSIONER GONZALES: No. I agree with that. I agree that if the new policy comes back and finds a more equitable way on how we deal with it, then it will stop the current practice. Then until that policy comes back and addresses it, the policy would stay in place that allows for it.

COMMISSIONER SULLIVAN: That would be okay but I didn't want to give another one-year carte blanche on the salary savings.

COMMISSIONER GONZALES: No and I agree with that. I think you bring up some very valid points that it can be unfair or work out to be unfair because some departments may have a higher turnover than others and when that happens, you're going to generate more monies for merit increases and a very good point, Commissioner Sullivan. But I would think that in the policy, when they address that, once that new policy is adopted and addresses the equity issue, that the policy as it currently stands is going to change with the adoption of that policy.

MR. MONTOYA: Mr. Chairman, I think the issue that I wanted some clarity on is that we can't do very much between here and June 30 and I think that's what didn't quite work in terms of the time frame.

COMMISSIONER GONZALES: Between now and June 30 will be the merit.

MR. MONTOYA: But Mr. Chairman, Commissioner Gonzales, that's not going to work for the new \$73,000 because it's not even authorized until July 1.

COMMISSIONER GONZALES: I apologize. What I meant to say is that the only action we're going to take between now and June 30 is to authorize the \$73,000 merit.

MR. MONTOYA: Understood.

COMMISSIONER GONZALES: Ninety days from now we will come back, you will come back with options on where to fund the \$100,000 bonus and how to bring equity to the salary savings practice that's currently followed to deal with merit increases.

MR. MONTOYA: So the \$73,000 doesn't have any time limit attached to it and the bonus will be discussed after the first quarter is closed and the new policy will be brought within the 90-day window.

COMMISSIONER GONZALES: Right. So they come back together.

CHAIRMAN DURAN: Is that clear?

MR. MONTOYA: Mr. Chairman, and the salary savings are frozen currently. Correct?

COMMISSIONER GONZALES: No.

COMMISSIONER TRUJILLO: The salary savings continue.

COMMISSIONER GONZALES: Continue. They are not frozen.

COMMISSIONER SULLIVAN: The salary savings continue but may be terminated by the Commission with the adoption of a new policy as recommended by staff.

MS. QUINTANA: Mr. Chairman and Commissioners, and as merits are recommended by department heads and elected officials, we will make a very concerted effort to make sure that one, the merits are warranted and that those employees have either received maybe a three or a four on their evaluations to make sure that they're warranted and also that they have not received one within the last twelve month and that it is tied to their annual evaluation so that we can start a consistency, because we have to get to a starting point where there is consistency from one year to the next and until we start tying that into their annual evaluation, we're going to continue to have those inconsistencies. So we will continue from this point forward to make sure they are tied to their evaluation.

COMMISSIONER GONZALES: Or in the motion, the method that was given that we provided direction for you to administer is the one that you composed which sounds to me like you just said. We want to make sure that all the things you said occur prior to any merit that's taking place because that was basically the direction that you were sending, that your methodology be applied on all the merits.

COMMISSIONER TRUJILLO: It would be totally performance based.

MS. QUINTANA: Correct.

CHAIRMAN DURAN: Okay, Commissioner Sullivan, could you just restate it one last time.

COMMISSIONER SULLIVAN: I knew you were going to say that, Mr. Chairman. Let me try to restate it then. The motion is that the \$73,000 in salaries and benefits budgeted and put on hold will be released for the departments budgeted, that salary savings method of awarding merit increases will be permitted to continue, that the staff is directed to investigate the feasibility and the funding of a \$100,000

bonus program and in addition is directed to, within 90 days return to the Commission with recommendations on an equitable method of merit increases addressing salary savings or other methods, and finally that such action by the Board may eliminate the salary savings method of awarding merit increases at the Board's discretion, but would not eliminate the \$73,000 budgeted.

CHAIRMAN DURAN: I couldn't have said it any better. Is there a second?

COMMISSIONER GONZALES: Second.

CHAIRMAN DURAN: There's a second. Any further discussion?

COMMISSIONER SULLIVAN: Let me just add, as I said previously, and I think as was said by Helen, that the methodology for awarding merit increases would follow the five bullets on page 3 of the handout called methodology, those five being specifically, no increase within the last twelve months, status is not probationary, employees not above pay range, merit is warranted, employee has demonstrated exemplary performance, and finally no increase shall exceed ten percent.

CHAIRMAN DURAN: That's our understanding?

COMMISSIONER GONZALES: Staff feels comfortable with that?

Those are pretty stringent guidelines on the methodology.

CHAIRMAN DURAN: That ten percent doesn't include any three percent, like the three percent that we're giving, right?

MS. QUINTANA: That's correct.

CHAIRMAN DURAN: It's not included in that.

MS. QUINTANA: It's not included.

CHAIRMAN DURAN: Okay, good.

COMMISSIONER SULLIVAN: So maybe that's a restated motion, Mr. Chairman and we ought to get another second.

MS. MILLER: That's a cost of living increase, that three percent.

CHAIRMAN DURAN: Right.

MS. QUINTANA: That's not a merit.

CHAIRMAN DURAN: So do you agree with that, the second?

COMMISSIONER GONZALES: Yes.

CHAIRMAN DURAN: Okay, those in favor signify by saying "aye."

[Unanimous] Opposed? Motion carries.

MR. MONTOYA: Mr. Chairman, Commissioners, thank you very much on behalf of the County employees.

CHAIRMAN DURAN: Thank you.

MS. MILLER: Mr. Chairman, Commissioners, then so does Resolution No. 2001-78, which is what to do with that merit plus all of those other changes for the budget, has that been approved?

MS. BUSTAMANTE: No.

MS. MILLER: I need that in order to turn in the budget to DFA.

CHAIRMAN DURAN: So we need to approve the resolution.

COMMISSIONER GONZALES: Move to approve Resolution 2001-78.

CHAIRMAN DURAN: Second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.

MS. MILLER: Thank you.

**XI. C. 2. Request authorization to enter into amendment number three to the professional services agreement, No. 98-00562, with HTE**

**Incorporated for the software license, service and maintenance of programs  
for Santa Fe County**

TONY FLORES (Purchasing Director): Mr. Chairman, members of the Commission, in October of 1999, the Information Technologies Division and the Procurement Division solicited through a sole source procurement a provide that could provide us software, maintenance, training, and technical support for our County-wide computer based system. We entered into a four-year agreement with HTE, Incorporated for such programs with the initial term and three additional years that would be allowed by amendment. For clarification purposes, this is the last year of this contract. We will have to sit down with Information Technology Systems Division and determine what approach we will take for fiscal year 03.

HTE provides us all our accounting system, our computer system dealing with financial accounting, land use, code enforcement, fixed assets, etc. So we're hear before you today requesting authorization to accept and authorize amendment number three to contract number 98-00562.

CHAIRMAN DURAN: Are there any questions of Tony?

COMMISSIONER SULLIVAN: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: I have a question for legal counsel.

Maybe Sam, you can help. Steve, does the procurement code permit four-year contracts? My recollection was that three is the maximum.

MR. FLORES: Mr. Chairman, Commissioner Sullivan, under Section 13-1-1.50, it does allow four-year or eight-year, depending on the type of service.

COMMISSIONER SULLIVAN: Could you read that please, that section.

MR. FLORES: Of course. Section 13-1-1.50, A multi-term contract for items of tangible personal property, construction or services in an amount exceeding \$25,000 or more the term shall not exceed up to eight years in this instance, including all extensions and renewals. Professional services are limited to four years. So under 13-1-1.50, multi-year contracts are permitted through the procurement code.

COMMISSIONER SULLIVAN: I understand multiple year contracts, but you said professional services are through four years? Is that what it says?

MR. FLORES: Through four years. Yes, sir.

COMMISSIONER SULLIVAN: So then does that mean it's four years not three?

MR. KOPELMAN: Mr. Chairman, Commissioner Sullivan, that is correct.

COMMISSIONER SULLIVAN: It's not eight though. It's four.

MR. FLORES: There is a provision in the procurement code that for services, services, it can go up to eight years. It is our County policy that we limit them to four years by statute. We can go up to eight in some instances, four in others.

COMMISSIONER SULLIVAN: Okay.

CHAIRMAN DURAN: Any other questions of staff?

COMMISSIONER GONZALES: Move for approval.

CHAIRMAN DURAN: Second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.  
[Commissioner Campos and Commissioner Trujillo were not present for this action.]

XI. C. 3. Request authorization to enter into amendment number one to the professional service agreement, No. 21-

**0015-GS with HotSpare, Incorporated for the maintenance  
and support of the UNIX workstations**

MR. FLORES: Mr. Chairman, members of the Commission, as previously stated, this is a sole source agreement. In this instance we could only negotiate a one-year term and a one-year additional term for the services. The prices were negotiated and are deemed fair and reasonable.

COMMISSIONER GONZALES: Move for approval.

CHAIRMAN DURAN: Second. Any further discussion? I'm sorry. Any discussion or questions of Tony? Okay. Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries. [Commissioners Campos and Trujillo were not present for this action.]

COMMISSIONER GONZALES: Mr. Chairman, just one quick thing on the Finance Department. Katherine, have wee—or Susan, have we done a feasibility study as to what it might be to actually use a company to host our accounting system as to opposed to paying money to HTE? It seems like the HTE software agreement, it's a big agreement and everyone else is moving to software for their web-based solutions. There are companies out there that are hosting financial systems. Wouldn't it be—have we done an analysis or determination whether that might be more financially prudent and flexible in terms of how we handle our financial management systems?

MS. MILLER: Mr. Chairman, Commissioner Gonzales, we haven't done a feasibility study. The GMBA portion, which is our general ledger, is about \$6,800 a year to maintain that. Since we just went through the change about two years ago, Finance is reluctant to change things. But we could look into that. We have not done that, but we could look into that.

COMMISSIONER GONZALES: I'm not saying that we should go there, but I know that there are large players like IBM and others that are developing systems that are web-based that might be able to handle a lot of things that might be more inexpensive than the \$6,000.

MS. MILLER: One of the things with the HTE is that they have the modules that tie together. So that the tax bill connects, billing system can tie to our accounting and the permitting and several of them and that's one of the reasons that we have stayed with HTE is because they have the purchasing module and all those. If we start to bust them up we'd probably have to look at doing something that's comprehensive.

COMMISSIONER GONZALES: And I'm not advocating for that. I just want to make sure that we, as a part of our practice, as new technologies are emerging, that we're identifying these technologies and seeing which ones can help us do our business a little bit better.

MR. FLORES: Mr. Chairman, Commissioner Gonzales, actually we have already started—I want to call it a pre-planning for next fiscal year, 03, not 02, since we are in the last year of this agreement. We have looked at one applicant that may be web-based. HTE actually provides us a web-based system as well. It will come down to, as Katherine has indicated, maybe having to split up the different modules but that process—

COMMISSIONER GONZALES: But it's something that you're going to be looking at?

MR. FLORES: Yes. Definitely.

COMMISSIONER GONZALES: Okay. Good. Thank you.

**XI. D. Public Works Department**

**1. Request authorization to terminate for convenience of the County to the professional services agreement with BSN Santa Fe for the design of the Arroyo Hondo low-water crossing project**

MR. LUJAN: Mr. Chairman, members of the Commission, yes. The Public Works Department is requesting approval of amendment number one for the cancellation of this professional services agreement. We are going to do this project in-house. We found that the funding, we do not have enough for the design and for construction and so we're going to do a design-build in-house through project development and we feel we can do this.

CHAIRMAN DURAN: How much of a savings is this going to be?

MR. LUJAN: The amount for the professional services agreement is \$13,467. The total project, we have \$18,000. It's a legislative appropriation from two years ago. So we feel that with the \$18,000 we can buy the materials and do it in-house. So we'd save the \$13,000. It's \$13,476.

CHAIRMAN DURAN: Any questions of James?

COMMISSIONER SULLIVAN: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: James, who on the staff will design it? Do we have a professional engineer?

MR. LUJAN: Yes. Gino Deangelis is a professional engineer. He has his PE license.

COMMISSIONER SULLIVAN: Okay, and he will seal it then?

MR. LUJAN: Correct.

COMMISSIONER SULLIVAN: I believe, technically, just for the information of the Commission that there's a dollar limit below which municipalities can initiate these projects without requiring a professional engineer. I'm not certain of what that amount is. I think it's maybe \$50,000. But nonetheless, I think from a liability standpoint it's extremely wise for us to be sure that we have a policy, whether designed in-house or out of house, that it be done by a professional engineer. So that's covered and I'm glad to hear that.

CHAIRMAN DURAN: Okay, good.

COMMISSIONER TRUJILLO: Move for approval, Mr. Chairman.

CHAIRMAN DURAN: Thank you.

COMMISSIONER CAMPOS: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.

**XI. F. Resource Development Department**

**1. Request authorization to enter into an agreement with the Pojoaque Public Schools for a summer recreation program for the youth of Santa Fe County**

MR. OJINAGA: Mr. Chairman, Commissioners, on Monday, May 14<sup>th</sup>, the Board of County Commission approved \$20,000 for the Pojoaque Valley Schools summer recreation program. The funding will become available on July 1. The program will take place at the Jacona physical education complex. Transportation, breakfast and lunch will be provided to the children at no cost. The following activities

1938451

will be provided: physical fitness, reading, arts and crafts, music, nature walks, summer field trips, movie trips and a substance abuse prevention education program.

The program is scheduled from July 1 through September 30 and the Resource Development Department requests to enter into an agreement with Pojoaque Valley schools. Thank you.

CHAIRMAN DURAN: Corky, how did we get this kind of project funded for the Agua Fria Elementary School?

MR. OJINAGA: There's a request that comes in through the superintendent of the schools. In this case, the Pojoaque superintendent did make a submittal. We included it in our budget for your approval, which was granted at the last meeting. So I think any other school entity has the availability to make the request such as this.

CHAIRMAN DURAN: As long as it's a government, as long as it's a public school we could do that?

MR. OJINAGA: Yes. With the funds that we get from our cigarette tax fund, it's earmarked for that type of recreation program.

CHAIRMAN DURAN: Do we have any money left in that cigarette tax fund?

MR. OJINAGA: No, this will be the fiscal year starting now, which I believe the revenues generated will be about \$19,000.

CHAIRMAN DURAN: Say that \$250,000 that the Commission is going to possibly get for special projects, if I wanted to, if I requested that some money go to this kind of effort at the Agua Fria School, it would work because it's a government agency, right? Or a public entity?

MR. OJINAGA: I would have to defer that to Steve.

MR. KOPELMAN: Mr. Chairman, the fact that it's a public school would negate any possibilities of an anti-donation issue and again, the issue is as long as it's a public purpose, there's no prohibition on the Commission moving forward on a contract like this.

CHAIRMAN DURAN: Okay. Any other questions of Corky?

COMMISSIONER TRUJILLO: Corky, this program has been going on in the Pojoaque Valley for the last eight to ten years, I understand. The program, I think you said goes from July 1 through September 30<sup>th</sup>.

MR. OJINAGA: This particular program, or the request is from July 1 through September 30<sup>th</sup>.

COMMISSIONER TRUJILLO: Okay, because the recreation program happens from June 1 through the end of June, through July 1. So it's a month worth of activities in the Pojoaque Valley and surrounding areas. So if we need to change the agreement to reflect that window, that time period then we need to do it. It doesn't go for the duration of the summer.

MR. OJINAGA: Mr. Chairman, Commissioners, because it's a request in our particular budget, the budget won't become available until July 1. So the Pojoaque schools, through other funding sources will fund—

COMMISSIONER TRUJILLO: And then they get reimbursed?

MR. OJINAGA: Yes.

COMMISSIONER TRUJILLO: Okay. Thank you.

COMMISSIONER CAMPOS: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER CAMPOS: Mr. Ojinaga, could you explain a little bit more about this program? You're saying we have a cigarette task that specifically allows this kind of expenditure?

MR. OJINAGA: Mr. Chairman, Commissioner, that's correct. It's through a cigarette tax fund that we get this money for recreation purposes.

COMMISSIONER CAMPOS: This is not a grant of any sort from the state? This is coming directly from a cigarette tax that comes to the County?

MR. OJINAGA: That's correct.

COMMISSIONER CAMPOS: And you can use this only for certain purposes?

MR. OJINAGA: It's earmarked for recreation purposes.

COMMISSIONER CAMPOS: Recreation in general or for youth, or—

MR. OJINAGA: Youth and recreation programs in Santa Fe County.

COMMISSIONER CAMPOS: So during this last year there was only about \$20,000 raised pursuant to the cigarette tax?

MR. OJINAGA: That's my understanding that that's what we received, \$19,000.

COMMISSIONER CAMPOS: And we're going to spend it all in one program?

MR. OJINAGA: That's the request. Yes, Commissioner.

COMMISSIONER CAMPOS: And the superintendents have to make this application?

MR. OJINAGA: I believe it's made through the superintendent to the Commission and the County Manager.

COMMISSIONER CAMPOS: Do we provide information to other superintendents or principals that they can, that they have the opportunity to make this request?

MR. OJINAGA: Mr. Chairman, Commissioners, I'm not aware if we've taken any other pro-active approach to communicating with other schools, not to my knowledge.

COMMISSIONER CAMPOS: In the past here has this money been used in the same way?

MR. OJINAGA: Yes, Commissioner, it has.

COMMISSIONER CAMPOS: Where has it been used in the past?

MR. OJINAGA: It has been used through Pojoaque schools. We have another fund, a recreation fund that we've used for smaller amounts for assistance with the Moriarty school district as well and Edgewood.

COMMISSIONER CAMPOS: So we've used this money for the Pojoaque schools for a number of years?

MR. OJINAGA: Yes, sir. That's correct.

COMMISSIONER CAMPOS: So basically, they've got the in on it.

CHAIRMAN DURAN: It's called knowledge is power. Too bad you didn't know about it.

COMMISSIONER TRUJILLO: I'd like for the record, it's not just a matter of getting the monies and using them for recreation programs. There's a lot of work involved. There's staff that needs to be hired. There's a whole infrastructure that needs to be in place. In Pojoaque Valley, northern Santa Fe County has worked over the years to put it in place. And I'd like for the record to read a letter that I requested from the superintendent that delineates the benefits to the community that Santa Fe County is providing.

It says here, "I would like to thank you and your fellow Commissioners for considering the request to fund the Santa Fe summer recreation in Pojoaque. I hope that by listing some of the benefits of community and school you reapprove your commitment and they would be appreciated for beneficial and much needed programs. First and foremost, children ages five to twelve are the recipients of supervised fun



activities. And these days when studies show the children are overweight due to physical activity, this program strives to keep them physically active.

"High school students have the opportunity for summer employment locally, especially those who do not have driver licenses or vehicles to travel out of their community. High school students have the opportunity to practice leadership skills and serve as role models for younger children. They have the opportunity to earn money and help their parents with personal and/or clothing expenses. Some have earned money to attend basketball camps, etc. Teachers and instructional assistants have the opportunity to work and supplement their pay, particularly if they do not receive checks through the summer. Through the program parents are assured that their paychecks will not have to be spent on babysitting for the month of June since the program assumes care of these children for most of the day." Continue?

COMMISSIONER CAMPOS: Mr. Chairman, I think it's a great program but I think the other school districts should have a chance and maybe we should provide them the opportunity to make an application by writing them a letter so we can shift it around a little bit.

COMMISSIONER TRUJILLO: I think, Commissioner Campos, we can go ahead and deplete the \$20,000 and give each school district \$1,000 and it's not going to get anywhere. It's not going to serve the purpose. I think that Pojoaque already has an established program and the community is dependent on this program and it not only serves the Pojoaque Valley, it serves all of northern Santa Fe County.

COMMISSIONER CAMPOS: I understand what you're saying but I believe that maybe next fiscal year, somebody else should be able to apply for the \$20,000.

COMMISSIONER TRUJILLO: Again, Pojoaque has been receiving this money for years and the community is dependent on the monies. They have the infrastructure in place to give impetus to the most justice and best use of these monies.

COMMISSIONER GONZALES: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER GONZALES: I would just add for part of the comment that one of the reasons why Sam allocates the \$250,000 for the Commission is to be able to deal with projects like this as well. And so there is an opportunity for those of us in our districts who want to provide some capital money, or one-time monies for some type of program that that could be available if we were to bring it forward.

So what I would just suggest is that even next year, if Commissioner Campos wants to send some direction that if this is a strong enough program or a model program that we want to see happen throughout the county, maybe we can develop that type of activity and put more of these capital monies that we're using for individual projects into this fund so that it will be a greater fund for you to access and we grow it from \$20,000 maybe to \$100,000, rather than saying \$20,000 here and \$250,000 for capital projects. That's clearly an option that we have so that other school districts throughout the county can also access this money if they have these model programs in place, they have the infrastructure that they're willing to commit.

So that's in place even now if we wanted to modify the budget a little bit, or next year if we want to develop the program and set that direction so we open up the pool for greater participation.

COMMISSIONER CAMPOS: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER CAMPOS: I just want more equity in the process. I think this \$20,000 is for the whole county and I think all the principals and superintendents should be notified so they make application. That's all I'm asking for.

As far as the capital Commission fund, I'm not sure we could do that unless there's a specific statutory authorization for us to do that. We'd probably need a little input from legal on that issue.

CHAIRMAN DURAN: Probably when it comes time to talk about that \$250,000 why don't we have that conversation then, or why don't you check with legal before then. I also am concerned that if we have \$20,000 and if you would like to see it distributed a little bit more equitably to all the school districts, then it really dilutes the ability of this money to be able to provide a service, the basis to provide the service. I think that if you want to have this discussion next year when it comes time to allocate that money, we should have that discussion.

COMMISSIONER CAMPOS: We have to have it earlier because at this point we had it too late to really figure it out, but next year we could actually open the door for other people. And we don't have to dilute it. Maybe it could be two tens or somebody could get all twenty. So there doesn't have to be dilution of the fund.

CHAIRMAN DURAN: I'm sure next year you won't let it slip by you.

MR. OJINAGA: Mr. Chairman, Commissioners, I think there's other means as well as other programs that we could look into, funding available, such as our DWI program through Robert's shop, other areas that we could look into to provide different types of programs for different schools, county-wide.

CHAIRMAN DURAN: That would be great for you guys to put your heads together because I also would like to have some program like this offered at the Agua Fria school, which is in my district, and I'm sure that the other Commissioners probably have schools that could benefit from this program. So why don't you give us some advice on how you might turn it into a more equitable program for all of us.

So what's the pleasure of the Board?

COMMISSIONER GONZALES: Move for approval.

COMMISSIONER TRUJILLO: Second, Mr. Chairman.

CHAIRMAN DURAN: There's a motion and a second. Any further discussion? Those in favor signify by saying "aye." [Unanimous] Opposed? Motion carries.

#### **XI. G. Matters from the County Attorney**

MR. MONTROYA: Mr. Chairman, I have a couple of things that will be quick unless there's questions. Mr. Chairman, we've been looking for a date to have the follow up to the tribal summit, and the date that we've come up with and hopefully, all of the Commissioners can attend is June 12<sup>th</sup>, which will be the next BCC meeting, which starts at 4:00. The tribal summit would be housed at the Eldorado Hotel. We would start at 8:30 and go no later than 1:00 p.m. That includes lunch.

Mr. Chairman, we have a very good foundation on the parameters of the methodology for working with federal, state, local entities that was asked for at the first tribal summit. That will be the foundation for working now towards resolving some of the specific issues that I think are pending before tribal governments and County government. So Mr. Chairman, I'm very hopeful that all five of the Commissioners may attend, 8:30 to 1:00 p.m. on June 12<sup>th</sup>. We tried to set it up on a Commission meeting date.

Also on the request of Commissioner Campos we looked at the agenda for the evening of the 12<sup>th</sup>, starting at 4:00 p.m. and we understand that there are five land use cases, which is not the general norm. We usually have somewhere between ten and fifteen.

COMMISSIONER TRUJILLO: Do we have any public hearings?

1938455

SFC CLERK RECORDING 08/16/2004

MR. MONTROYA: We have one, Mr. Chairman, on the cell tower, on the telecommunications ordinance.

CHAIRMAN DURAN: That's the second meeting, isn't it?

MR. MONTROYA: Yes, and that will be when you actually vote on the actual ordinance unless there's a request to delay. Mr. Chairman, after that there will be approximately four to five land use cases so it should not be too long of an evening.

Mr. Chairman, my second point, if there's no questions on the tribal summit, my second point, Mr. Chairman, relates to the jail RFP. The committee which was appointed by the Board of County Commissioners has done its due diligence. We are now really, Mr. Chairman, to ask for best and final offers, and I think we're going to ask it from all three of the proponents that came before the committee. Our intention here, Mr. Chairman, is to have them give us their best proposal and we are intending to come before you on June 12<sup>th</sup> asking that you give us authority to negotiate with one of these vendors and/or to basically reject all bidders and the possibility would then be that the County might ask for your authority to prepare its own plan for taking over the operation of the jail if we are unable to negotiate with one of the three vendors.

So Mr. Chairman, that is the update on where we're headed. Item three, Mr. Chairman, is I have a meeting with the City Manager tomorrow beginning at noon and going through about 3:30. Our job at this meeting is to work on the joint services contracts between the City and the County. We have at this point approximately seven to eight issues to discuss. One of the most contentious issues is the fact that the City refused to negotiate the jail contract, to renegotiate the jail contract, and they're asking us to give them a better rate. We have countered by saying that we would like them to consider lowering our water charges where we are piping water to the residential service, approximately 250 users on the south side of town. We're paying the premium amount now. They've also indicated that they're going to raise the actual cost per gallon or per thousand gallons.

So we're asking them to also consider those things. Inclusive in the negotiation tomorrow will be the paratransit contract, the senior services contract, the dispatch contract, parking for County employees in City facilities, the EZA agreement, whereby we provide legal counsel to the EZA on behalf of both entities, and a few other minor contracts. But those are the major issues and I'm sure the jail contract and the water issue will come up as well.

If there are no questions on that, Mr. Chairman, I'll move to my last issue.

CHAIRMAN DURAN: Sam, I just have one. So the staffing of the EZA I think needs to one of the—well, not foremost but a major part of your conversation with them because that is—my understanding a \$500,000 or so that we—

MR. MONTROYA: Exactly, Mr. Chairman. The staff, Mr. Abeyta has provided me a thorough review of all of the time that is invested alongside with a lot of the land use staff, the legal staff, and the estimate is \$500,000 per year of services rendered. So that's a huge impact.

CHAIRMAN DURAN: One of the other things maybe you could think about. We do have that surplus over and above the \$400,000 that they're talking about refunding both the City and the County. There are other funds in SWMA. Do you remember what that amount was? There are other funds in there. In fact, do you recall? Do you remember what that amount was? I thought it was like, wasn't it over a million dollars?

COMMISSIONER CAMPOS: There's some reserve funds that are over a million but we haven't got to that issue I don't think. At least at that meeting we didn't.

CHAIRMAN DURAN: Well, there might be a way of factoring that into the equation too. Over and above the \$400,000 that we talked about earlier.

COMMISSIONER SULLIVAN: There's a required reserve. A required reserve is decreased over the life time of the cells so no one has—they established the reserve at the outset but no one has tinkered with the required reserves, so I think what the chairman is getting at is there's some analysis on that reserve. There still needs to be a reserve but it may not need to be as high as the EPA required at the outset.

MR. MONTOYA: Mr. Chairman, we're also constrained by the bond instrument that we have to have x-number of dollars in the reserve fund, so that's probably the major issue relative to the balance.

CHAIRMAN DURAN: Even above the reserve there's some.

MR. MONTOYA: Okay. Very good. We'll talk about that as well. Mr. Chairman, my last issue is relative to Las Campanas. Myself and Mr. Lopez visited with a couple of the major staff participants from Las Campanas management talking about the diversion issue and they are very interested, Mr. Chairman, in wanting the County to become a co-applicant for all of the appropriate permits to create the diversion at the Buckman. Mr. Chairman, I have a letter in hand dated May 29<sup>th</sup>, that's today, which was hand-delivered, inviting the County Board of Commissioners to act upon this request to be a co-applicant and to give them some kind of indication and notice of your interest to this invitation.

Mr. Chairman, I thought that you might want to take a look at the letter itself. We're preparing some copies for the Board and I think you have them before you and quite possibly this might be the discussion under the Matters from the Commission, if you'd like to advance that. My only intent is to put it before the Board that there is a letter asking us to move as a co-applicant, and it also has some very interesting time lines that I think would require some real serious consideration from the Board.

So Mr. Chairman, with that, that's my last issue and I will take any questions or comments from the Board on any other issues you might have.

#### **XI. H. Matters of Public Concern – NON-ACTION ITEMS**

CHAIRMAN DURAN: Is there anyone out there that would like to address the Commission? Carolyn Sigstedt.

MR. MONTOYA: Mr. Chairman, before we go to the public, I would like to acknowledge the County Clerk for being recognized as one of the top 26 in relation to the methodologies for presenting and holding elections. She was acknowledged for not having any problems or issues during the election season and I want to congratulate her and her staff for doing such a tremendous job.

MS. BUSTAMANTE: Thank you. I would just like to inform the Commission that the GAO, the US General Accounting Office visited 26 sites and we were one of the 26 sites chosen, which is an in-depth study. They'll be presenting their recommendations to the Senate and the Congress and I was just real happy that Santa Fe was chosen. Thank you.

COMMISSIONER TRUJILLO: Congratulations.

CHAIRMAN DURAN: Okay, Carolyn.

CAROLYN SIGSTEDT: Carolyn Sigstedt. I live downtown Santa Fe and am a County resident. I just have two matters of public concern. One is that two weeks ago on Wednesday we had that downpour that was rather strong and I drive between Santa Fe and Espanola every day. The construction south of Espanola has been in abeyance due to funds that have been reallocated to I-40 which is over-budget. Therefore our road projects have been put on hold. I just will tell you that come the summer storms when a lot of water comes down on that stretch of the highway,

because there are those temporary guards on either side of the road it becomes a lake and it's a very dangerous situation. So that's one argument for trying to bring back some of the funds to continue that project.

Also, the other item I brought up before the Commission before and I just don't know if we've acted on it or not, and that is I thought there was going to be consideration of a possible summit regarding our criminal justice system and whether or not it should belong in the public domain or the private domain. We still have time to bring the different players together for this discussion. I have a position one way or another, but I'm just suggesting that the summit open a discussion while there is still time before we need to sign another commitment with any private industry. So those are my two comments. Thank you.

CHAIRMAN DURAN: Thank you.

#### **XI. Matters from the Commission**

CHAIRMAN DURAN: I thought I'd give you guys a little report of the Washington trip and assure you that I didn't sell the ranch while I was done there. So we went down there, it was Councilor Bushee, Councilor Chavez and Mayor Delgado. I went. Estevan Lopez went and I think that was it. The bottom line was that all the City Councilors and myself made a commitment to our delegation who was Domenici's office—we actually met with Senator Domenici, Bingaman's office, Congressman Skeen and Congressman Udall.

We met with them and actually made a commitment to them that we would work on this water effort from a regional point of view and that we are going to work together to create or develop a water system or a water diversion system that benefits both the County and the City.

My only concern is that in those conversations there seemed to be a lot of emphasis on the San Ildefonso project with our delegation, because, as elected officials, they have to be concerned about the tribes in addition to the City of Santa Fe and northern New Mexico and the County. But I'm not sure there the realities of the problems we're faced with really have been focused on. So it just has led me to believe a little bit more that the immediate solution to our water problems are to go to the Rio Grande to develop a point of diversion with the Raney collector being a parallel effort. And if it happens at the same time we do the point of diversion, so be it.

And in talking to our delegation I mentioned to them that that would be a—we'd be working in tandem with that, on that effort. That we would be going to develop a point of diversion on the Rio Grande and that we would be working with the pueblos. So that kind of leads me into my next comment, and that is I reread the first letter that Las Campanas sent us about a month and half ago, which basically said—and I was trying to find it here, that they are desirous of the County joining with them on their development project and based on that and based on the fact that our State Engineer said that he would really only approve one point of diversion, I think that we need to give Las Campanas, tell Las Campanas that we are interested in working with them on this.

And if at some point in the next several weeks, the City comes to the realization that they would also like to work with Las Campanas on this, that's fine. My only concern is that—not my only concern, but my concern is that if we don't go with Las Campanas right now we lose some time. The timing is so critical in this. And I think that we have a lot to lose by not agreeing with Las Campanas to work with them on their project. They're basically allowing us to come in on an \$11 million initial project that they're going to spend and then all we have to spend is money to get enough to be

able to divert the San Juan Chama rights that we have, and if we have others that we obtain, we can divert it, wheel it through that system also.

So I don't know. I would just like to have some conversation with the rest of you to figure out how you want to proceed on this. I am very interested in working with the City. I've made the commitment to do that but with all the information that's been presented to me, it seems advantageous for the County to sit down and try to hammer out a deal with Las Campanas that would satisfy our goals, which we have always said we wanted to develop a point of diversion, and this doesn't exclude the City if at some point in time, after they have completed their deliberation, they decide that they want to also join in on this, that the community as a whole would benefit, because we would be able to take advantage of the initial cost that Las Campanas is going to expend at the beginning.

In the first letter that Las Campanas sent us, they also said that if, after we make a commitment, we decide that we're not going to participate with them, we would be able to withdraw from that agreement. Was that your understanding, Estevan, of that first letter?

ESTEVAN LOPEZ (Land Use Administrator): Mr. Chairman, I believe that's correct. That was my understanding from the first letter.

COMMISSIONER GONZALES: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER GONZALES: Mr. Chairman, I was just—I appreciate the fact that you took time out to go to Washington. I think the message from you to the delegation was probably very important, understanding, certainly our commitment to working collectively as a region. I agree with you. I think that as we send you and Commissioner Campos and Commissioner Sullivan out to negotiate on behalf of the County what the wheeling agreements will look like for the upcoming years. The San Juan Chama water rights and the other things that we outlined, what a collective agreement would look like.

It seems to me the only prudent thing to do would be to follow another parallel access with Las Campanas and I would just remind the record and members of the public who may be viewing at home that there is an obligation that Las Campanas is under that would require them to have a point of diversion by the year 2004. Is that correct, under the agreements filed with the County?

MR. LOPEZ: Mr. Chairman, Commissioner Gonzales, that's correct.

COMMISSIONER GONZALES: So they're in the process of moving and it seems to me that the County is also a little bit under the gun in that if the wheeling agreements are not successfully negotiated we would need our own point of diversion and our own ability to carry water to residents of the county that are on the County water system. Is that correct also?

MR. LOPEZ: Mr. Chairman, Commissioner Gonzales, that's correct.

By August of 2004.

COMMISSIONER GONZALES: So it seems to me to make sense, Mr. Chairman, to support what you're talking about and to begin to develop what that working relationship will look like with Las Campanas and to put aside whatever philosophical differences people may have with that development. It is a development that's a part of this community and they are needing to be as responsible as anyone else is needing to be when it comes to issues of water in their community right now.

They're basically using groundwater to water golf courses and to support that community when if this diversion project was successful they would be using imported water and preserving the aquifers for not only this area but for the Pojoaque Valley as well. So I don't know how we formally do that but I'm right in support of what the chairman is asking, that we move forward and formulate, hopefully, some kind of

agreement so that when the chair goes in with Commissioner Campos and Commissioner Sullivan to negotiate with the City, at least the City fully understands what the County is intending on doing. There's nothing that's hidden. There's no hidden motives. Everything's brought to the table and I think that that's important if we're going to begin to develop trust with the City in trying to establish some kind of long term relationship.

CHAIRMAN DURAN: In that letter I was referencing, I'm just going to read a couple of paragraphs here. "Las Campanas strongly supports all regional water planning efforts, but it does not want to appear to be forcing a particular alternative on anyone. We would not expect the County's participation in the project to bind it in any future commitments it may wish to take with respect to planning with any other entity or to follow any particular water development plan or strategy. For this reason, in the event that the County decides, after having committed to the project, that the project is not in the County's best interest—I would say the community's best interest—that Las Campanas will agree to purchase the County's interest in the project for the amount of the County's capital contribution."

So I don't really see how we can lose on this, and the fact of the matter is that growth out in the county is going to far exceed that within the city limits, so it seems to me that developing our own point of diversion at this point, which could ultimately lead up to a joint effort with all three entities. I think it's advantageous for us to—or at least it's worth our while to sit down and continue discussing this with the Las Campanas people.

My understanding though is that they need an answer relatively soon.

COMMISSIONER GONZALES: Maybe it's an issue of having to fill out the application, right? And listing who the co-applicants are in the NEPA process?

MR. KOPELMAN: Mr. Chairman, Commissioner, we probably need to look at the application. But we also probably, if this is the direction the Commission wants to go, we'll need to enter into some kind of contract with Las Campanas also.

COMMISSIONER GONZALES: That would be brought back for a public vote at a public hearing, is that right?

MR. KOPELMAN: Absolutely. Yes.

CHAIRMAN DURAN: Any comments?

COMMISSIONER SULLIVAN: Mr. Chairman.

CHAIRMAN DURAN: Commissioner Sullivan.

COMMISSIONER SULLIVAN: Just a couple of comments. I think the reason that this option is still there on the table, and that's the reason that at the water summit, the Mayor agreed that we should have our negotiating team get something completed, I think he said in 40 days. And 40 days meant the end of June, June 30<sup>th</sup>. We haven't had the first meeting yet and they're still trying to set that up but if that negotiation proves unsuccessful, then we certainly want to go back and look at this option.

I've just looked briefly over this letter of May 29<sup>th</sup> and they have some conditions in there that we need to look at involving maintenance of the Buckman Road and involving a declaration of the water and so forth and legal would need to advise us on that. So I think the option is still there. I think it's a little premature, at least for the next 30 days to say this is the route we're going to go. I think the City is well aware, from that presentation at the water summit, which was a good one and I think they saw the options that we're seeing as a result of that, that we have a solid option here.

The thing that concerns me is they have a time schedule in this letter which is a very aggressive one and which is one that we'd like to meet. If we go this route we certainly can anticipate that the City would oppose what might be duplicate facilities

and that would come up during the environmental assessment, that opposition, and may substantially delay the process as a result of that opposition. So that's something we've got to factor into the equation.

But I think the next 30 days, if we see a serious negotiation effort on the part of the City, then we'll bring that back to the Commission. But if it's more delay and more lack of specificity, then I think the direction the chairman wants to go is probably the County's only alternative.

CHAIRMAN DURAN: My concern, Commissioner Sullivan, is that—a couple things. I'm going to be quite frank and honest. At the summit meeting, the people that are on the water summit task force are yourself, Commissioner Campos, myself, Councilor Bushee, Councilor Chavez and Councilor Montano. And prior to Las Campanas making their presentation, Councilor Montano expounded on how he didn't appreciate Las Campanas using all this water to irrigate their golf course. And after he said what he wanted to say, he left and he didn't hear the presentation that Las Campanas made so he has no idea, unless he met with them after that, but he has no idea why we are even considering this project as a solution to our water problems. So we're going to go into a meeting trying to discuss these issues with someone that I believe at this point that doesn't have all the information available to them to discuss with us.

When I go in there, I want to talk about this diversion point, of creating a diversion point. I want to talk about the fact that the State Engineer has basically said that he is not in favor of three people running to the river to create a point of diversion. And I am not saying that I am in favor of how Las Campanas manages their water, but I think that this is an opportune time to sit down with them to figure out how we can more manage that resource so that it's a little bit more conducive to the problems that our community is faced with.

I just don't want to lose an opportunity here and it might be a little premature to really pursue this wholeheartedly without having any discussion with the City or with the task force that has been given the task of developing a program and reinventing the wheel here. But again, I don't want to lose an opportunity here. So I don't know how we proceed on this.

COMMISSIONER GONZALES: Mr. Chairman.

CHAIRMAN DURAN: Commissioner.

COMMISSIONER GONZALES: Maybe for consideration it might be appropriate to direct the staff to begin to prepare a contract that Mr. Kopelman talked about with Las Campanas to come back at the 14-day meeting, which is in two weeks, and at that point there'll be some determination, hopefully there'll be a meeting of the task force. I know that it's been hard on the schedules of everybody. You all can report back to us if there's some measurable progress on it. We don't have to act on it in 14 days but at least we'll see what's on the table, what's been negotiated and if in your opinion, you feel that we should go ahead and execute such a contract based on whatever's happened in the next 14 days, then we can do it. If we want to table it for a period of time while there's continuing negotiations, we can do that as well.

But it seems that we should have at least a document in front of us so we know what the staff and what Las Campanas has agreed to and how this is going to work. The delegation will understand it when you're in these negotiations with the City. It seems like that might be the sensible thing to do. So I would offer that to the chair if he would like to send that kind of direction to the staff to begin work on that so we know what those parameters are.

CHAIRMAN DURAN: Rather than say give them direction to negotiate a contract, how about if we gave them direction to prepare a draft of the issues that we might want to address should we decide to negotiate a contract. That sounds a little bit



less committal. I don't want the City to think that we are—by no means, that we are not interested in sitting down to talk about all these issues with them because I know that I am and I'm sure that all of us are. But I don't want this thing to turn into a long, drawn-out process and I don't want talking about our water issues to turn into discussions concerning our jail or staffing the EZA or providing money for senior services or transportation. This is a real specific task that we're faced with and I'm just concerned that it might go off in the wrong direction, which would definitely put a crinkle in it.

So how about if we do that? Is that fair just to meet with Las Campanas and see if you could map out some areas of discussion? I don't want to negotiate a contract with them, but I do want them to know that we're interested.

COMMISSIONER TRUJILLO: I'm in total favor of the regional perspective of looking at water, but I think that we would be remiss if we did not look at this contract with Las Campanas favorably. And at whatever point the City wants to get involved, we should be open to that. Like you said, none of us here want to ostracize the City or not include them in the process. We want to make them part of the process, but we also have an issue that we need to address and that is the issue of a sustainable water source. And there are also financial constraints. We have \$11 million on the table here and we don't want to duplicate the process. There's the environmental process.

If we do it, we want to do it one time. So I'm from the position that I support working with Las Campanas and working with the City to try and bring in a sustainable source of water, long term, for the residents of Santa Fe County.

CHAIRMAN DURAN: The other thing that we talked about when we were in Washington was the Raney collector, the San Ildefonso project actually could be—if we developed a point of diversion at Buckman or in that area, then the Raney collector could even in time supplement the water that gets down to the Buckman area or that the community needs. The other thing is that through all the discussions that we've had relative to the Raney collector, it really seems to me that it becomes more and more of a solution to the water issues that the pueblos are facing up there, the tribes in the northern part of the county. Until it can hook up to the diversion point at the Buckman well, I see it really serving more the needs of the northern part of the county.

COMMISSIONER TRUJILLO: But we cannot segregate the relationship that we have with the pueblos because most of the infrastructure that will be constructed will go through Native American land. But it will also address a drastic problem that they have to deal with. Contamination again is not segregated in Native American or not Native American aquifer or land, it permeates a water table. So we have to work together to address it. And if we can use the Raney well as a supplemental source of sustainable water, we're all working together from a holistic, from the grand scheme of things to address the issue of water for Santa Fe County. And they need to be included as vital viable members of the process or participants in the process.

CHAIRMAN DURAN: I agree.

COMMISSIONER GONZALES: I would just say, Mr. Chairman, at some point we need to make some decisions and I think the only real one on the table that's been offered in terms of something that's realistic with a time line in place is what Las Campanas has brought forward. So I appreciate the fact that we do need to maintain some caution in how we look at this but I would just hope that we don't find ourselves behind the process and having to wait a period of time before we can figure out how to address pursuing this diversion project.

Whatever the will of the Commission, I would just really strongly advocate that as soon as, I think as soon as we can determine what our relationship with Las Campanas is going to be, know what kind of contribution we can bring to the table, I think that that adds value to whatever negotiations you guys will be taking on with the City. To not have an understanding or an agreement when you're negotiating with the City with Las Campanas could be somewhat difficult when you come back to the table and try to bring them into the process. So I think there's value in having some parameters set up before you go in.

CHAIRMAN DURAN: Okay, so I guess the direction is to go out and find out what our options are, what the parameters of an agreement might be and then we'll report back to you after we have our meeting. I guess that meeting's been cancelled. Did you know? Friday's meeting's been cancelled.

COMMISSIONER SULLIVAN: Thursday, yes. They're looking at either—

MR. LOPEZ: Mr. Chairman, Commissioners, Thursday's meeting was cancelled due to a conflict with the City's Public Utility Committee. We were trying to schedule something for Friday afternoon but I think we've missed that window already. I think probably we, County staff will meet with City staff at least to try to flesh out some of the issues a little bit but we'll continue to try to set up the task force meeting at the earliest possible convenience. Right now, it looks like it may have to slip into the week of the 11<sup>th</sup>. Just based on some preliminary contacts with yourselves and some of the Councilors.

COMMISSIONER TRUJILLO: I think that we should—what's the time line that we're working with on Las Campanas? I think we should make a commitment to Las Campanas. We want to work with them.

MR. KOPELMAN: Mr. Chairman, Commissioner Trujillo, we will set up a meeting with Las Campanas and flesh out the time lines a little more. I think the ones that they gave us in the letter are just their proposals and I think we can get a little more specificity and discuss, practically speaking, those dates. I believe the drop-dead date they gave us in the letter is June 30, so we still have some time.

CHAIRMAN DURAN: Okay, good. Well, I'd like to commend the Commission. We're through by 5:00.

COMMISSIONER GONZALES: One other issue. There's more here Mr. Chairman. I wanted to bring up one issue that came up at the end of last week. There was some concern about the TDR meeting that is due to take place tomorrow. I understood from Sam that we might need some more time to review it to members of the Commission to take a look at it. I talked to Jack Kolkmeyer as to what's been put out in preparation for this. As you all know, we made plans for these meetings over a month ago and the word was sent out.

From what I understand, there's a couple of groups, Thousand Friends of New Mexico and the Sierra Club that are supporting the TDR ordinance that will be coming forward and have notified through mass mailings members of their organizations who maybe will plan on attending tomorrow. It looks like there may be at least some members planning to show up to speak up. And so I guess I wanted to hear from members of the Commission. We don't want to rush this thing. We certainly want to make sure the Commissioners feel okay with it but we have for the record spent eight months on this. We've invested over \$30,000 of taxpayer money to hire experts. We've had numerous and countless public hearings, have tried to engage support from a broad base of constituency.

According to the staff it seem that we've accomplished all those goals. I would just hope that we can act on this TDR ordinance one way or another. And I want to be respective of the fact that there may be Commissioners who need to spend more time

delving into this, but on the other hand, we've been on a pretty aggressive time line for some time and it seems like everyone is ready to move on this.

So Mr. Chairman, I'm just wanting to open up for discussion to see what the other Commissioners think. I have got a very aggressive travel schedule for the next six weeks that we've had in mind for the last six months, knowing that from this point forward up until the NACo convention that I was going to be extremely busy traveling around the country in preparation for it and it will make it extremely difficult for me to commit any type of time after this week to being a part of this ordinance that I've worked on for the last eight months along with Jack and members of the staff. So I'm asking that that consideration be put into place and that we can finalize this and bring it forward for a vote.

COMMISSIONER TRUJILLO: Are you saying to hold the meeting tomorrow?

COMMISSIONER GONZALES: I would like to have it tomorrow, and I guess we need to actually hear from Commissioner Campos and Commissioner Sullivan who I know had some concerns with the ordinance or at least the timing of it and how it's coming forward, and I'm wanting to see how we can accommodate it. But on the other hand, there is a lot of public awareness to this meeting that's taking place tomorrow. It has been noticed for a month and it may be that we have spent eight months trying to build enormous public support for this and if we, at the last minute, pull the rug out and stop the meeting, we could lose some very important groups out there that find this to be a very good growth management tool for our community.

So, yes, I think we do—I think we should hear from Commissioner Sullivan and Commissioner Campos, some of the concerns that they had and see if we can get them addressed and see how we can answer them.

COMMISSIONER SULLIVAN: Mr. Chairman. I do have still some concerns with not the concept of the TDR ordinance but with the ordinance itself. And I was just notified by Deborah Friday of this meeting and that's the first that I had heard of it and it does cause some problems in my schedule. But aside from that, I think that certainly we've spent some time on it, eight months, however long it's been. But I'd remind everyone that during the eight months the concept and the ordinance principles changed radically, so it's not like we hashed over the same ordinance for eight months.

I think as the staff learned about the program, as Mr. Pruetz learned about the program and learned about Santa Fe County, being from California, it changed considerably. So each meeting that I attended, I saw a drastically different ordinance proposal. The one that we now have in front of us I think has some problems which I outlined and sent to the staff for a response and for their take on it. I have not received any response to those questions that I had.

Just, not to go into detail, but just to summarize them, I think we need to consider carefully the policy of assigning commercial de facto zoning to these nodes in the Highway Corridor area. The ordinance now says potential areas. So we have all these potential areas that are nodes that are potential commercial areas. Now, they're residential areas and they could be included under the TDR program as residential. By designating them with a commercial level of TDRs we're in essence zoning them commercial and that I think is an issue we need to address.

CHAIRMAN DURAN: Jack, couldn't that come up when an applicant brings their property forward to be considered as a commercial property in the TDR program?

COMMISSIONER GONZALES: Actually, Mr. Chairman, Commissioner Sullivan, there's distinctions that the TDR ordinance makes between

residential potential and actually fully commercial nodes. The ordinance isn't giving them or granting them a full commercial concept. In the allocation of the TDRs, Jack, is that right? There's an allocation of an amount of TDRs for residential. There's an allocation for a potential node, which under today's EZA code, qualifies for a commercial district and allows people to come forward to receive some type of commercial zoning and then there are nodes that actually have been commercialized that have not been developed.

So based on where the status is or what that property is considered by the Code, there was a TDR allocation that was assigned to that.

COMMISSIONER SULLIVAN: Mr. Chairman, in the ordinance, it lists former potential districts (nodes). And they're assigned twelve TDRs and that's the maximum that's assigned for any TDRs. So I think they're we're de facto zoning these areas which are not yet even commercial areas. They're either agricultural, they're residential. They are whatever they are at this point in time.

COMMISSIONER GONZALES: And again, I know we're going to get into this whenever we get to the point but the Code already has designated these as eligible—

COMMISSIONER SULLIVAN: Potential commercial—

COMMISSIONER GONZALES: Potential nodes. They've already stated that this is an area where commercial development can occur and that has value. That has more value than someone who is sitting outside of a node that the Code doesn't recognize as being an area where they can be commercial development. So I think the TDR was trying to recognize that that exists and reflect that in the amount of TDRs that are being allocated. Is that right?

JACK KOLKMEYER (Planning Director): That would be our opinion also. Because all nodes that are designated as potential commercial nodes now.

COMMISSIONER GONZALES: Not by the ordinance, but by the existing EZ Code.

MR. KOLKMEYER: Correct.

COMMISSIONER SULLIVAN: Well, I guess there's an honest difference of opinion there. I feel that that pre-zones those areas and defines them all as commercial and gives them all the right of commercial TDR zoning at least, if not commercial zoning which we're trying to eliminate.

CHAIRMAN DURAN: We're trying to eliminate what?

COMMISSIONER SULLIVAN: We're trying to eliminate commercial in the Highway Corridor. In the setback areas of the Highway Corridor. That's the purpose.

CHAIRMAN DURAN: That was the charge of the Corridor Committee. But we have not done that yet.

COMMISSIONER SULLIVAN: We haven't done that but there are other alternatives to do that as well and one of them is to pass the Highway Corridor Ordinance. I understand it's been passed by the EZC but it's not been passed by the City and it's not been passed by the County. And we have I think, some minor differences with the City, so that's another option we have.

CHAIRMAN DURAN: It's been passed. The ordinance—

MR. KOLKMEYER: It was an ordinance to adopt the plan. There is no zoning ordinance for the Highway Corridor Plan passed by anyone at this point.

COMMISSIONER GONZALES: And Commissioner Sullivan, I would just again, not to belabor the point, and I agree with you. I think it is an honest difference and I respect your point of view on this. But what's driven me all along to support this ordinance is not that we could just simply change it to prevent development, it's to permanently vacate sensitive areas from potential development in

the future. I think that's why members of the Sierra Club are endorsing this, Thousand Friends of New Mexico, is because this has been a very strong and effective growth management tool in preventing development to occur in sensitive areas.

Not just to prevent commercial development but there are areas where there could be residential development, like in the community of La Cienega that could be a part of this TDR program to move those residential developments out into areas that we feel is more conducive for development. So you're right. There is within our current mechanism, our current means to develop ordinances that would regulate growth. Those ordinances are only as good as this Commission is. At the time that there's a future Commission or future needs change, those ordinances can be changed and commercial development or any kind of development can come in and be placed.

If you have a program like the open space program or this TDR program that allows for a permanent transfer, permanent vacation of those development rights, then we assure to this community that in perpetuity, you are not going to see development here because those development rights have been vacated. That is the premise. That is what is driving this ordinance.

If not that, we wouldn't have spent the last eight months on this or \$30,000 in trying to hire experts, we would basically have moved forward with this Highway Corridor Ordinance to prevent that from happening. While it goes some ways, it doesn't go the full extent of where it needs to go to assure these communities that these sensitive areas will be fully protected in perpetuity from development. I just want to make sure you understand my point is where I'm coming from on that because I agree with where you're coming from. There are things we can do and place to prevent development from occurring through the establishment of ordinances, but like in any law, again, they're only as good as we manage to make them out to be. They can be changed and I don't want there to be a change and I don't want to see development along these areas.

The only way we're going to do it is if we buy those development rights or we use a tool like this to pull them off and put them into areas that are more conducive to development.

COMMISSIONER SULLIVAN: Many groups have had a general policy of supporting TDRs. And from what I've seen on their policy of supporting TDRs it's nowhere near as—it doesn't look like this ordinance at all. It does not have—it's aimed at going back and getting vacant lots that could be developed brought into the TDR program and what it's aimed at and it's a good aim, whereas in land use decisions we deal with issues that are brought forward to us now. And subdivisions. But we have no ability to go back and rectify past land use problems.

The TDR ordinance gives you that ability to do that. And I believe that that's the crux of the Sierra Club's endorsement of it. I don't think, and we'll see what the Sierra Club has to say themselves, that their endorsement is necessarily for this level of commercial specificity. But we can debate that. The other issues that I feel are important to consider and I don't think have been considered, and I don't have all the answers to them, are the fact, the recommendation in the ordinance that this be managed by County staff.

Number one, from a fiscal standpoint, I don't think that's responsible, but number two, I think that the staff needs to be an independent arbiter. I think if we bring the TDR in as a staff managed program, then the staff becomes an advocate, rather than an independent reviewer, which is very important for me at least to have that independent review of developments as opposed to an advocacy role of development. So I think that that's an important issue that I don't feel comfortable with.

I know there's an option there of bringing it into a non-profit later on, but I think that option should be exercised immediately. If there's not someone that can do this from the outside, I don't think we as a County should take it on. We certainly have to work with it, like we do any other regulation. And I don't see yet the receiving area benefit. And I know that the discussion on that has been—we have to look at the greater good of the county, and for that we zone some areas higher density. We zone some areas lower density and that's for the greater good.

But in these specific cases, the testimony we've had so far has been from one receiving area resident who was not in favor of it. One final point that again, I think needs discussion is I understand these TDRs will only go into receiving areas that have community water and sewer systems. I don't think that's sufficient. I think community water systems can be wells, can be group wells and they can be these gang septic tanks which are called constructed wetlands. I don't think that is where we should put excess density. I think that the receiving areas should have either City or County sewer and water service, not this nebulous definition of community water and sewer.

So these are some issues that we've put forward to the staff. I haven't heard back from them yet. I'm not pre-determining the issue; I'm just saying that the reason tomorrow is a little early for me was because I haven't received any responses to these inquiries.

MR. KOLKMEYER: Mr. Chairman, I just received Commissioner Sullivan's questions this morning, and I number of these things that he's bringing up we've debated at all the public hearings and I think the question still is we've done an aggressive advertising campaign over the last three months for this meeting tomorrow tonight. And lots of people have helped us with this and if these are the issues that need to be debated, I think again, they need to be debated in public meetings. And if tomorrow isn't sufficient, then I'd like to suggest that you do as many as you'd like.

But I think by canceling the meeting, or not having the meeting tomorrow and putting a sign up on the door for all the people that plan to attend, and we've done legal notices, ads in the paper, Thousand Friends did a mailing to 1600 people. I think to postpone the meeting tomorrow would be a great disservice to the public to have these very kinds of debates that Commissioner Sullivan is advocating because these same questions are still vigorously debated. We're happy to debate them. There's lots of opinions on each point that he's brought up and it's our opinion that that's precisely what we need to do at public meetings. So let's do tomorrow's if we have to do another one, schedule another one.

We'd be more than happy to do as many meetings—I'm getting calls from Farmington, Las Cruces, all over the place because people are watching what we are doing because this is such a popular topic. And if we don't want it, that's fine. If we want it, that's fine too. But I don't think it would be fair, after all the advertising and all the work that we've done with workshops, public meetings that we've held over the last three weeks, which has been extensive, that we cancel tomorrow's meeting and put a sign on the door and say that meeting's cancel.

I can't possibly contact everybody's who's planning to attend tomorrow night. So staff's recommendation would be go ahead with the meeting tomorrow night. You don't have to adopt the ordinance tomorrow night and plan as many more in the future as you care to. We'll be happy to be there as your staff and do everything that we need to do to contact people who have interest in this. Since the meeting on the 8<sup>th</sup>, we've met with the gentleman, for example in receiving area number two who has completed changed his opinion about what he said at the public meeting and we've changed the map. We have lots of new information.

This is a very dynamic process. We're convinced that it will work and we'd like to keep the debate open and move forward. But I think to cancel the meeting is probably—I would advise as your staff member on this issue is not a good thing to do for tomorrow night. Add another one on if you want would be our recommendation.

COMMISSIONER SULLIVAN: Mr. Chairman, if Mr. Kolkmeier does have new information it's not in our packet and then maybe his recommendation is what to do is to proceed ahead with the meeting, listen to the debates, not take action, discuss this new information, which I'm not aware of, and set a third hearing as soon as we can fit it into Commissioner Gonzales' schedule to take action, particularly if there's some new information that will address these questions and I don't know why it took you so long to get that document but I sent it last week.

CHAIRMAN DURAN: This is a non-action, this is all discussion at this point. We can't make the decision not to have it right now anyway. It's scheduled for tomorrow night, right?

MR. KOLKMEYER: It's scheduled for tomorrow night at 6:00.

MR. KOLKMEYER: It has been legally noticed for the newspapers for that time as well. In fact, it was May 14<sup>th</sup> that the last legal notice was put in the paper.

COMMISSIONER CAMPOS: Jack, do you have an updated version of the proposed ordinance?

MR. KOLKMEYER: We have amendments that have come from all the meetings that we've had before. They're in your packets right now. We compiled your packets on Thursday but I don't know why you haven't received them. I've just been informed they're in your boxes right now. We have suggested amendments to all the issues that have come up and we will have an amended map as well that will be available for tomorrow as well.

COMMISSIONER CAMPOS: Have you integrated the amendments with the original proposal? Or are they separate? Are we just going to look at them separately or have you inserted them underlines?

MR. KOLKMEYER: We've inserted and underlined them in the ordinance as well as giving you a sheet of all the proposed amendments as well. We've done both.

COMMISSIONER CAMPOS: How many proposed amendments do you think we'll be considering?

MR. KOLKMEYER: I can tell you there real fast.

CHAIRMAN DURAN: While you're looking, I'd just like to say a couple things. I went to Boulder, Colorado about two years ago and spent two days talking to the Commissioner who was responsible for implementing a TDR program up there, and I met with him and the woman that's actually in charge of it. And I've been in favor of the TDR program ever since. In fact I went up there because I had a real interest in developing something like that here in our community. Whatever we approve tomorrow or the next day, I think that we're going to find ourselves amending that ordinance, amending that approval based on our community and the problems that are unique to our community.

So what you may not like in that ordinance today or tomorrow, doesn't mean that it can remain in place forever. We change it when we find that it's necessary to do so.

MR. KOLKMEYER: Mr. Chairman, we agree with you too. In fact the concept of our TDR program has not changed at all. The concept of the TDR proposal is the Highway Corridor's the sending area and the receiving areas are the designated growth areas of both the City and the County general plan. Those haven't changed at all. Where it's changed has been the process of how we would

accommodate those things and we dropped out La Cienega and the Community College to focus on more and more what is really the concept of the plan. So I think we're intact but there are a bunch of procedural issues and elements that have changed too.

And I would agree with you that those are the kinds of things that we can change, even adding sending and receiving areas. In response to Commissioner Campos' question, we have ten amendments that we've compiled.

COMMISSIONER CAMPOS: Mr. Kolkmeier, one other further question, as far as the infrastructure for receiving areas, are you talking about full-fledged treatment plants for wastewater, are you talking about municipal or County water systems, or simply wells?

MR. KOLKMEYER: I believe that we're talking about anything that qualifies under County policy and Code as community sewer and water at this point.

COMMISSIONER CAMPOS: And that would be what? Five wells joined together? What's the definition of a community—

CHAIRMAN DURAN: It could be that.

COMMISSIONER GONZALES: My interpretation when I asked that question, Commissioner Campos, that it had to be County—and maybe we have to make it more descriptive, that it had to be County water or County sewer system. Or City water or City sewer. But the use of well, I don't think, I was told was not going to be allowed under the TDR ordinance, or package plants. So we make sure that the proper infrastructure was in place and was networked to a larger infrastructure than just these individual package plants and wells popping up where you have high density.

MR. KOLKMEYER: Commissioner Gonzales, and again, the growth areas, Commissioner Campos, are in the city in the general plan because they can be served by either City sewer or water. So perhaps is one of the things that we need to clarify once and for all and if we want it to be just the City water company or the City sewer and water facilities or the County water company, we can clarify that. That's not difficult for us to do, because there is an issue where if you had five domestic wells, for example, I don't think was the original intention. I don't think it would support the kind of density that we want in those areas designated.

COMMISSIONER CAMPOS: That's one of my concerns is basically, if we're going to have receiving areas with increased density, we have to have true urban services, whether they be provided by the County or the City, they have to be not just a large septic tank or a community system with five connections to one well.

MR. KOLKMEYER: Commissioner Campos, that's why those areas are designated as they are in both general plans too. So we want to be consistent with that.

COMMISSIONER CAMPOS: We have to be consistent with that. We have to prepare for urbanization and we can't do that if we start now with wells and then later as it grows, shift. It causes problems.

CHAIRMAN DURAN: I agree. Very good point. And that's why it's critical that the City buys into this TDR program, because they're going to be the ones ultimately to provide the infrastructure needed for the densities that we're hoping to achieve.

COMMISSIONER GONZALES: And the County as well. The County water system. Can we have this discussion again tomorrow night?

MR. KOLKMEYER: I'd love to.

COMMISSIONER SULLIVAN: Are we going to take action tomorrow night? Is that the plan?

CHAIRMAN DURAN: The action could be that we table it for another meeting.



COMMISSIONER SULLIVAN: Okay. I just have one other item from the Commission.

CHAIRMAN DURAN: Okay.

MR. KOLKMEYER: Thank you.

COMMISSIONER SULLIVAN: I just wanted to remind the Commissioners and the public that we had some discussions about the changes to the Eldorado moratorium ordinance and there was a request which the County agreed with to have a public meeting in Eldorado area about that. And I understand, although I haven't gotten a formal notice, that that will be on the 14<sup>th</sup> of June from 6:30 to 9:00 at the railroad building so that anyone who wants to discuss those staff recommendations in the area can do so at that time.

COMMISSIONER CAMPOS: June 14<sup>th</sup>? What time?

CHAIRMAN DURAN: Solid Waste is June 14<sup>th</sup>.

COMMISSIONER SULLIVAN: I've got Solid Waste June 5<sup>th</sup>.

CHAIRMAN DURAN: Let's see if there's any conflict.

COMMISSIONER SULLIVAN: That's the last information I had and I assume that this is being coordinated with Land Use.

MR. LOPEZ: Mr. Chairman, Commissioner Sullivan, that's the same information that I have. Katherine Yuhas conveyed that to me recently.

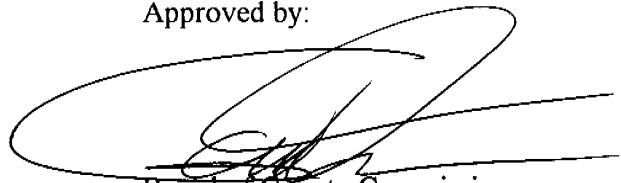
CHAIRMAN DURAN: That's another reason why we need to check into our developing a point of diversion for the County because ultimately, we're going to have to provide water, in my opinion to the Eldorado area. We're going to have to do it. And we either factor that into our wheeling agreement with the City or we provide them water through our own system but that's another issue that needs to be discussed with the task force people. And I actually think we can federal funds to help us provide water to them.

COMMISSIONER SULLIVAN: I thought it was committed, the connection.

### ADJOURNMENT

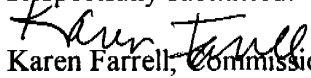
Chairman Duran declared this meeting adjourned at approximately 5:20 p.m.

Approved by:



Board of County Commissioners  
Paul Duran, Chairman

Respectfully submitted:

  
Karen Farrell, Commission Reporter

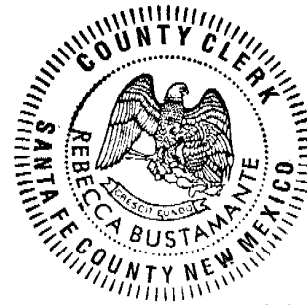
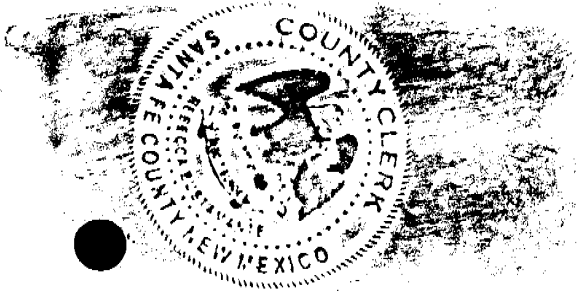
1938470

ATTEST TO:

*Rebecca Bustamante*

REBECCA BUSTAMANTE  
SANTA FE COUNTY CLERK

SFC CLERK RECORDING 08/16/2004



1163705

COUNTY OF SANTA FE } SS  
STATE OF NEW MEXICO  
I hereby certify that this instrument was filed  
for record on the 11 day of July A.D.  
20 01 at 2:05 o'clock P.m.  
and was duly recorded in book 1938  
page 397-472 of the records of

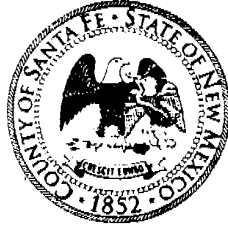
Santa Fe County  
Rebecca Bustamante  
County Clerk, Santa Fe County N.M.

*Marcello Delozar*  
Deputy

Marcos P. Trujillo  
Commissioner, District 1

Paul Duran  
Commissioner, District 2

Javier M. Gonzales  
Commissioner, District 3



Paul Campos  
Commissioner, District 4

Jack Sullivan  
Commissioner, District 5

Samuel O. Montoya  
County Manager

SFC CLERK RECORDING 08/16/2004



Date: May 24, 2001  
To: Samuel O. Montoya, County Manager  
From: Katherine Miller, Finance Director *KM*  
Re: Changes to Fiscal Year 2002 Budget

1938471

The following is a summary of changes made to the fiscal year 2002 original Operating Budget that was presented to the Board of County Commissioners at the May 14, 2001 meeting:

<u>General Fund</u>	<u>Requested Budget</u>	<u>Final Rec. Budget</u>	<u>Variance</u>
Revenues			
Recurring Revenues	\$ 36,426,420	\$ 36,450,126	\$ 23,706
Cash Budgeted	<u>2,401,790</u>	<u>2,506,195</u>	<u>104,405</u>
<b>Total Revenues</b>	<b>\$38,828,210</b>	<b>\$ 38,956,321</b>	<b>\$ 128,111</b>
Expenditures			
Recurring Expenditures	\$ 36,426,420	\$ 36,450,126	\$ 23,706
Non Recurring	168,012	244,417	76,405
Capital Package	<u>2,233,778</u>	<u>2,261,778</u>	<u>28,000</u>
<b>Total Expenditures</b>	<b>\$ 38,828,210</b>	<b>\$ 38,956,321</b>	<b>\$ 128,111</b>

- The increase in recurring expenditures is afforded by an anticipated increase in Sheriff fees from a current rate of \$35/ hour to \$ 50/ hour, and a 50% increase over the current rates charged for Development Permits. These increases must be implemented effective July 1, 2001.
- The increase in expenditures is comprised of the following requested items:
 

1. Secretary I (Fire)	\$ 28,013
2. Insurance Multi-line/Workers' Comp)	52,715
3. Transfer out (Road Fund O/T w/benefits)	5,383
4. Capital Package Increase (Web Enhancement)	28,000
5. Debt Service (NMFA Loan)	<u>14,000</u>
	<b><u>\$128,111</u></b>

<u>Special Revenue Funds</u>	<b>Requested Budget</b>	<b>Final Rec. Budget</b>	<b>Variance</b>
Revenues	\$ <u>19,503,002</u>	\$ <u>19,498,641</u>	(\$ <u>4,361</u> )
<b>Total Revenues</b>	<b>\$ 19,503,002</b>	<b>\$ 19,498,641</b>	<b>(\$ 4,361)</b>
Expenditures	\$ <u>19,503,002</u>	\$ <u>19,498,641</u>	(\$ <u>4,361</u> )
<b>Total Expenditures</b>	<b>\$ 19,503,002</b>	<b>\$ 19,498,641</b>	<b>(\$ 4,361)</b>

1938472

The reduction in Special Revenue funds budget is attributed to the following changes:

• Merit pay decrease (Road Fund)	(\$12,746)
• Overtime Increase	5,383
• Merit pay (EMS Fund)	(6,998)
• Increase Cash Budgeted (Clerk Fund-Recording Equipment)	<u>10,000</u>
<b>Total</b>	<b>(\$ <u>4,361</u>)</b>

<u>Capital Projects</u>	<b>Requested Budget</b>	<b>Final Rec. Budget</b>	<b>Variance</b>
Revenues	\$ <u>13,555,550</u>	\$ <u>13,355,395</u>	(\$ <u>200,155</u> )
<b>Total Revenues</b>	<b>\$ 13,555,550</b>	<b>\$ 13,355,395</b>	<b>(\$ 200,155)</b>
Expenditures	\$ <u>13,555,550</u>	\$ <u>13,355,395</u>	(\$ <u>200,155</u> )
<b>Total Expenditures</b>	<b>\$ 13,555,550</b>	<b>\$ 13,355,395</b>	<b>(\$ 200,155)</b>

The reduction in Capital Projects fund budget is attributed to a decrease in budgeted cash for the Public Safety Complex.

<u>Debt Service</u>	<b>Requested Budget</b>	<b>Final Rec. Budget</b>	<b>Variance</b>
Revenues	\$ <u>3,989,135</u>	\$ <u>4,003,135</u>	\$ <u>14,000</u>
<b>Total Revenues</b>	<b>\$ 3,989,135</b>	<b>\$ 4,003,135</b>	<b>\$ 14,000</b>
Expenditures	\$ <u>3,989,135</u>	\$ <u>4,003,135</u>	\$ <u>14,000</u>
<b>Total Expenditures</b>	<b>\$ 3,989,135</b>	<b>\$ 4,003,135</b>	<b>\$ 14,000</b>

The increase to the equipment debt service fund can be attributed to an adjustment in the payment to NMFA loans, for public works and the orthophotography projects.

<u>Enterprise Fund</u>	<b>Requested Budget</b>	<b>Final Rec. Budget</b>	<b>Variance</b>
<b>Total Budget</b>	<b>\$ 14,770,658</b>	<b>\$ 14,770,658</b>	<b>no change</b>