

SANTA FE

BOARD OF COUNTY COMMISSIONERS

SPECIAL MEETING

February 8, 2008

Jack Sullivan, Chair
Paul Campos, Vice Chair
Michael Anaya
Harry Montoya
Virginia Vigil

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

BCC MINUTES
PAGES: 80

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SANTA FE COUNTY
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This special meeting of the Santa Fe Board of County Commissioners was called to order at approximately 10:00 a.m. by Chair Jack Sullivan, in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

Roll was called by County Clerk Valerie Espinoza and indicated the presence of a quorum as follows:

- | | |
|---|-------------------------------|
| <u>Members Present:</u> | <u>Members Absent:</u> |
| Commissioner Jack Sullivan, Chair | [None] |
| Commissioner Paul Campos, Vice Chairman | |
| Commissioner Harry Montoya [10:20 arrival] | |
| Commissioner Mike Anaya | |
| Commissioner Virginia Vigil [10:10 arrival] | |

III. APPROVAL OF THE AGENDA

Upon motion by Commissioner Anaya and second by Commissioner Campos the agenda was unanimously approved as published.

IV. FY 2008 Mid-Year Budget Review

ROMAN ABEYTA (County Manager): Thank you, Mr. Chair. Teresa Martinez will be taking the bulk of the load today as far as the presentation. Then Pete Garcia has a few areas that he would like to touch on, and then we'll conclude with Liz Travis, the strategic planning.

TERESA MARTINEZ (Finance Director): Good morning.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner.

COMMISSIONER ANAYA: I'd just like to recognize a few people in the audience.

CHAIRMAN SULLIVAN: Sure. I was just going to say we have some new faces in the audience. I'd like to see who they are.

COMMISSIONER ANAYA: Thank you, Mr. Chair. We have our Councilor Chuck Link from Edgewood, the Town of Edgewood is here. We have the manager, Jeff Condry from Edgewood who is here, and we also have a new chief of police, Paul Welsch from Edgewood. They are here, Mr. Chair, to speak on behalf of the regional animal shelter. I don't know when that's going to come up but they'll be here to speak on behalf of that. Thank you, Mr. Chair.

CHAIRMAN SULLIVAN: Okay. And while we're at it, let's just see who else is here in the front. Would you like to tell us -

SHARON VIGIL: Sharon Vigil.[inaudible]

BERNADETTE SALAZAR: Bernadette Salazar from Human Resources.

CHAIRMAN SULLIVAN: Okay. Bernadette Salazar from our HR Department. In the back of Bernadette.

JACK KOLKMEYER: Jack Kolkmeier, Land Uses Administrator

CHAIRMAN SULLIVAN: Jack Kolkmeier, Land Uses Administrator.

AMANDA HARGIS: Amanda Hargis, GIS.

CHAIRMAN SULLIVAN: Okay, Amanda Hargis with GIS, and Joseph Gutierrez with Community Services are all in the audience to help us. Okay, Teresa. Go ahead.

MS. MARTINEZ: The very first or second slide if you will is just an index or an agenda with regard to the funds that we intend to speak to. We're going to speak to the general fund and when we speak to all of these we'll speak with regard to revenue, expense, if there's a capital package and if there's any contingencies or set-asides. So we'll speak to the general fund, the capital fund, health fund, fire operations fund, and jail fund, and we will wrap up our presentation with significant financial issues and a summary.

IV. A. General Fund

MS. MARTINEZ: So if you proceed to the next slide, the very first slide that we're going to address will be our mid-year analysis or forecast if you will of general fund revenues. We are identifying the general fund for the fiscal year 2008 has a total source revenue of \$58.7 million. Now the lion's share of that is represented by property taxes. Right now we are forecasting property taxes, our budget forecast was \$32.9 million. We've been through mid-year and we anticipate that on an annual basis we will materialize to the tune of about \$34.8 million. Now, the \$34.8 million is about \$800,000 shy of our initial estimate, so we've already seen that some of the property tax collections have fallen. So we show that by the end of the year we probably will see at least a million to \$1.2 million worth of an increase in property tax over what we actually budgeted. And we want to remind you that of that growth we have already dedicated \$800,000 to the recent increases that we gave to the Sheriff's Department.

Now, the remainder of the revenue includes gross receipts taxes and a lot of this is very driven by the tourism industry and we forecast that we'll see falls in this category, but we probably won't see it until the late fiscal year summer months. So right now, we're showing that at mid-year, based on collections, we probably will see about a \$400,000 increase over budget.

All other revenue, and the lion's share of what makes up the all other revenue category is investment income. We did a low budget forecast for investment income so we feel very confident that investment income will bring in at least a million dollars more than budgeted.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Anaya.

COMMISSIONER ANAYA: I don't know if people are having a hard time hearing, but can we turn it up a little bit.

MS. MARTINEZ: Are you having a hard time? I've got to shout a little louder. So all continue with all other revenue. Also, what we've seen early on, based on our mid-year collections, we've seen that recording fees are down, the construction industry is down so we see that the relative permits related to construction are down. What we're trying to tell you is we're probably already starting to see the early trends of the predicted recession that we really believe will impact Santa Fe County during fiscal year 2009. And that would be the summary of the general fund revenue.

The next slide addresses expenditures with regard to the general fund. The way this slide is set up is we identify the major function or program on the left hand of the slide, the vertical side. I want to point out that we duplicated Community Services, so I apologize for that. We just listed it twice within the chart. Down below, the horizontal version of the slide identifies the percentage for the fiscal year that we're in. So we're very concerned with the red line, the 50 percent, marking the bench, the halfway mark of the fiscal year. And overall, we really do not have problems. Our expenditures are well within budget and I'll identify that the golden color represents salaries and benefits. Materials is everything else, every other category - travel, maintenance, contracts. And the lighter blue color represents encumbrances.

So if you look at the chart we really are doing well for mid-year. There's one department, HR, that has exceeded mid-year as well as Information Technology. Now the HR shortfalls are very driven by some new things that have happened to Santa Fe County. We have an employee assistance program that is currently a contractual agreement with the Solutions Group. That is very driven by the number of FTEs we have in Santa Fe County. So when we did our budget it did not include the additional FTEs that we have for the RECC, which is to the tune of 48, as well as the additional cadets we recently started with the Fire Department. So that is contributing to the excess in expenditures, if you will, after mid-year.

Additional fees were from arbitration fees, a contract that we have with regard to union negotiations for our newly formed corrections union, and then the ranking tests that we buy for corrections staff. A high staff turnover has contributed to a higher cost with regard to testing and standard fees. So overall we're pleased; we don't see any issues here.

CHAIRMAN SULLIVAN: Welcome, Commissioner Vigil.

COMMISSIONER VIGIL: Thank you.

MS. MARTINEZ: Okay. We'll move on to the next slide which basically just shows you we have a contingency set-aside for unforeseen emergencies that may occur during the fiscal year. In FY07 we had set that contingency at \$1.2 million. In FY08 we increased that contingency to \$1.5 million and this chart basically breaks down how those funds have been earmarked or spent thus far. The larger allocations being identified by the color red. So these are all unforeseen things that have come up. The larger if you will we have dedicated and we made this decision early on in the fiscal year to dedicate \$250,000 towards a much needed transfer station upgrade. Other things that have contributed to the expenditure of the contingency fund have either been settlements, legal settlements, shortfalls, or new programs that were just not known or anticipated when the budget was being prepared.

So we're at about halfway through our contingency fund right now. Yes, sir.

COMMISSIONER CAMPOS: Connection to Santa Fe Gov TV \$75 k, Server electrical \$50 k. What does that mean?

MS. MARTINEZ: Okay. The connection to the Santa Fe, that's the public access channel that we're going to do now with the City of Santa Fe.

COMMISSIONER CAMPOS: We're going to? We haven't done that yet?

MS. MARTINEZ: We're done, I think.

MR. ABEYTA: We have. We're on it.

CHAIRMAN SULLIVAN: I thought it was free. I thought when we gave them the easement we were going to get that free.

MR. ABEYTA: Mr. Chair, this money isn't going to the City of Santa Fe. These are upgrades that we need to do to the easement, to our own cable lines here in our building and equipment so that we'll have a better picture and sound. So these are for our own upgrades. It has nothing to do with the City of Santa Fe.

COMMISSIONER CAMPOS: And are meetings currently being broadcast by the City government channel?

MR. ABEYTA: Yes.

COMMISSIONER CAMPOS: BCC. What else? EZA?

MR. ABEYTA: BCC. I'm not sure if EZA is, but we've got the Tuesdays of every month, every Tuesday, and so they run County programming every Tuesday of the month for us.

COMMISSIONER CAMPOS: All day?

MR. ABEYTA: All day. So there's a lot. And we're trying to fill up - they've asked us for more things so that they could fill up their Tuesdays.

COMMISSIONER CAMPOS: And the BCC is live?

MR. ABEYTA: The BCC is live.

COMMISSIONER CAMPOS: So that's the only real meeting that's being broadcast presently?

MR. ABEYTA: Yes.

MS. MARTINEZ: And then the server electrical, that represents electrical work

that we need to do in the room that houses our servers, and that will be a contractual agreement for \$50,000.

The next slide speaks to the capital package within the general fund. If you will, dollar value to the left and then the project, on the horizontal end. We have a budgeted capital package of \$5,750,000, of which we've currently spent \$746,000. So the yellowish color, if you will, represents that it's unspent, budgeted but unspent, and green represents that it's - we do see foresee that the majority of these expenditures will increase in the second half of the fiscal year. We know that the business park will probably be happening at the end of the month and I know that the Public Works Department is currently researching, configuring and quoting fixtures and equipment that they will need for the Public Works Department so you will see those expenditures rise by year-end.

COMMISSIONER VIGIL: Teresa, what's Community Services? What does that involve?

MS. MARTINEZ: We have a couple things, including some staffing and then we have the judicial complex makes up the lion's share, to be honest with you, and that's out of the 07-96 cost center. And that would be the 1/16 increment that's been earmarked for judicial and kind of been growing in cash balance.

The next slide is a financial summary slide of noteworthy items for the general fund. Obviously the Finance Department is very in tune with a potential recession so we'll keep an eye on the recessionary impacts on our general fund revenue.

CHAIRMAN SULLIVAN: Could I just ask a question?

MS. MARTINEZ: Yes.

CHAIRMAN SULLIVAN: What - you show about \$2 million allocated for the business park media center.

MS. MARTINEZ: That would be the acquisition of the actual park itself, the \$1.9 million.

CHAIRMAN SULLIVAN: That's through the -

MS. MARTINEZ: Through the State Land Office.

CHAIRMAN SULLIVAN: Okay. Thank you.

MS. MARTINEZ: So we'll keep our eye on the recession. We believe that our previous practices of conservatively budgeting property tax will assist the County through a recession. Our expenses are under control. We have no issues there. Our insurance premium increases have caused us to dip into our contingency and we caution - and we've worked with Legal and Jeff to ensure that our future appropriations consider that when we prepare the next budget cycle. Our capital is largely unspent at mid-year but we do expect that to see some activity in the second half of the fiscal year. And we have limited funding for service additions, both on a recurring and a non-recurring level, but we caution that in light of a potential recession we should be maybe conservative in our future economic decisions.

COMMISSIONER CAMPOS: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Campos.

COMMISSIONER CAMPOS: Question. Teresa, on recessionary impacts,

could you give me a little more detail about that?

MS. MARTINEZ: Yes. If we go into a recession, and we're already seeing it with the housing industry, with real estate assessments, if people can't afford to pay their mortgage then more than likely they can't afford to pay their property tax, so we'll see some - our revenue collection will fall with regard to what we bring in in property tax. It doesn't mean that they haven't been billed. It just means that it might take individuals a little bit longer to pay their property taxes due to the fact that they can't afford to make their home payments. So we're just seeing that all revenues, and we're seeing that with the interest cuts and everything else that's going on, the trend does point towards a potential recession.

COMMISSIONER CAMPOS: So the only impacts that you see on property taxes is that people may not be able to pay their property taxes on a timely basis.

MS. MARTINEZ: Exactly. And when we went through this in 2001, I believe was the last time we did this. They couldn't pay their bills. It doesn't mean they won't. It just means that it might take another year or two before they can catch up.

COMMISSIONER CAMPOS: What about GRT? Do you anticipate a GRT impact?

MS. MARTINEZ: We believe the GRT will fall as well.

COMMISSIONER CAMPOS: Do you have a percentage projection?

MS. MARTINEZ: We typically anticipate a growth of about five percent. It's a little early to tell and a lot of it is driven by the tourism season so that's why I say in the later months of this fiscal year towards more summer months, we'll have a better idea of the true impact to GRT. We still think that we'll be okay in FY08. We truly believe that we won't see the impact of any falling revenue until next fiscal year.

COMMISSIONER CAMPOS: Thank you very much.

IV. B. Capital Funds

MS. MARTINEZ: Okay. Now we'll move into the capital funds. The very first slide with regard to capital funds is a picture, if you will, of the capital outlay GRT. This was a quarter cent tax that was imposed in 2003. It generates on an annual basis about \$9.6 million. This tax is the one that is split 75 percent to water, 15 percent to open space, five percent to roads and then five percent to Board designated projects. And then those percentages are further split between County projects and regional projects.

So if look at the slide for the 2008 water with regard to capital you'll see that much of it is either unspent or budgeted and encumbered. And the majority of what has been spent relative to this is for the Valle Vista water system. Again, the majority of this funding source is earmarked for BDD, at least on the regional side. So you don't see a lot of expenditures there. It's very driven by the BDD project. And when you look at the remainder, facilities, roads and open space, you see that several things have been budgeted. Again, yellow represents unspent, green or blue represents obligated and budgeted.

So currently we have activity for the most part on the open space side. They're working

on the railroad park, the Santa Fe Trail – rail trail, pardon me, and then the Santa Fe River Trail. So again, hopefully, by the end of the fiscal year we'll see more expenditures on this and keep in mind if it's regional it takes approval by both governing bodies.

If there are no questions, the next slide is capital funds that are funded by state appropriations.

CHAIRMAN SULLIVAN: Good morning, Commissioner Montoya.

COMMISSIONER MONTOYA: Good morning, Mr. Chair.

CHAIRMAN SULLIVAN: Go ahead, Teresa.

MS. MARTINEZ: Okay. On the same format, expended represented by the color green, purple if there were any encumbrances, and yellow represents available budget. We've identified specific to the facilities some of the projects that are in the works right now. Again, a lot of these are contingent on agreements, very much being worked on right now and we should see more expenditures by the end of the fiscal year.

COMMISSIONER VIGIL: Teresa, on the state appropriations, it's strictly, strictly state appropriations.

MS. MARTINEZ: Strictly state appropriations. Yes. Next slide is strictly bond proceeds. So you'll look at the first one is representative of the 2005 GOB proceeds. So far the majority of the expenditure that has occurred under this is the Top of the World water rights acquisition, and again, very much driven by the status of the BDD project and BDD funding.

The bottom slides basically show you the level of proceeds that we started at and where those proceeds are at right now. The purpose of this slide was to show that if we go for long periods of time not spending money then that's when we have to start worrying about arbitrage and payments to the IRS. So this was just to inform the Board that we're very much on an arbitrage cycle. We have a contractor who looks at our bond activity and lets us know if we are earning higher than our bond yield and if in fact on some of our older bonds if we owe money to the IRS. So we're currently getting current with regard to arbitrage.

COMMISSIONER MONTOYA: Mr. Chair, who's our contractor?

MS. MARTINEZ: It was Ernst and Young. They went off on their own so I'd have to look up the vendor. I don't know right off the top of my head. It's a CPA.

COMMISSIONER MONTOYA: So it's in addition –

CHAIRMAN SULLIVAN: And Teresa, what does red line show on that left chart? What does that mean?

MS. MARTINEZ: On the left, red lines mean from year to year how that proceeds has either gone down or stayed stagnant. So that would represent when we spent or acquired property. So we're showing that we had – if you look at the open space GOB proceeds, slightly over \$20 million in proceeds. At fiscal year 2008 we have under five million remaining in proceeds that can be used for open space acquisition.

CHAIRMAN SULLIVAN: I was looking at the left one.

MS. MARTINEZ: The left one? Same scenario. That just shows the remaining proceeds. So we have – this was one issuance if you will at \$20 million, slightly over \$20 million, and this would show at the end of – or at mid-year there's just over \$5 million. Now,

keep in mind, the expenditures that are hitting here are mostly legal contracts, to be honest with you, with regard to Aamodt and Buckman and the various water projects that are going on.

CHAIRMAN SULLIVAN: We've spent \$15 million on legal contracts?

MS. MARTINEZ: No, I don't think that it's all been on legal. Five million goes to Top of the World right off the bat, and then \$13.5 million earmarked for BDD.

COMMISSIONER VIGIL: Teresa, of the GO bonds, which one is of higher risk for arbitrage?

MS. MARTINEZ: The higher risks are older GOBs. Right now we're on the 1999 Series.

COMMISSIONER VIGIL: What's the deadline for those?

MS. MARTINEZ: There's a five-year calendar from the date of issuance and a ten-year calendar. So on some of these we're at the five-year - GOB, we're catching up on the 1999 so we know we owe there, and we're getting ready to turn around and do the ten-year analysis as well. So there's five-year increments, ten-year increments and we have arbitrage that we owe on 1999, we know, and we've worked with the contractor. We've sent the letter to the IRS and you have 180 days from understanding and knowing that you owe the IRS to make it good. So we're within that timeframe. And then hopefully we'll catch up. I think it might take us a year or two to get caught up on all our proceeds, on our bonds, with regard to arbitrage. And we're closely watching the current issuances to make sure that we're not investing at a higher yield than what we know we've closed that bond deal at.

COMMISSIONER VIGIL: Was there a penalty for that 1999?

MS. MARTINEZ: There are penalties and interest.

COMMISSIONER VIGIL: Do we know how much?

MS. MARTINEZ: That was about \$177,000.

COMMISSIONER VIGIL: Okay.

CHAIRMAN SULLIVAN: And I assume a lot of this, Teresa, is because we'd anticipated that the Buckman Diversion would be going fast than it has.

MS. MARTINEZ: And to be honest with you, the \$177,000 that I speak to is with regard to the 1999 bond issue.

CHAIRMAN SULLIVAN: Okay. That's before Buckman.

MS. MARTINEZ: But with the 2005 proceeds we're okay so far. We've done our spending requirements. But if BDD was to drag on I'd start to get a little nervous.

IV. C. Health Funds
D. Fire Operations

MS. MARTINEZ: Okay, now we'll go into the different departments, and we'll start with the health services fund. The way these charts are structured it identifies the program or function to the left, a dollar value on the horizontal, and the very next slide kind of gives you where are they at at mid-year. Did they exceed their mid-year budget? If you look, honestly in the health services fund, we have no problems. No one has exceeded their - where we would

expect to see them at mid-year. Some of the programs are driven by other entities and if you see that it's sitting there as just encumbered with no expenditures, that's an indicator that we have not been billed yet, and a specific example would be para-transit. That's a JPA with the City of Santa Fe, and we've not been billed for those services. So everything's sitting in an encumbrance and I very much expect a billing the second quarter or even into the third quarter. So you'll definitely see those expenditures rise by probably the last quarterly report that we provide to the Board of County Commissioners. So right now no major issues, no programs in trouble with regard to spending.

This is a scenario – I know we're all very in tune with the sole community provider and a moratorium and the unknown future of that funding. So this is a scenario based on the current circumstances, and I'll preface it by saying we are currently working with Steve Shepherd and Joseph to think of the potential scenarios that are out there with regard to sole community provider and what that impact would have on Santa Fe County and then come up with recommended ways to fund, given different scenarios. Right now, this is just a reminder that last year, the Board of County Commissioners implemented the – I believe it's a 1/16 that would be earmarked or dedicated for our required state-supported Medicaid payment.

So what this chart basically tells you is that in previous years we would have a 1/8 increment that was earmarked for indigent funding. Half of that 1/8, which brings in about \$4.8 million on an annual basis, would be used to make our state-supported Medicaid requirement. The remainder of that tax would then go towards funding the sole community provider commitment that we would make to the state. So with the enactment of the state Medicaid tax, if you will, that frees up the 1/8 dedicated to indigent. So we're identifying that a potential scenario could be that the 1/8 increment to indigent, the 1/8 increment to EMS could then be used to fund our sole community provider requirement.

What that would do then is free up the general fund. The general fund in the past has had to cover any shortfalls with our commitment to sole community provider. One proposal would be to take that freed up general fund money, make the million dollar transfer that the current new fire tax is making to the RECC and then free up dollars for fire. But again, this is all very – it's a proposition. It hasn't been worked out with Roman and Joseph specifically, and this is just a current scenario. We really do need to look at the moratorium, SCP funding and impact on a global level with regard to both fire and health. So I just wanted to give you a heads-up. This is where we stand today and that we're very much trying to stay ahead of the game and plan different scenarios, not knowing what the future of SCP holds for the County.

CHAIRMAN SULLIVAN: Which moratorium are you talking about?

MS. MARTINEZ: The federal moratorium that was due to expire now in May.
May or March.

COMMISSIONER MONTOYA: May.

CHAIRMAN SULLIVAN: May of 2008 or 2009?

MS. MARTINEZ: 2008. This year.

COMMISSIONER MONTOYA: Mr. Chair, so what you're saying, what we're doing with that GRT and the fire fund would be 1/8 that we're bringing up with GRT. We're

getting from the GRT. We're going to replace that from the general fund – for the fire, what they're losing as a result of the –

MS. MARTINEZ: Transfer to the RECC?

COMMISSIONER MONTOYA: Yes.

MS. MARTINEZ: Yes. That's one proposal. And then what we'll do is when I make my monthly presentations to you or the next quarterly presentation, we'll include an update as to some of the scenarios we've come up with and some recommendations if they were to materialize. So this is just kind of – this is what we have now, with the newly implemented tax and this is a potential that we could do, but again, I need to meet with Joseph and with Stan and with Steve Shepherd and make sure we consider the whole picture.

COMMISSIONER MONTOYA: So this would be replacing revenue that's going to be lost? Because it's not in addition, right?

MS. MARTINEZ: Well, the state-supported Medicaid is additional. The recent 1/16 that you implemented, and that will help the coffers, because that will help alleviate what the indigent fund was paying towards state-supported Medicaid. And because of that, this is a potential scenario where shortfalls normally covered by the general fund could be redirected maybe to the RECC, freeing up potential fire funds. But again, we need to consider all the factors.

COMMISSIONER MONTOYA: So it would be a shortfall for the firefighters.

MS. MARTINEZ: It would depend how you call it. Maybe I shouldn't say shortfall. Currently the fire fund is contributing a million dollars to the operation of the RECC. So what that would do is one potential offer is clear up that one million dollars and then fire could use it with many of the goals that they have that are driving their function right now.

COMMISSIONER MONTOYA: Okay.

MS. MARTINEZ: Okay. The next slide basically just identifies all fire funds. It's broken down by major categories – salaries and benefits, materials, capital and fund transfers. Again, same format, trying to show where they really fall at mid-year. So right off the bat, if you look at fund transfers, you see that's practically at 100 percent. Well, we do all operational transfers at the beginning of the fiscal year so this is the one million dollars that we spoke of earlier, transferred July 1st and that's not an issue that we need to be worried about. So they're very, again, sitting very nicely at mid-year. No over-expenditures.

IV. E. Jail Fund

The next slide speaks to the corrections/jail fund. This is broken up by functions – admin, the adult facility, the medical component, electronic monitoring, the youth program and the ARC program. Again, salaries and benefits lumped together and then all other categories lumped together. Shows you where they're at on a monetary basis and then the next chart to the right shows you whether there's any issues at mid-year, where they maybe are spending higher than their budget. And again, looking very good right now. I do know for a fact that some contracts are behind in their billing, so if it looks a little bit low there's some areas where we

need to be billed, and once those invoices are paid you'll see those expenditures go up but it's nothing that will take them over the mid-year marker. So corrections is looking good right now.

The next chart speaks to the population and you'll see that we're showing that the Department of Corrections has fallen slightly. I'm not concerned here. I think this is a population transition and that number should not stay at 100 for a long period of time. Currently, we have no reimbursement made to the County for any of our probation inmates or our probation and parole inmates. The only reimbursements we will see from the state are with regard to strictly parole only. So recently, in the 2007 legislative session, they passed House Bill 316, and I'm bringing this up because we just received a check in the last couple of days for about \$180,000 from the state. They created a County Detention Facility Reimbursement Act. I know we've been hearing about this for a long time and I've prepared many billings and the state calls me back and says there's no money. Well, the money came this year.

So what they've done is they've created a County Detention Facility Reimbursement fund, and it will be percentage-driven. It will be driven by the number of felony offenders incarcerated at the individual counties and that that relationship bears to the number of felony offenders for all counties. So Santa Fe County just received \$180,000 to assist us with the costs of our parole and probation inmates. So that's a good thing. It's more money than we had seen in the past.

The yellow, if you look at that colored area, that seems to have fallen and we were indicating this as a loss of Department of Parole for Grants County. Well, when I did my research, I think it's just a transition within the facility and staffing. We in the past would track separately our probation. And now they're just being identified as Santa Fe County. They're not saying probation, parole, so I think you can see that our County inmate population has grown and our other County and tribal has fallen. I don't really think it's indicative of falling and growing; I think it's indicative of how staff is classifying the inmates right now.

So given the fact that we're going to start seeing some money from the state for our probation and parole violators or inmates that we have within our facility, we're going to start working with the staff to make sure that tracking stays on and we'll see what we're getting from the state in relation to what we're spending.

COMMISSIONER CAMPOS: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Campos.

COMMISSIONER CAMPOS: For Mr. Abeyta. Jail population declined. Do you have some comments on that? Something to explain what's going on?

MR. ABEYTA: I don't, Mr. Chair, Commissioner Campos, maybe other than alternative sentencing. One thing we are looking into is a misdemeanor program and that would result in a decline of County inmates in our facility.

COMMISSIONER CAMPOS: But we're seeing a decline also in Department of Corrections. Is that contract changing? Are the numbers changing? Is the commitment changing?

MR. ABEYTA: No, the commitment - there was a transition where we have changed the population so as a result the numbers were the same but there was a period that

because of the transition from one type, one classification to another, the population was down during that time.

COMMISSIONER CAMPOS: On an average, it brought it down?

MR. ABEYTA: Yes, but it was just for that short period, those few months of the transition. But we expect the numbers to be exactly the same once the shift in population is made. Again, it's just one type of - one class of inmate to another that we recently made the shift over to so I think that's where you're seeing the decline. But we don't expect a loss of revenue in state inmates.

COMMISSIONER CAMPOS: Okay. Thank you.

COMMISSIONER VIGIL: On that subject, Roman, and perhaps even Steve, with the DOJ, I know that one of the things we forecasted was the option of bringing in the federal prisoners. I guess that hasn't been possible because of the DOJ. Will that be a possibility when we fulfill compliance requirements?

MR. ABEYTA: It could be a possibility. And you'll see reflected in today's presentation some of the needs, some of the things we're requesting to comply with DOJ over the next two years, so we can get to that point.

COMMISSIONER VIGIL: So it would be at least a couple of years before we could even begin negotiations.

MR. ROSS: I guess it depends on when we achieve compliance.

COMMISSIONER VIGIL: Okay.

IV. F. Significant Financial Issues

MS. MARTINEZ: An overall budget and financial summary. Again, we'll monitor recessionary impacts. We just want you to know we're on top of it. We'll watch it. We're working with the departments to closely control our capital budgeting and our project reporting. And the end of the admin meeting for February you'll see that Finance will be bringing before you some budget and fiscal policies that we'd like to get approved, and we're going to work very closely with the strategic plan and planners to link our organizational objectives to County strategy goals, strategic goals. And then we're very much getting ready and gearing up to start the FY09 budget preparation which we anticipate we'll start doing at the end of February.

The next couple of slides will speak to the requested growth that will have an impact to both fiscal year 2008 and fiscal year 2009, and the different requests will be funded by our anticipated growth in taxes for this fiscal year, and some will be recommended to be funded from cash balance. So we've broken them by recurring and non-recurring. We speak to programmatic issues first and then we'll go to staffing afterwards.

Under the recurring category we recommend under new programs or services - I should say requested - is a youth recreation program, and the Finance Department is recommending contingencies be established for legal settlements and insurance requirements and potential shortfalls in future years.

Under 2008 considerations with regard to programs that are already in existence and we'd like to either continue them or expand them. For FY 2008 we have additional space needs issues. This is very related to the movement of staff out of the Anacon area when the judicial complex begins construction. We have a current contract for web hosting and administration. The Sheriff's impound lot is just about ready to start off. You'll see activity there in March and they have expenditure areas that they will need assistance with. And then we're looking at additional medical staff and other staff for corrections, very much in line with the requirements of the DOJ audit that we're currently undergoing.

With regard to 2009 considerations, the senior services, whether we expand that, we continue our agreement with the City. Graffiti management, we have that running right now. It's a temporary employee. We'd like to make it a permanent FTE. Library services, we have contracts. We'd like to continue those contracts for library services. Potential satellite office expansion, which would equate to more dates of service, more hours. Additional increases to the phased implementation of the Weston study for FY08 and 09, consideration of a building inspection program which eventually will be self-funded by fees. We're researching a 20-year retirement for the Corrections Department staff, and also the misdemeanor compliance program, which once up and running could also be self-funded by fees.

Now, new growth, requested growth on a non-recurring level.

CHAIRMAN SULLIVAN: Commissioner Campos has a question.

COMMISSIONER CAMPOS: You're shifting from the page -

MS. MARTINEZ: I'm on the page that says 2008 mid-year budget review, requested growth: recurring - funded from taxes.

COMMISSIONER CAMPOS: You're still there.

MS. MARTINEZ: I just finished; I'm going to the next page.

COMMISSIONER CAMPOS: Could I ask a question before you shift? Mr. Abeyta, we had talked, when we adopted this year's budget that at mid-term we would be considering monies for upgrades to facilities to make them energy efficient. Has that discussion occurred? And the second issue is we have been talking about the possibility of doing a feasibility study of whether Santa Fe County and the City of Santa Fe should have a utility company. And it's my understanding we're going to need about \$100,000 to do phase 2, phase 3, a feasibility study. Has that discussion occurred?

MR. ABEYTA: Not with the Commission but with staff it has. What Teresa and I need to determine is how much of that is going to be recurring and how much is non-recurring, so which category we would put it into. I believe at this time we would probably build it into the non-recurring, but knowing that eventually if it does take off then it becomes a recurring. And so now would be the time to add it to one of the two lists. The \$100,000 would probably go on the non-recurring list.

MS. MARTINEZ: Okay.

MR. ABEYTA: And then we need to determine an amount for upgrading or retrofitting existing County facilities.

COMMISSIONER CAMPOS: So the equipment related to the heating, cooling

of the facilities. Because the idea was to have a recurring amount committed every year in a program that we would have and we would just have – every year we would just do something else to improve our buildings, make them more energy efficient, replace equipment that needs to be replaced. And I think we need to make a commitment and I don't know if you've had Frank Jaramillo do a study or anybody do a study as to what buildings need to be upgraded, what equipment needs to be replaced. I think that's the essential foundation to coming up with any numbers.

MR. ABEYTA: I would list that commitment under FY09 consideration, and between now and 09 we can conduct the study and the findings to see what it's going to take.

COMMISSIONER CAMPOS: I'd like to see a real commitment because we talked about this at the beginning of 08 and we were going to do it at mid-term, and we're at mid-term and we're still not there.

MR. ABEYTA: We just don't have the resources, with the judicial complex, that's taking up most of Community Services' time and that's where something like this would be housed. It would be Community Services' responsibility. So I have talked to Joseph about it but it's just a matter of –

COMMISSIONER CAMPOS: Community Services is in charge.

MR. ABEYTA: Right. It's a matter of freeing up time and his staff to do that, with everything on our plate right now.

COMMISSIONER CAMPOS: I know it's been a busy year.

COMMISSIONER VIGIL: I just wanted to underscore though, last night at the Buckman Direct Diversion Board meeting there was a report by Sheehan and Sheehan who looked at the option of forming a utility and had some interesting analysis and they did it for the Buckman Direct Diversion so if we do go forward to look at any funding for utility formation, I think we have a foundation on that report and it's pretty interesting.

COMMISSIONER CAMPOS: May I add something, Mr. Chair.

CHAIRMAN SULLIVAN: Go ahead.

COMMISSIONER CAMPOS: The utility request here would be separate and apart from anything to do with Buckman.

COMMISSIONER VIGIL: I know. But the Buckman Direct did address the issue of formation of a utility.

COMMISSIONER CAMPOS: Yes.

COMMISSIONER MONTOYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Montoya, then Commissioner Anaya.

COMMISSIONER MONTOYA: Regarding the space, did we purchase that building finally over at Casa Solana?

MS. MARTINEZ: Mr. Chair and Commissioner Montoya, I don't believe we've purchased it yet. The funds have been earmarked and I think they're working on the agreements. I don't know, but it's not acquired yet but it's in the works. It's part of the plan.

CHAIRMAN SULLIVAN: We had a budget adjustment at our last meeting to

move funds for it.

COMMISSIONER MONTOYA: Yes.

MS. MARTINEZ: Yes. \$1.2 million.

CHAIRMAN SULLIVAN: I remembered that.

COMMISSIONER MONTOYA: Thank you, Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Anaya.

COMMISSIONER ANAYA: Thank you, Mr. Chair. Under youth recreation, these are the new programs that we're looking at but not yet decided on doing a youth program?

MR. ABEYTA: Mr. Chair, Commissioner Anaya, we have a plan where we are going to contract with four providers or with three providers to provide four sites. Our first site would be in Agua Fria at Agua Fria Elementary School and Eldorado Elementary School, and those would be run by the Santa Fe Public Schools. They will run each site for \$45,000, and they'll start this summer. Then we are going - we currently contract with the Yes Program in Edgewood. We talked to them about expanding. They'll charge us \$45,000 also to do an expansion of what they currently do for us now, so they would take care of the southern area of the county through the Yes Program, and we are going to contract with Pojoaque Schools to run a program for the northern area of the county.

So this summer we want to start with these four sites, with the Santa Fe Public Schools, the Yes Program and Pojoaque Schools and see how that goes. And then as we continue to do it year after year, expand the program and potentially take it over over time where we run it ourselves. But just to get it started, I think it would be in the best interest of the County to contract with these three agencies.

COMMISSIONER ANAYA: And Mr. Chair, Roman, you said how much each? For each entity?

MR. ABEYTA: \$45,000.

COMMISSIONER ANAYA: Okay. Under youth programs, maybe, can we set some money aside for youth recognition? I know that in the past we've all wanted to recognize out youth and a lot of that money has come from different Commissioners but mostly out of my funds, and if we could set some money aside for that. Thank you, Mr. Chair.

MS. MARTINEZ: Moving on to the next.

CHAIRMAN SULLIVAN: Non-recurring?

MS. MARTINEZ: Non-recurring. These are mostly funded from cash. Between the recurring and the non-recurring it's two pools of money. What we forecast at mid-year between revenue growth and then some of these will be funded from cash. As we get into the dollars I'll clearly identify what funding we are recommending for the different programs and the different staffing requests.

Under non-recurring, new programs and services, regional animal - it says shelters but it's one shelter. It's I believe the East Mountain Regional Shelter which would serve the southern portion of the county. The County has acquired open space properties, other properties where there were delinquent taxes owed on it. So this is a settlement of delinquent property

taxes with our own County Treasurer.

Driving record research would assist the Human Resource function. We want to speak to the impact of the minimum wage act. Email archiving system, there was the cabling cost for the Clerk's office remodel. Acquisition of software for firewall logs. Acquisition of a new human resource module from HTE to assist the human resource function. Contact for CAMA implementation, workflow computer system, and again, legal settlements that may result from the new oil and gas situation if you will.

Under the continuation or expansion of existing programs and services, considerations for the current fiscal year. It references reserves for troubled County funds but we really should indicate that it's funds that are contingent upon sole community provider and are part of our health function. So it's just trying to prepare in advance. It's a recommendation from the Finance Department.

There's a \$7,000 need for the public channel with the City, our public access channel with the City of Santa Fe.

COMMISSIONER MONTOYA: What did you say it was?

MS. MARTINEZ: It's about \$7,000, an additional \$7,000. There's Bokum building network cabling issues, and there's a right-of-way acquisition that we need for County Road 67-A.

COMMISSIONER VIGIL: Where is that 67-A?

MR. ABEYTA: Mr. Chair, Commissioner Vigil, that's in Canada de los Alamos. We had discussed - there was a drainage issue with one of the roads.

COMMISSIONER VIGIL: I remember.

MR. ABEYTA: That's what that is.

MS. MARTINEZ: Okay. And for consideration to the FY 2009 budget would be additional acquisition of software for the Treasurer's office. And this is software that is very much relative and related to the CAMA and the implementation of that software.

CHAIRMAN SULLIVAN: Commissioner Anaya, did you want to have some input from your Edgewood constituency on the animal shelter?

COMMISSIONER ANAYA: Mr. Chair, yes, only if the Commission had any questions.

CHAIRMAN SULLIVAN: Would someone like to - Mayor, Councilor. Grab a microphone anywhere you can get it.

CHUCK RING: Honorable Chairman, honorable Commissioners, for any questions you might have. I do bring apologies from the Mayor. He had other commitments. It may not have been more important but they were conceived before we had notification of this. I'll answer any questions that you might have but I would like to make a couple of statements, and that is that we've enjoyed our relationship with you in the recent past and even since we've incorporated. I might say that Edgewood has grown considerably in retail establishments. This next month on March 7th the new Walmart will open up. I expect that both the Town of Edgewood and the County will see a great deal more revenue stream from Edgewood because there'll be other businesses that come in in addition to the Walmart store. I'm sure there'll be an

invitation forthcoming for you to attend the grand opening if you so wish. I'll thank you in advance and stand for any questions that you might have. Or sit for any questions, I guess in this case.

CHAIRMAN SULLIVAN: Okay. Commissioner Montoya.

COMMISSIONER MONTOYA: So this is - I'm sorry. I didn't catch your name.

MR. RING: My name is Chuck Ring, or Carlito Anillo.

COMMISSIONER MONTOYA: Okay. In this, Santa Fe County's contribution, that's a one-time contribution. That's for capital? Is it for capital?

MR. RING: It is for seed money, really. It's to demonstrate to the legislature that all the entities involved are ready to commit to this facility. And I don't - there will be a JPA or MOU, depending on how the entities decide to structure the operating papers. But I would expect that every year there will be some kind of contribution to continue running it, and each entity would contribute according to their participation, as far as animals being taken to the shelter and other items that have to do with the operation of the shelter.

So there would have to be an operating budget. Now, hopefully we'll be able to obtain a continuing stream of money from the legislature but I think they'll expect all the entities involved in this to contribute yearly. And as we've talked about, as we envisioned there will be a board composed of representatives from each entity, and they would be responsible for coming up with the budget, operating budget for each year. The land is on land that the Town has acquired from the State Land Office. It's not going to be an Edgewood facility. It's going to be owned by all the entities. So that's where the need for the board comes from.

COMMISSIONER MONTOYA: Okay. So is this \$50,000 or \$60,000?

MR. RING: Your share, sir?

COMMISSIONER MONTOYA: Yes. Exactly.

MR. RING: I think it's \$60,000.

COMMISSIONER MONTOYA: So it sounds like - so that \$60,000 could go down based on the ratio of animals that are collected or taken to the pound.

MR. RING: Yes, sir. And please keep in mind, Commissioner Montoya -

COMMISSIONER MONTOYA: Or it could go up.

MR. RING: Well, it could go up, yes, sir. But this money, I'm quite certain, if you look at it on a yearly basis, the number of animals that each entity might put into the facility and the other items that would attach to the expenses, likely it will go up some. But this is - the money that we're talking about now is really just to help get the project off the ground. We have so far, as you can see on the current and pledged funds, we had \$150,000 last year from Representative Cathy McCoy. I believe there is a total of around \$300,000 that have been asked for this year. I think Senator Campos has put some capital outlay requests in and I think Cathy McCoy, Representative McCoy has done the same thing. So this is really just to get us started and to do more planning. Overall, long term, the facility, depending on how many partners we have, will probably approach \$9.5 to \$10 million cost.

COMMISSIONER MONTOYA: Per year?

MR. RING: No, no. That's for the building and everything.

COMMISSIONER MONTOYA: Mr. Chair, it sounds like this should be a recurring cost then as opposed to a non-recurring.

CHAIRMAN SULLIVAN: I guess once we get the building built and once we have an MOU – they haven't even designed the building yet, right?

MR. RING: Right. We have an architect on board and he is working with all the entities, getting input from the entities as to their needs and so forth. So this is not really a recurring cost.

COMMISSIONER MONTOYA: So this is for capital then.

MR. RING: Yes, sir. Absolutely. I'm sorry I didn't clarify that.

COMMISSIONER MONTOYA: Okay.

COMMISSIONER VIGIL: Mr. Chair, I have a question.

CHAIRMAN SULLIVAN: Commissioner Vigil.

COMMISSIONER VIGIL: Who will own this? Is this government property? Will it be a 501(c)(3)? It sounds to me like you're soliciting funds from both non-profit and government agencies right now. So who receives the funds the governments donate?

MR. RING: Well, the entities will receive the funds. If the board of the organization chooses to contract with a private entity such as the Animal Humane Society or whoever then they would determine that. But the building and the land would remain the property of the entities. Every entity that contributes would have an ownership stake in the building, unless the board and the government entities decide they want to structure it some other way.

COMMISSIONER VIGIL: I'm saying that, Mr. Chair, only because it would be difficult for us – I mean while I support this it would be difficult for us to know whether or not this can be done if we don't know who the entity is that receives this. What I'm hearing is that it's currently a partnership from different entities but no one particular entity is taking ownership. You're having some kind of a shared ownership?

MR. RING: Yes, ma'am. It would be a shared ownership.

COMMISSIONER VIGIL: That would be for operational, but what about the infrastructure?

MR. RING: It would be a shared ownership. It would be an entity that's created from a JPA or an MOU. That hasn't been fleshed out yet because we don't yet know for sure how many entities we're going to have as a partnership. But I don't think it's going to be a difficult thing to determine how to structure because right now, I'm sure you folks have partnerships or MOUs with several entities and you're part owner and they're part owner. Is that correct?

COMMISSIONER VIGIL: No. I think when we get capital dollars – it's going to be an issue to be resolved.

CHAIRMAN SULLIVAN: Yes.

MR. RING: I think it can be resolved.

CHAIRMAN SULLIVAN: This is another project where we become part

owners in a percentage to our dollar participation.

MR. RING: Absolutely. As an example, I think you folks appropriated some money for us for our wastewater treatment project.

CHAIRMAN SULLIVAN: We own a portion of the wastewater treatment project now. Just what we needed. We've got some we can ship down to you. But I think Commissioner Vigil's point is that we need to be very careful over the anti-donation clause and we've been very careful in our contracts with non-profits.

MR. RING: Oh, certainly. Certainly.

CHAIRMAN SULLIVAN: So our interactions would be municipal to municipal. Between ourselves and the Town of Edgewood.

MR. RING: Absolutely.

CHAIRMAN SULLIVAN: And that way we get into less trouble in the agreement.

MR. RING: Certainly. And we certainly are not advocating anything to the contrary.

CHAIRMAN SULLIVAN: Yes. We could work it out. It just takes experienced legal. Anything else on the shelter? Any questions for the Town of Edgewood?

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Anaya.

COMMISSIONER ANAYA: I want to thank the Town for coming down and answering questions that we have. I think this is going to be a very successful project.

MR. RING: Thank you very much. And I would also like to extend our appreciation to the County and the County staff, Commissioner Anaya and the other Commissioners too, because it takes us all working hard to get something done and we really appreciate it.

COMMISSIONER ANAYA: And Mr. Chair, the Walmart that's going to open up in Edgewood, it's going to be the biggest Walmart in the country, I believe.

COMMISSIONER MONTOYA: Wow.

COMMISSIONER ANAYA: So they're going to have the grand opening on the 7th, a Friday. I don't know at what time.

MR. RING: We're not sure yet, but I'm sure we'll see to it that everybody gets an invitation. We don't know who the mayor is then because we have the election on the fourth. So there will be a mayor. Thank you very much.

CHAIRMAN SULLIVAN: Thank you all for the update on the proposed East Mountain regional shelter. Okay. Anything else, Teresa, on the -

COMMISSIONER MONTOYA: Under considerations, I would just like to - I was just approached by the owner of the satellite office that we have in Pojoaque right now that we're leasing, that he would be interested in selling that facility, and at least maybe explore the possibility of acquiring that, if it's feasible. But at least putting in on there to consider that. It would be a valuable piece of property, right on the frontage road.

MS. MARTINEZ: Okay.

CHAIRMAN SULLIVAN: Okay. Let's go on to requested growth.

MS. MARTINEZ: Okay. The next requested growth slide is with regard to staffing. And it's broken down by function, if you will. So with the Corrections requests, very driven by the DOJ audit currently going on, we have classifications of temporary staff and permanent staff. For temporary staff, there are currently three medical record clerks working to assist us to get our medical records in order, and then we'd also be researching an IT type of individual to assist us with the implementation of our medical records software that they are currently researching.

Under the permanent classification, we have identified the need for a nurse practitioner, two secretary seniors, two therapists, psychiatrist, social worker, compliance assistant manager and an electronic monitoring manager senior.

Other FTEs, three specifically for the Information Technology Department or Division, a database administrator, a telecommunications specialist, and a systems administrator. And then for senior services, we are currently looking – and I apologize. The title should read program manager. I changed it on one slide and missed it on this slide. A program manager and a driver/cook's assistant.

CHAIRMAN SULLIVAN: Teresa, am I seeing here that Corrections is going to come in with 13 FTEs?

MS. MARTINEZ: This is the recommendation. Yes, sir.

CHAIRMAN SULLIVAN: Holy mackerel! Where are we going to get the money for that? We don't normally approve 13 FTEs Countywide in a budget year.

MS. MARTINEZ: This is very driven by, obviously coming from cash reserves and the hint, and we given it to you when we show the dollar slide is it has a potential impact on the amount of money the general fund might have to transfer to the jail.

CHAIRMAN SULLIVAN: No kidding.

MS. MARTINEZ: But, yes. That is what you have in front of you.

CHAIRMAN SULLIVAN: All right.

COMMISSIONER MONTOYA: Were there any other positions that have not been filled that we have looked at in the past?

MR. ABEYTA: Mr. Chair, Commissioner Montoya, no.

COMMISSIONER MONTOYA: We're all – because I know Valerie had asked for some. The treasurer had asked.

MR. ABEYTA: We had just recently, this last BCC, you guys had approved the rolling list which included those positions for the Clerk, the Treasurer, and I think there was one more.

MS. MARTINEZ: It was the Clerk, the Sheriff, there was a maintenance individual for –

MR. ABEYTA: For open space. So, no, we're caught up with –

COMMISSIONER MONTOYA: With all the requested? Okay.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Anaya.

COMMISSIONER ANAYA: I'm sorry I stepped out, but you're saying that the Corrections facility needs a new nurse, social worker, nurse practitioner.

MS. MARTINEZ: Everything that we've identified here. I worked very closely with Annabelle, the director, and we identified what she needs in order to assist with the DOJ compliance audit, and then the continued services that would have to go on. A lot of this is very driven by mental health and medical care, if you look at the positions.

COMMISSIONER ANAYA: I know that a few years ago when you were chairman, Commissioner, Partners Solutions had come to us and asked to do our health stuff, and they recently gave me some material to look at and I gave it to Steve Shepherd to look at and maybe that's something - is that - I think it's in line with what we're trying to do. And instead of - and I don't know how the Commission wants to go, but instead of hiring FTEs maybe we contract with Partners Solutions. I'm just throwing it out.

MS. MARTINEZ: Okay.

COMMISSIONER ANAYA: And I know Steve Shepherd has the - and I know we had talked about it. We brought it up a couple years ago.

COMMISSIONER VIGIL: Mr. Chair, there are other counties who actually contract for their health services through other entities but I'd like to see what Annabelle might say about that. I think she actually has experience with that.

ANNABELLE ROMERO (Corrections Director): Mr. Chair, Commissioner Vigil, first of all, I'm excited to report that for the first time that I'm aware of we actually have all of the nursing positions filled at the adult correctional facility, and we actually have seven nurses on our waiting list. That's a real first. And that is also the repercussion of that or the benefit of that is that we're saving considerable money in agency nurses. Agency nurses, when we bring in agency nurses that costs almost twice, or it costs about 80 percent more than one of our County nurses does. So we are saving money along those lines, considerable money. We have all of those positions filled. It means that we're providing more consistent care.

One of the difficulties that we've had in the past is conducting the 14-day assessment that we're required to conduct of all inmates that are in the facility. We've recently hired a second nurse practitioner. She's on a temporary basis and that's who I'm asking to make permanent. I think that this will make great strides towards our overall compliance with the Department of Justice and that in the long run there's some investment now that getting into full compliance with the Department of Justice and removing that, not going into litigation with them will save the County millions in the long run.

I'm very familiar with this type of litigation. I've been on every side of this type of litigation in several states including Michigan, Arizona, Washington, DC, New York, Puerto Rico. I've seen the kinds of expenses that are incurred once you're in class action cases over living conditions. At this point we're not in that kind of litigation with the Department of Justice and I think, although it's expensive, what I'm asking for is a lot in a lot of ways, that the overall savings years from now or in the next few years, even, in terms of I think those are expenses that are going to end up occurring anyway and we can save a lot of expenses in litigation.

I think it would be a mistake at this point to try to go to a contractor. I think we're very close to achieving what we need to achieve to get out of the oversight of the Department of Justice and I want to continue down that path and not make huge changes. I'm very close to compliance. In my opinion we have complied. We're waiting for a visit from the Department of Justice and I'll if they concur. But adding therapists, adding the nurse practitioners, that means that we'll have two full-time nurse practitioners. We have 15 hours of doctor care. The two therapists are mental health therapists that want to put in units. That will give us enough so that each unit has a mental health therapist so that we have on-call services.

Frequently, when inmates get to the facility they're in some form of crisis. In fact, any time that someone's arrested they're in some form or crisis. Having mental health experts - correctional officers aren't trained to respond to an inmate's immediate mental health crisis and they're able to call in a professional who does respond to the facility and is there to deal with the inmate, I think is going to reduce the likelihood of suicides and that's a huge liability to the County.

I think it will save us in the long run. If we don't go there. I want to run a safe facility where we don't have those kinds of occurrences. Having on-call professionals goes a long ways towards reducing the potential for suicide or other harm.

COMMISSIONER MONTOYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Vigil, did you have other questions?

COMMISSIONER VIGIL: I just want to just sort of summarize. It sounds to me like what you're saying is that you're on the path towards compliance. You actually feel you are complying and are just waiting for DOJ to do a site visit, I guess.

MS. ROMERO: Yes.

COMMISSIONER VIGIL: And if we do consider contracting, which isn't maybe unfeasible for a way in the future, but for the immediate future that might disrupt that compliance path.

MS. ROMERO: I believe so. I think it would entirely undo the progress that we have right now. We'd be starting over again. This is the first time we've had all of the nurses positions filled and I think it's the first time the County's ever had that situation. Huge savings for the County. And really something to brag about when the Department of Justice comes back. And what I've discovered is that's one area, the nurses are able to go out and find jobs really easily. You have to have a pleasant enough environment to work in to attract them and keep them. I've got that going now. I don't want to change and create a whole new dynamic that will possibly spin us into some - regardless of who the contractor is and I don't know very much about this particular contractor. Maybe good. But I don't want to take something that is on the verge of full compliance and disrupt it.

CHAIRMAN SULLIVAN: Commissioner Montoya, question?

COMMISSIONER MONTOYA: Mr. Chair, so these permanent FTEs are currently temporary?

MS. ROMERO: Yes, sir.

COMMISSIONER MONTOYA: So they're already on staff.

MS. ROMERO: Not all – the nurse practitioner is a temporary employee right now and I'm using her to catch up on all the 14-day assessments and to have longer hours of nurse practitioner coverage. The secretary senior, we've had a temporary employee. There's one that's at the juvenile facility and there's an individual there that has been a temporary employee for about two terms at least. I'm really short of administrative support there at the juvenile facility. We essentially run four programs at the juvenile facility and we have one secretary, really.

COMMISSIONER MONTOYA: So these are for the youth facility?

MS. ROMERO: So one of them, one secretary senior would go to the juvenile facility. The other one will go to the mental health program at the adult facility and provide support to the psychologists, the mental health therapists and the psychiatrist.

COMMISSIONER MONTOYA: So those are both on staff?

MS. ROMERO: Those are both currently on staff as temps.

COMMISSIONER MONTOYA: And the therapist.

MS. ROMERO: The two therapist are both currently on staff as temporary.

COMMISSIONER MONTOYA: So all of these –

MS. ROMERO: The psychiatrist, right now we have Dr. Saskell is our chief psychiatrist. Now, we have always, since I've been around we've had a chief psychiatrist and one additional part-time. So this will take us to that – to one plus two part-times. So it's really an increase of about six hours of additional psychiatric time. It's not really another position.

COMMISSIONER MONTOYA: Oh, okay.

MS. ROMERO: The social worker, what I'm trying to do there is have –

COMMISSIONER MONTOYA: Is that a new one?

MS. ROMERO: That would be new. I don't have anybody there. And in fact, in terms of psychiatrists, I want to speak to that a little bit. We have –

CHAIRMAN SULLIVAN: Could you kind of shorten down this presentation. We really have a lot to do before 12:00.

MS. ROMERO: Yes. Sorry.

COMMISSIONER MONTOYA: I just basically want to know if they're there now or not.

MS. ROMERO: Okay. The social worker is not there now. Compliance assistant manager is not there now. The EM manager, I have three vacancies there but we're also having to take over bail bonds and I'm going to use that same group to do both of those activities.

COMMISSIONER MONTOYA: So there's three vacancies, so you'll have four EM manager positions with this one?

MS. ROMERO: No, there's actually seven positions now. We'd have eight. And I have three vacancies.

COMMISSIONER MONTOYA: Okay. So this is one. So really we're looking at, up top, four new positions, all temps.

MS. MARTINEZ: [inaudible] The positions identified as temporary FTEs are

two temporary FTEs and would not be recommended to remain on a permanent status. Once they fulfill what she needs with regard to the DOJ audit their temporary employment would terminate. Now, below -

COMMISSIONER MONTOYA: Would short-term be more appropriate?

MS. MARTINEZ: It could be a consideration. The temporaries truly do fall under the temporaries because they're there to assist with the medical records component and to implement a software acquisition. Once that's done then their role is done.

COMMISSIONER MONTOYA: Okay.

MS. MARTINEZ: So it wouldn't be term after term. Now, below, I believe in working with Annabelle, the need has been identified that the ones that have been filled on a temporary basis were to get the DOJ audit moving and to reach compliance within the timelines that we had, but the need is also there that we recognize these positions she would want on a permanent basis to continue the compliance.

COMMISSIONER MONTOYA: Okay. Thank you.

COMMISSIONER CAMPOS: Mr. Chair, just briefly.

CHAIRMAN SULLIVAN: Okay. We have to move on.

COMMISSIONER CAMPOS: We raised the issue of privatizing the medical aspect of our operations. We were all approached at the New Mexico Association of Counties by a group of people that were very aggressively pushing us, saying that they were going to save us thousands of money at every turn. I'm always skeptical because that's what they promised us years ago when they said private jails were going save us money. All they did was cause us serious problems that we're still suffering for and paying for today. So I would look at that very skeptically and very carefully. Thank you, Mr. Chair.

CHAIRMAN SULLIVAN: Okay. Let's go on to the next page.

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN SULLIVAN: Let's not go on to the next page. Commissioner

Anaya.

COMMISSIONER ANAYA: Is Commissioner Campos saying that he doesn't want any -

COMMISSIONER VIGIL: Contractors.

COMMISSIONER ANAYA: he doesn't even want us to bring up any issues? This is an issue and I'm bringing it up for discussion. I'm not trying to shove it down anybody's throat. Thank you.

CHAIRMAN SULLIVAN: All right. Thank you, Commissioner Anaya. I think that was a suggestion that Commissioner Campos didn't agree with. We did have that problem with contractors in the health part of our jail over the years and they come and they go and they disappear. It's problematic. Okay, what about programs?

MS. MARTINEZ: Now what follows, the next couple of slides are the programs that we are recommending for your approval today to be funded and how we recommend they be funded. So these are what we are calling the program slides. Also distinguished by recurring and non-recurring. So the column on your left-hand side are the

programs of a recurring and non-recurring nature that we recommend the Board approve for funding today. And we recommend to fund these programs from revenue growth in the current fiscal year, what we've seen at mid-year and what we're forecasting out the remainder of the fiscal year.

So we recommend under recurring: web hosting and administration, we continue that, create the youth recreation program, deal with the additional space needs the County needs, and then assist the Sheriff with his impound lot. On the non-recurring side, one time only: driving record research, assist the regional animal shelter, email archiving, cabling for the Clerk's office remodel, firewall logs, HR module, IT contract, cable/public view channel, Weston study implementation - we'll increase the allocation to that by \$20,000 in the current fiscal year, and work with the Treasurer to come up with a final dollar amount and settlement of those delinquent property taxes. That's on the program side.

CHAIRMAN SULLIVAN: Why do we have to pay money to settle delinquent property taxes? It seems like it should be coming the other way around, right? We ought to get the money.

MS. MARTINEZ: We're working together with both Community Services and the Treasurer to resolve this issue. The Treasurer wants it paid. We're trying to go back and look at the buyer to seller options and see how we get this resolved. So it's in there as a contingency. It could fall to as little as \$10,000, \$15,000. It's an unknown right now.

CHAIRMAN SULLIVAN: Seems like that should come out of his budget. Because he gets property taxes.

COMMISSIONER VIGIL: No, no. We're responsible for our taxes for the buildings we own.

CHAIRMAN SULLIVAN: So these aren't - we're not delinquent on our taxes, are we?

MS. MARTINEZ: Well, these are properties that we acquired and there were outstanding taxes owed on the properties and that was not resolved before we acquired the property. So it's sitting right there in the name of Santa Fe County.

CHAIRMAN SULLIVAN: Oh. So we didn't deal with that at the closing?

MS. MARTINEZ: No, but we are pro-actively dealing with that on all future acquisitions from this point forward.

CHAIRMAN SULLIVAN: Great.

COMMISSIONER VIGIL: Mr. Chair, I have a question.

CHAIRMAN SULLIVAN: Commissioner Vigil.

COMMISSIONER VIGIL: On the Sheriff's impound lot, isn't that something that should just go under his budget on a recurring basis? Why is this here?

MS. MARTINEZ: Okay, this is a new program and it will go under his budget in the future but what he is doing right now - he does not have the funding. We're looking basically here at towing services and a hearing officer. So this would be to assist him to implement the program probably in March to get him through the remainder of this fiscal year, and then next fiscal year -

COMMISSIONER VIGIL: It will be [inaudible]

MS. MARTINEZ: Exactly. Okay, under programs or new things that we recommend that you fund from general fund cash – these are contingencies. They may materialize; they may not. We'd like to set aside \$800,000 for legal settlements, very much driven by the oil and gas situation right now; an additional \$400,000 to assist us with insurance premiums shortfall if they arise, and then reserves for the three County funds that are driven by sole community provider and not so secure funding sources right now. So that would be to the tune of \$2.4 million above our already reserve requirement of \$3.12 million, the state mandate.

Okay. Under the jail fund, obviously we're recommending from cash. \$100,000, we're going to have to do some remodeling with the take over of the bail bond, and then \$165,000 to assist with the medical records software acquisition. That's the program side.

If we move to the staffing side –

COMMISSIONER VIGIL: I have a question on the bail bonds.

CHAIRMAN SULLIVAN: Commissioner Vigil.

COMMISSIONER VIGIL: Does that mean that defendants incarcerated or anyone incarcerated can only bond through this service or will they still have alternative bonding services? Do you know that?

MS. ROMERO: All we're really taking over is what's done at the Sheriff's Office right now.

COMMISSIONER VIGIL: Okay. So they actually can bond with any service. Okay.

MS. MARTINEZ: Okay. Moving onto positions. Positions that would be funded from the general fund: Information Technology, the three positions recommended for them. There would be an impact to the current fiscal year budget to the tune of \$141,600, and then the impact to next year's baseline would be \$283,200. Positions funded from special revenue fund, this would be fund 232 where senior services are currently housed. Program manager, driver/assistant, impact FY 2008, \$60,000. Next year's impact, \$120,000.

Positions funded from the jail fund: the various services we discussed total \$591,742 to the current year budget. Next year, it's not a doubled number, if you will, because of the psychiatrist situation. That's based on a certain amount of hours per week and I think once DOJ becomes compliance, the number of hours currently needed would be increased slightly. So we are forecasting impact to next fiscal year's budget of \$700,000.

And these also, everything here as it stands currently, are the resolutions that sit on the agenda for your approval today.

CHAIRMAN SULLIVAN: These three?

MS. MARTINEZ: There's three resolutions. General fund impact, jail fund impact and 232 impact. So there are three funding sources that are affected by the recommended growth.

CHAIRMAN SULLIVAN: So are these resolutions approving these FTEs?

MS. MARTINEZ: It's approving everything that's here before you today, so they would have to be modified if you make any changes, and we can do that.

CHAIRMAN SULLIVAN: I thought this was a budget review session. I didn't realize we were going to approve FTEs.

MS. MARTINEZ: Actually we did advertise it as a special meeting so that the Board could take action if you were comfortable doing so today. If you're not comfortable doing so today, we could bring it to you at the February admin meeting, based on your recommendations.

CHAIRMAN SULLIVAN: I'm not saying we don't need these positions or some of them, but I was just looking at the agenda. It says FY 2008 mid-year budget review. It does say, I guess down at the bottom, approval of budget adjustments. I didn't realize adjustments were a million dollars worth of FTEs. Seems like more than adjustments. Seems like a major change. But we'll get to that I guess in item V on the agenda. Go ahead.

MS. MARTINEZ: And just a quick summary. Recession, recession, recession. We've said it enough. A reminder that the fire excise tax will sunset now in December. We're keeping our eye on the future of the sole community provider funding. We need to be aware that we need pose bond questions for voter approval, and we're currently reviewing the potential of a building inspection program, researching a 20-year retirement program for the Corrections Department. We know we're looking at a software acquisition for the Treasurer's office, and if approved today, the impact of the additional programs on the general fund alone, for program growth as well as staff growth. And then big red reminder of our shared costs for the BDD project.

CHAIRMAN SULLIVAN: And what was the point you were making on the shared costs of BDD?

MR. ABEYTA: Mr. Chair, we just want to make sure that the Commission is aware that we have approximately \$80 million available for our share of the Buckman Direct Diversion so if that goes up more than that then we need to keep in mind that that's a concern of ours. And we want to bring it to your attention because you all sit on the Buckman Direct Diversion board.

CHAIRMAN SULLIVAN: Not all of us. Okay. Teresa, is that the end of your presentation?

MS. MARTINEZ: Yes, sir.

CHAIRMAN SULLIVAN: Are there questions? And I guess then we'll get to the three budget adjustments that were described on the page previous, the last page. Questions?

COMMISSIONER ANAYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Anaya.

COMMISSIONER ANAYA: I wasn't following you when you talking about motions of approval. Is that what we're looking for?

CHAIRMAN SULLIVAN: What I was asking about, which I wasn't aware of because I hadn't seen the agenda ahead of time was that I thought we were doing a mid-year budget review, but also we're being asked to approve these three budget adjustments, A, B, and C.

COMMISSIONER ANAYA: Okay.

CHAIRMAN SULLIVAN: And Teresa explained that these three budget adjustments are the three adjustments that were shown on that prior page there which, well, in 2009 impacts total up to more than \$1 million. Little less than that on the 2008 impact. So that's what those three adjustments – and my understanding is if you approve those adjustments you are also approving the FTEs that were outlined in all of the categories. And I believe you said, Teresa, that if you want to change any of those FTEs that now is the time to do it.

MS. MARTINEZ: Yes, sir.

CHAIRMAN SULLIVAN: Not yet. Commissioner Anaya still has the floor here. He had a question.

COMMISSIONER ANAYA: You answered it. Thank you.

COMMISSIONER MONTOYA: Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Montoya.

COMMISSIONER MONTOYA: On the financial summary that – I'm going back now. You said there was a conservative budget of property tax that's going to carry us through the fiscal year. Could you explain that a little bit?

MS. MARTINEZ: Okay. What we've done in the past is our budget forecast of property tax has been very conservative. So what we don't do is we don't budget any new added value. So what happens from year to year consecutively is we budget at a level here, we bring in property tax at this level, so the difference falls to cash. So we've been lucky in that our cash balance has grown by that underbudgeted forecast, if you will, and we really believe that's what's going to carry us through the next recession. So in budgeting property tax previous directors and previous finance and budget staff have chosen to take the conservative road and that's what we've continued to do. So budgeting here, collecting here has helped us sustain new growth, no layoffs, and will help us in a time of recession if it does hit us.

COMMISSIONER MONTOYA: And we've been growing about what? Seven, eight percent?

MS. MARTINEZ: Yes. This year we went higher and we budgeted about 12 percent, so this is the highest we've ever budgeted. But yes, typically about seven to eight percent growth.

COMMISSIONER MONTOYA: Okay. So then in terms of what we're proposing now with these additions in terms of recurring costs, what percentage more or less is that of our current budget that we're adding?

MS. MARTINEZ: Well, if we speak only to the general fund we're talking about \$800,000. So the whole general fund was rounded up to \$60 million. So if you look at the whole general fund it's just a small percentage.

COMMISSIONER MONTOYA: Okay. And then in looking at the fire fund budget, we're talking about possibly reallocating from general fund into the fire fund and it looks like – why are they so under budget, I guess?

MS. MARTINEZ: I know that you had identified like the volunteer incentive program, different programs that they were trying to incorporate with the tax and I know

they've implemented at different stages. He has an academy running right now and I think that's 19 cadets. So that would be 19 additional firefighters. And the reason I say with the implementing of the new tax it would basically relieve what general fund normally has to assist with any shortfalls for sole community provider. So one proposal would be take some of that general fund savings, give it to help assist the RECC, which would alleviate \$1 million which fire tax is currently using to assist the RECC and that might help move some of the programs up in his phased implementation plan. But again, just one option of many as we start to explore our health budget, sole community provider, and the whole picture and the impact it has on all the departments.

COMMISSIONER MONTOYA: So what you're saying is that they're going to start spending that money pretty quickly.

MS. MARTINEZ: Yes. And I know that they've had a staffing shortfall. They've lost one of their administrative personnel if you will that was very key in processing the requisitions, the billings. So we've been working with them closely to get caught up on that. So I think there's a couple of factors that are contributing to that.

COMMISSIONER MONTOYA: Thank you, Mr. Chair.

CHAIRMAN SULLIVAN: Okay. Commissioner Vigil, you had a question?

COMMISSIONER VIGIL: No.

CHAIRMAN SULLIVAN: No questions. Commissioner Anaya.

COMMISSIONER ANAYA: Maybe we need to put some money in a fund for a daycare center.

CHAIRMAN SULLIVAN: I'm sure the County employees would applaud you for that. Particularly the moms. Okay, we're on item V. A.

V. Approval of Budget Adjustments

- A. Resolution 2008-24. A resolution requesting an increase to the general fund (101) to budget additional tax revenue and cash balance for additional recurring and non-recurring programs/staff for expenditure in fiscal year 2008 and to establish additional contingencies**

CHAIRMAN SULLIVAN: We don't have any documents in front of us on this but we just have the notation on the agenda. Is that what -

MS. MARTINEZ: I actually have the resolutions here if you'd like to have them in front of you for review. They're basically summing up everything you have on the program side and the staff side and they're totaling it by the funding source. So the resolution, the first resolution that you have for general fund represents the new program and the new FTEs and then the contingencies that we'd like to set aside.

CHAIRMAN SULLIVAN: And that was on which page?

MS. MARTINEZ: That was - I'm sorry. I don't have them numbered but if you go to the recommended funding slide that says programs, the one that starts with actual numbers, dollars assigned to it. That would be everything you see under the

recurring, non-recurring program side, current revenues. This is the one that starts with the web hosting.

CHAIRMAN SULLIVAN: Okay. So all of that, and the funding source is \$998,600?

MS. MARTINEZ: No. It's a combination. Karen, help me out if I'm misstating. That might be my mistake. Okay, the \$998,000 doesn't include the contingencies. It only includes the programs we're recommending to cover from revenue growth, whether it be property tax, GRT, investment income.

CHAIRMAN SULLIVAN: Is that this side?

MS. MARTINEZ: The left side, yes.

CHAIRMAN SULLIVAN: The left side of the page that says recommended funding: programs.

MS. MARTINEZ: Right.

CHAIRMAN SULLIVAN: And they all add up together -

MS. MARTINEZ: Then you've got to go to the FTE side and add the IT positions. So the very next slide, add the IT positions because those would be funded from general fund as well. So IT positions and programs that we've identified should make up the \$998,600. On the program side, everything listed under recurring and non-recurring, that's general fund. Plus the three positions for Information Technology on the very next slide.

CHAIRMAN SULLIVAN: So is that amount that we're approving the \$141,600, or is the \$283,200?

MS. MARTINEZ: You're approving the current activity only - \$141,000.

CHAIRMAN SULLIVAN: \$141,000. So if we add up the \$141,600 and everything on that recurring and non-recurring left side of the programs, that should total \$998,600.

MS. MARTINEZ: Yes, sir.

CHAIRMAN SULLIVAN: Does everybody understand that?

COMMISSIONER ANAYA: So, say that again. We're going to put the non-recurring in the general fund?

CHAIRMAN SULLIVAN: Yes. What staff is recommending is that on this chart, all that, plus go to the next page with the positions funded from general fund under Information Technology, all of that, if you added those together, and I don't have my calculator with me but they claim that that will equal \$998,600 for this first resolution which will be Resolution 2008-24.

MS. MARTINEZ: And then Commissioner Sullivan, if I may -

CHAIRMAN SULLIVAN: There's more?

MS. MARTINEZ: Yes. It's my error. The \$998,000 only speaks to what's funded by current year revenues. Also included in this same resolution is the recommended contingencies that we would like to fund from a different funding source - general fund cash. So the agenda is my error. The resolution is correct. So everything we just discussed,

\$998,600 would be funded from revenue growth. The recommended contingencies would be taken from cash reserves.

CHAIRMAN SULLIVAN: Now you lost me. Because the contingencies are \$2.4 million, so that couldn't be it. So what contingencies are we talking about now?

MS. MARTINEZ: That's it. What I'm trying to tell you is I messed up on the agenda. I didn't put the grand total of the resolution. I only put the total that would be funded from additional revenue growth, which is what we just ironed out, between programs and FTEs. Now, the contingencies are in the same resolution but a different funding source. They would be funded from cash reserve. So this would be closer to \$3.3 million, for the grand total of the resolution.

CHAIRMAN SULLIVAN: Oh. So what you're saying is that the \$998,600 - I hope someone has a calculator up here - is not the right number. The right number should be -

MS. MARTINEZ: Three million -

CHAIRMAN SULLIVAN: \$3,398,600.

MS. MARTINEZ: That's correct. And that's my error so I apologize.

CHAIRMAN SULLIVAN: Okay. I thought it was high at \$998,000 and now it's three times that. I better keep quite. All right. Does everyone understand that? Okay. Commissioner Vigil says yes. Okay, we'd like to have a motion on that?

COMMISSIONER MONTOYA: Mr. Chair, so out of that \$3 million, how much is non-recurring then?

MS. MARTINEZ: Just under \$400,000 would be the non-recurring items.

CHAIRMAN SULLIVAN: At the lower left of the chart there.

MS. MARTINEZ: Exactly.

COMMISSIONER MONTOYA: \$464,000?

MS. MARTINEZ: Just under \$400,000.

COMMISSIONER MONTOYA: Under \$400,000. These are all recurring.

CHAIRMAN SULLIVAN: The contingencies, I guess would be non-recurring.

COMMISSIONER VIGIL: Mr. Chair.

CHAIRMAN SULLIVAN: Any other questions, Commissioner Montoya?

COMMISSIONER MONTOYA: No. Not right not.

CHAIRMAN SULLIVAN: Commissioner Vigil.

COMMISSIONER VIGIL: I move we approve Resolution 2008-24 with the additional contingent number of \$3,398,600.

CHAIRMAN SULLIVAN: The additional contingency number is \$2.4 million.

COMMISSIONER VIGIL: \$2.4 million. Where's the \$3 million?

CHAIRMAN SULLIVAN: If you add that \$2.4 to the \$998,600, you then get a total of \$3,398,600.

COMMISSIONER VIGIL: To reflect the differences as we discussed them,

Mr. Chair.

CHAIRMAN SULLIVAN: Correct my numbers if anybody -

MS. MARTINEZ: No, you're correct.

CHAIRMAN SULLIVAN: Okay. Is there a second to the motion?

COMMISSIONER ANAYA: Second.

CHAIRMAN SULLIVAN: Second by Commissioner Anaya. Discussion.
Commissioner Campos, anything? No.

The motion to approve Resolution 2008-24 passed by unanimous [5-0] voice vote.

V. B. Resolution 2008-25. A resolution requesting an increase to the jail enterprise fund (518) to budget cash balance for additional staff, facility remodeling and software expenditure in fiscal year /\$856,742

MS. MARTINEZ: The next one on there is with regard to the jail. So this is going to be the programs and the wages that have been identified for the jail, all funded from cash.

CHAIRMAN SULLIVAN: And which page is that on?

MS. MARTINEZ: Okay, that's a combination of the program page, where you see the bail bond take-over, on the right-hand bottom corner, and medical records software, and then all of the positions funded, that are requested for the jail fund.

CHAIRMAN SULLIVAN: Which is on which page?

MS. MARTINEZ: The immediate next page, right-hand side column.

CHAIRMAN SULLIVAN: Everything on the right-hand side of the column for the jail, not things from the special revenue fund.

MS. MARTINEZ: Right. Just strictly for the jail.

CHAIRMAN SULLIVAN: All right. So these would pertain to Resolution number 25, and only FY08, correct?

MS. MARTINEZ: That is correct.

CHAIRMAN SULLIVAN: So we have \$591,742, right? Is that correct?

MS. MARTINEZ: Plus the -

CHAIRMAN SULLIVAN: \$100,000, plus \$265,000.

MS. MARTINEZ: Yes.

CHAIRMAN SULLIVAN: So we should have \$856,742.

MS. MARTINEZ: Yes.

CHAIRMAN SULLIVAN: Which is exactly what it says. Okay.

COMMISSIONER MONTOYA: Move for approval.

COMMISSIONER ANAYA: Second.

CHAIRMAN SULLIVAN: Motion and a second for Resolution 2008-25.
Discussion? Commissioner Vigil?

The motion to approve Resolution 2008-25 passed by unanimous [5-0] voice vote.

V. C. Resolution 2008-26. A resolution requesting an increase to the EMS Healthcare Fund (232) to budget cash balance for expenditure in fiscal year 2008 for additional staff for senior services program/\$60,000

CHAIRMAN SULLIVAN: We're now down to -- I like this one better - \$60,000.

COMMISSIONER MONTOYA: Move for approval.

CHAIRMAN SULLIVAN: Wait a minute. What's it for?

MS. MARTINEZ: This is the senior services component, the program manager and the driver/cook assistant.

CHAIRMAN SULLIVAN: Okay. There it is. Okay.

COMMISSIONER VIGIL: Second.

CHAIRMAN SULLIVAN: Okay. There's a motion and a second. This would be for resolution 2008-26. Any discussion?

The motion to approve Resolution 2008-26 passed by unanimous [5-0] voice vote.

CHAIRMAN SULLIVAN: That takes care of the three resolutions on the agenda, V. A, B, and C. And we'll now go to continue paging through this document. You'll see something called Property Tax Opportunities. And that is the next agenda item.

VI. Property Tax Opportunities

MR. ABEYTA: Thank you, Mr. Chair. I'll just turn it over to Pete Garcia and ask him to just provide a brief summary of what you have in your packet. We've gone over this once before and it's just -- we just wanted to provide you with the information again as something to just continue to keep our eye on, especially as we go into our 09 budget cycle, so Pete, if you could be brief on this item.

PETE GARCIA (Administrative Services Director): Thank you, Roman. Mr. Chair and Commissioners, in your packet you'll see an Exhibit A which records the last four years, the current year and the immediate two years in property taxes broken up by residential and non-residential values, operating mill rates, property tax collections from those imposition and then changes from the previous year, changes broken down by net taxable value, increases or decreases, mill rate, residential and non-residential increases and total collections.

Basically, Santa Fe County, I'll refer you to page 2 of the narrative explanation. It compares very favorably with similarly sized counties. What's indicated in your analysis is the rates for Dona Ana County, the rates for San Juan County and the rates for Bernalillo County. I want to note that Santa Fe County's residential operational mill rate for the current year of 4.15 mills is 34

percent lower than the lowest resident rate noted above, which happens to be San Juan County at 5.951 mills. The makeup of the 2007 property tax rates for residential properties, it currently totals 18.605 mills as broken down by the following distributions: state debt service 7 percent; county operational general fund 24 percent; 10 percent goes to County debt service; and 5.5 percent to municipal operational. There's a school levy of 5 percent ??? or .5 percent; a school debt service levy of 3.47 mills or 18 percent of the total millage. School district capital improvements is 11 percent. House Bill 33 school buildings is 8 percent and 2.073 mills, or 11 percent goes to the Santa Fe Community College, and five percent goes to the Santa Fe Community College building levy, equaling the total millage that Santa Fe County residential residents have to pay.

And then the County, I think another important consideration to bring up as a final one, Commissioners, is on page 3, the last item, item G. And what this does is records for the current year and the preceding three years what has been budgeted and what has been collected, actual collections. And you can see that the total, FY07, there was \$3.1 million collected over budget, \$1.2 million in FY06, \$971,000, almost a million in FY05, and \$83,000 in FY04. I think you just heard Teresa mention that she's projecting for the current year, FY08, about \$1.2 or \$1.4 million excess of property tax collections over budget. And the total of these four years is \$5.4 million. And if you add the current year projection, you're looking at almost \$7 million that has been collected above and beyond what has been budgeted.

CHAIRMAN SULLIVAN: But we've already spent that \$1.4 million, right?

COMMISSIONER MONTOYA: Just today.

MR. GARCIA: The other thing is, Commissioners, we have never – Teresa mentioned the net new construction, the properties that the Assessor brings on new each year, both residential and non-residential properties. I think in FY07 we didn't include in the budget but if we had it would have generated an additional \$1.9 million. We are at the maximum, 11.85 mills, so we can't go any higher, other than recognizing and including the net new properties brought in by the Assessor.

I think the CAMA, the implementation of the CAMA system will really help the Assessor in collecting all – recognizing and collecting and adding all properties to the tax roles, which will make it fair for everybody else. And the final thing is Bernalillo County had brought forth a proposal to increase the operational mill rate. They're also at the maximum, from 11.85 mills to 18.85 mills. And I can't – I called the Legislative Council Service and I've looked in the website and I can't find that deal so it may have been taken off or it may be coming forward at a later date. But just to – if that would pass, if they would get that approved the County then would have the option of having additional millage to tax. I stand for any questions you may have.

CHAIRMAN SULLIVAN: Questions? On the property tax opportunity.
Commissioner Vigil.

COMMISSIONER VIGIL: I have a question for Roman. Roman, obviously we're getting a better handle of what new properties are coming on board, but I know with an old project a year or so ago, digital photography, and the rural addressing we were trying to identify existing properties for property tax purposes. Has that impacted this increase in the overbudgeting?

MR. ABEYTA: That would be something that we would have to ask the Assessor

but if you look at the years, there was an increase over the last few years in what we've been able to collect. So it may have been a result of that, because that was the intent.

COMMISSIONER VIGIL: Okay. And the CAMA will also be something different, a database system, right?

MR. ABEYTA: What CAMA is going to allow us to do is put the property improvements and new properties that we assess into the system much quicker. And so the thinking is that we'll be able to get more properties on the books every year because it will take us less time to do. So we should see an increase that way also.

COMMISSIONER VIGIL: Do we have a sense of knowledge of how many properties aren't on the books? Really, that's probably an Assessor or Treasurer kind of question.

COMMISSIONER MONTOYA: Mr. Chair, and also I don't know just - I'm sorry.

COMMISSIONER VIGIL: No, go ahead, if it's on the point.

COMMISSIONER MONTOYA: Based on phone calls that I'm still getting about property that's being reassessed and a thousand times more than what they were paying the year before. Do we know what increase we're going to see on those properties, in terms of the collection of those taxes?

MR. ABEYTA: Teresa, have we looked at that yet?

MS. MARTINEZ: [Inaudible] identified, I believe by GIS, that we were not even - that we didn't have on the books. So the efforts that we're making are showing great strides. A particular dollar value, I couldn't tell you but I could work with the Assessor to see if we could report that back to you.

COMMISSIONER MONTOYA: Okay, yes. Because I had a call again yesterday from somebody that was paying \$85 last year and now they're paying \$1600.

MS. MARTINEZ: Okay.

COMMISSIONER MONTOYA: Insane.

CHAIRMAN SULLIVAN: Okay, other questions on the property tax opportunities?

COMMISSIONER ANAYA: Yes, Mr. Chair.

CHAIRMAN SULLIVAN: Commissioner Anaya.

COMMISSIONER ANAYA: That, what Commissioner Montoya brought up is the same thing I get. I'm getting calls about their property taxes. Is that - why is this going up so much?

MS. MARTINEZ: If I may I think I can speak to this a little bit. Part of the problem is a lot of the properties that I know personally, my brother-in-law, he paid taxes on his land and the structure was not added. The added value of the structure was not added for two to three years. So he called me and said why did it go up so much, and I told him he was lucky for the previous years because all he was paying on was the land and not the structure. So I think they're catching up on added value structures. Secondly, there's percentage increases that you can do and those hadn't been done in a timely fashion so you have a very aggressive Assessor who's out there doing what the law requires of him. So a lot of people are complaining because they have that

added growth. So it could be the added value from a structure that may have not been carried, improvements that maybe had not been picked up yet. And then additional properties that we know we weren't taxing and correct values for some of the properties. There were some downtown properties that were undervalued and now that he's done his job, he's caught what was not there, there's the huge increases in the amount of tax that they owe. So I think it's several factors. But I'll meet with the Assessor and then we'll come back and provide a report to you.

COMMISSIONER ANAYA: Okay.

COMMISSIONER MONTOYA: Mr. Chair, a lot of the ones that I'm getting are actually vacant lots completely. They're practically unusable lots. That's why there hasn't been anything on them and they're still going up by the thousands, percent. So I don't know.

CHAIRMAN SULLIVAN: Commissioner Vigil.

COMMISSIONER VIGIL: You know, I'm wondering, Roman, how we can strategize about this. Like Commissioner Anaya and Montoya I'm getting the same emails and voice messages and I have actually tried to justify it based on the fact that it's market driven, the evaluation, that kind of thing. But many of them say that there's been no change in their properties, that kind of thing. So Roman, I'm wondering if the Commission could be briefed so that we can be much more responsive to our constituents on this increase in valuation for properties. Because I know that we're actually moving forth in the appropriate manner but I'm getting similar messages where they're saying there's really been no change to my property. And so the only way I can respond is perhaps the valuation hasn't been market driven in the past and it should be and it's just getting up to speed. I don't really have all the answers but I'd like to be able to. So maybe Domingo – I don't know how to approach this but I'd like to be better informed.

CHAIRMAN SULLIVAN: I think we can have him give us a report and another thing we can do is probably put on the website if we'd only have it a link to the Assessor's part of the site on how you protest. Because it has to be done at only one time per year.

MR. GARCIA: That is correct. Yes, sir.

CHAIRMAN SULLIVAN: And that's next month, I think.

MR. GARCIA: Actually, valuations went out before the tax bills went out and there's a gap, within 90 days from receipt of their tax bill to protest. And the bills went out in November so I think that's coming up.

CHAIRMAN SULLIVAN: January, February, so we're coming close to the end of the time that people should, if they feel aggrieved should protest.

MR. GARCIA: There's a lot of complexities in the questions the Commissioners have regarding constituents' inquiries into such a large increase, and I think maybe a study session with the Assessor because there's a bunch of different answers to different areas and I know in one particular instance that I'm aware of, I think around the Pojoaque area, it had not been assessed in ten years. The previous Assessor chose not to do it. And then they're required to bring it up to current and correct value. So there was almost a ten-year gap of not assessing and then bringing it up to what it should be. So it had an immediate, big impact like phased in like it should have been but –

CHAIRMAN SULLIVAN: Yes. I think it's good for us to provide that information

to the public in a general way but I think the public needs to understand that they can't change their taxes evaluation by petitioning their County Commissioner. That can only be done by the Assessor. So if they feel that it's too high, which many obviously do, they need to get in the process for the protest. They need to bring in comparables and make the case. It's all laid out how to do that. And they should do it because for many of them it's a big hit.

COMMISSIONER MONTOYA: And they're all on fixed incomes, that's the other thing.

CHAIRMAN SULLIVAN: Okay, other questions on the property tax opportunities? If not, let's go on to the strategic plan. We have three items there.

MR. ABEYTA: Mr. Chair, we could combine them all.

CHAIRMAN SULLIVAN: It looks like they're combined on this introduction slide here to include the strategic plan introduction, the accomplishments, and the strategic plan and initiative integration. Wow, that sounds - that's something we need to know about.

VII. Strategic Plan Introduction

VIII. Accomplishments

LIZ TRAVIS (Strategic Planner): I'll try to speak really quickly.

MR. ABEYTA: Mr. Chair, I'll start and then turn it over to Liz here. One thing we're taking a look at as far as our strategic planning initiatives goes is performance-based budgeting and we'd really like to get more into that over the next years, starting with our budget in 09. So as a result we need to start with first of all accomplishments, because a lot of performance-based budgeting is based on what you accomplish as a department.

So the next slide is just a real brief picture if you will of accomplishments over the last year that we've made Countywide and then for each department. At the very end of your presentation there is a memo that we're working on that I will be presenting to the Board in the next months that outlines all of the accomplishments that the different departments have made over the last year. And actually a little further than a year from the time that I became County Manager in October to date, we're starting to compile all of the things that we have done. So this slide just kind of gives you an idea of what we've been doing in the departments and we've pulled out some of the bigger things that we've done.

So again, we're starting to look at our accomplishments as a County. One thing in particular I wanted to point out to the Commission was a reduction in cell phone costs.

CHAIRMAN SULLIVAN: Yay.

MR. ABEYTA: The Commission is right. We need to reduce. It seems like everybody has a cell phone. We've started first of all by taking away cell phones from - or identifying individuals who need cell phones and who don't and we think we can anticipate an annual savings of \$30,000 in what we've just done recently this past month in identifying who needs cell phones and who doesn't. Now, the second phase of cell phone cost savings of our project is we want to - we're going to centralize County cell phone

purchases to ASD so every department or division, they make a request to ASD. The analyze the request and they purchase the cell phone. And then that way we don't have this department having fancy phones, this other one doesn't. So we can control costs that way.

Then we want to look at reducing the costs, looking at the plans themselves as to how many - if you're going to get a cell phone, do you need the \$100 plan? Maybe you only need the \$30 plan. So we're going to start taking a look at that. Right now we've identified who needs a cell phone, who doesn't, and we should see a savings of \$30,000 annually as a result of that. And hopefully, with the next phase we'll see some more savings when we actually identify the size of plans that each person who has a phone should have. So we're moving in that area.

COMMISSIONER VIGIL: Roman, I'm wondering if this is going to be an issue that could create some morale problems. So I'm wondering if there's a way that we could communicate Countywide that this analysis is being done so that our County employees from one day to the next aren't told, give me your phone. And I wonder if there's a way it could be communicated. So I just thought employees may even be willing to voluntarily recognize that they need for the phone that they're using isn't actually there and they might be able to surrender phones. I just foresee that if we take phones away from employees who are accustomed to using them it might create some difficulty and some morale issues. I think it needs to be done with open communication.

MR. ABEYTA: Okay. That's something we'll work on. And so with that, Mr. Chair, I'll turn it over to Liz to talk about our current activities with regard to strategic planning.

MS. TRAVIS: My watch shows that I've got about 45 seconds. But what you've seen today from all the reports from Finance and through what Roman's been talking about is our strategic development isn't an isolated activity, that we are actively incorporating that and employing our strategic visions with our day-to-day decision-making and policy revisions.

Some of the other current activities and initiatives that are all feeding into this integration with performance-based measurements and our budgeting process includes the Growth Management Plan development. You're going to hear more about that this afternoon. They're going to be presenting three of their strategic elements, and they have a very aggressive schedule. They're anticipating having a rough draft of the entire growth management plan available for public hearings I believe in May. So I'm sure you'll hear more about the details of that schedule this afternoon.

As far as financial and performance measurement integration, you heard some of that from Teresa and basically also from the growth management financial sub-team. All the information that's being gathered is being formalized along with County priorities to help us better manage our assets and seek better efficiencies in what we do. We're continuing to increase visibility and improve our resource allocation through developing project management information systems. And what that means is we're trying to get everybody into one system to status and track their projects, capital projects as well as

policy and procedural issues. And there's a team, it's a team integration and it's across department lines.

We're also moving forward with new program integrations. You've heard a little bit about the building inspection program. We expect to have that occurring in-house in a self-funded program with a very aggressive implementation schedule of July-ish.

The senior service expansion we've talked about, and our youth rec programs, those are just some of the examples of what we're trying to work on in terms of budget and services to the constituents.

The near-term plan, as far as strategic planning traditionally, we are planning on off-site for either fall 08 or spring 09, and basically, the anticipation is that the baseline data that is being gathered through the development of the budget through these projects will be brought in to the strategic plan along with some educational components about what we want to achieve in this off-site. We're hoping to have a good distribution and maybe some early education before the off-site for the participants, so we won't be going from gut feel. We'll have real data to use as far as looking at some of the new direction or continuing on our direction.

There may be some plans for some surveying of some stakeholders. That may be citizens; it may be internal; it may be a combination of the two. We're continuing our regional partnership and County initiative developments. That's part of the long-term view. Working with many of the County partners. Some examples of that are our economic development efforts, regional planning groups. Closer to home we're working on development of the disaster recovery plan Countywide and asset management program Countywide, and continuing the financial planning integration. And then the other large item that's on the near term for the beginning of FY09, we'll be helping to implement, supporting the implementation of the growth management plan. All of this while continuing to evaluate how our current changes are working out and seeing if we need to continue to tweak some of those things or try new initiatives. That was fast.

IX. Strategic Plan and Initiative Integration

MS. TRAVIS: The very last is just sort of a summary of what you've heard quite a bit today. Our goal is to improve the visibility of proposed initiatives and projects on available funding sources. We're supporting capital budget, project reporting and asset management efforts. Assisting the fiscal year budget preparation and program implementation and working really hard to develop long-term objectives, department, division-wide, linking those directly with County financial policy and strategic visions and helping the organizations to create their objectives that are linked to these goals. I went a little over.

CHAIRMAN SULLIVAN: Okay. And then you'll see a very comprehensive listing by the County Manager of approximately five pages of initiatives that the County has undertaken successfully here, just from October 2006 to December 2007. Is there

anything you want to highlight there, Mr. Abeyta?

MR. ABEYTA: Mr. Chair, just that it's a work in progress and we'll have the final report for you, probably within the next 30 days. And if you see something that isn't on there, feel free to let me know that we missed something and we need to add it. Just again over the next few days.

COMMISSIONER MONTOYA: What is the Los Cerros settlement?

CHAIRMAN SULLIVAN: The question is what is the Los Cerros settlement.

MR. ABEYTA: That was a personnel settlement we had.

COMMISSIONER MONTOYA: Oh, personnel. Oh, okay.

CHAIRMAN SULLIVAN: Okay. Other questions? That's items 7, 8 and 9 of our agenda, and we need now -

COMMISSIONER MONTOYA: Is this just this last year?

MR. ABEYTA: Yes.

COMMISSIONER MONTOYA: Wow.

CHAIRMAN SULLIVAN: Well, from October of 2006. Fifteen months. Didn't know what we were doing.

COMMISSIONER MONTOYA: We were busy.

CHAIRMAN SULLIVAN: We were busy, yes. That was the County Manager and his staff and all of the departments.

X. Closed Executive Session
A. Pending and threatened litigation

CHAIRMAN SULLIVAN: Okay, I need a motion to go into executive session. Mr. Ross, what will be the discussion for executive session?

MR. ROSS: Mr. Chair, pending or threatened litigation.

CHAIRMAN SULLIVAN: Okay. I need a motion to go into executive session to discuss pending or threatened litigation.

COMMISSIONER ANAYA: So moved.

COMMISSIONER MONTOYA: Second.

CHAIRMAN SULLIVAN: Motion by Commissioner Anaya, second by Commissioner Montoya.

The motion to go into executive session passed by unanimous [5-0] roll call vote with Commissioners Anaya, Campos, Montoya, Vigil and Sullivan all voting in the affirmative.

[The Commission met in executive session from 12:07 to 1:08.]

CHAIRMAN SULLIVAN: The second half of our agenda today is a special

work session to discuss and hear a presentation from the Growth Management Department. The first thing we need to do is to have a motion to come out of executive session.

COMMISSIONER ANAYA: So moved.

CHAIRMAN SULLIVAN: Okay, we have a motion.

COMMISSIONER CAMPOS: Second.

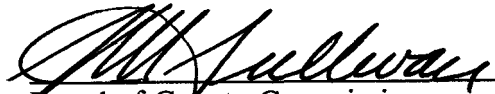
CHAIRMAN SULLIVAN: And we have a second.

The motion to come out of executive session passed by unanimous [3-0] voice vote. [Commissioner Montoya and Commissioner Vigil were not present for this action.]

XI. Adjournment

Chairman Sullivan declared this meeting adjourned at 1:07.

Approved by:



Board of County Commissioners
Jack Sullivan, Chair

ATTEST TO:


VALERIE ESPINOZA
SANTA FE COUNTY CLERK



Respectfully submitted:


Karen Farrell, Wordswork
227 E. Palace Avenue
Santa Fe, NM 87501

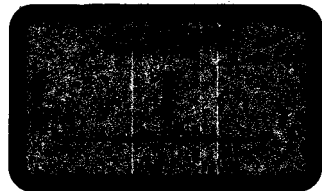
Santa Fe County



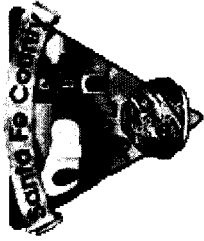
Fiscal Year 2008 Midyear Budget Review

February 8, 2008

ERK RECORDED 03/14/2008



**Santa Fe County
FY 2008 Midyear
Budget Review**



GENERAL FUND

Revenue: Property Taxes, GRT, Other Revenue
Expense: By Commodity and by Organization
Capital: Status of Capital Package
Contingency and Set-Asides

CAPITAL FUNDS

Capital Outlay
Appropriation Funds (Roads and Buildings)
Public Works, Roads, and Open Space

HEALTH FUNDS

Indigent Fund and the new Health GRT
EMS Health Fund; Health and RECC support
Sole Community Provider and St. Vincent's MOA

FIRE OPERATIONS FUND

Revenue and Expense
Funding Capital Projects

JAIL FUND

ADF and YDP Revenue and Expense
ADF and YDP Populations

SIGNIFICANT FINANCIAL ISSUES

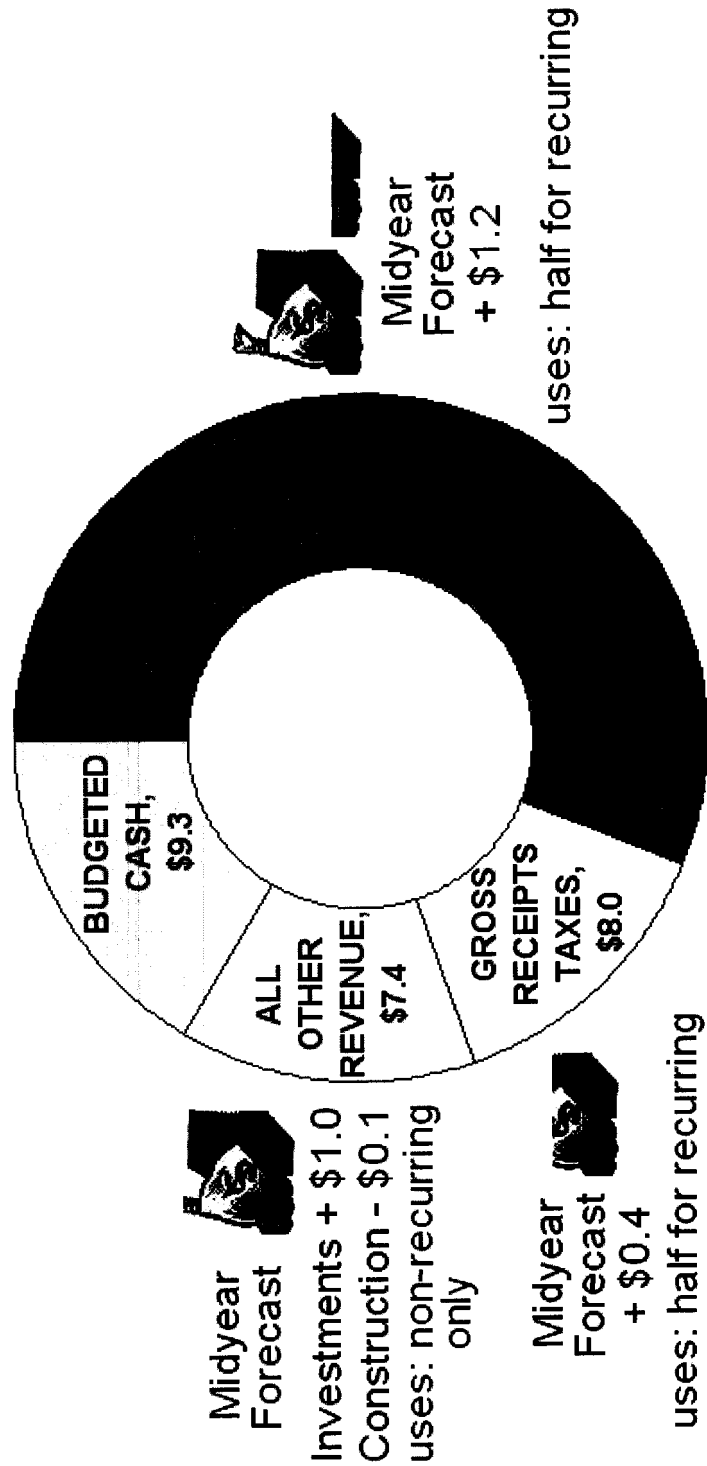
Impact of Economic Recession
Budget and Financial Policy
Capital Budgets and Project Management
County Initiatives

February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review
General Fund

BUDGET AND MID-YEAR REVENUE FORECAST

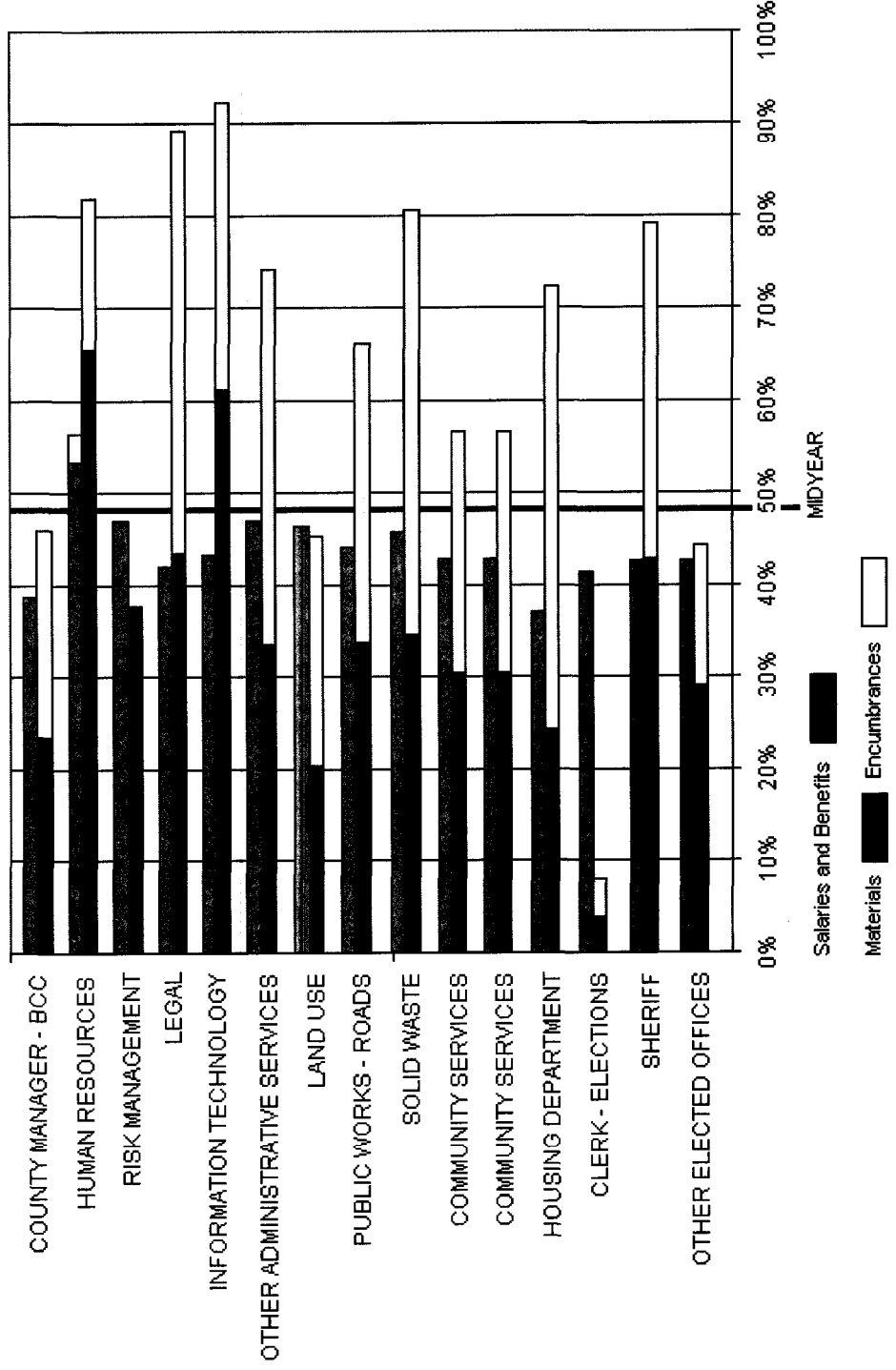
General Fund FY 2008 Sources = \$58.7 million



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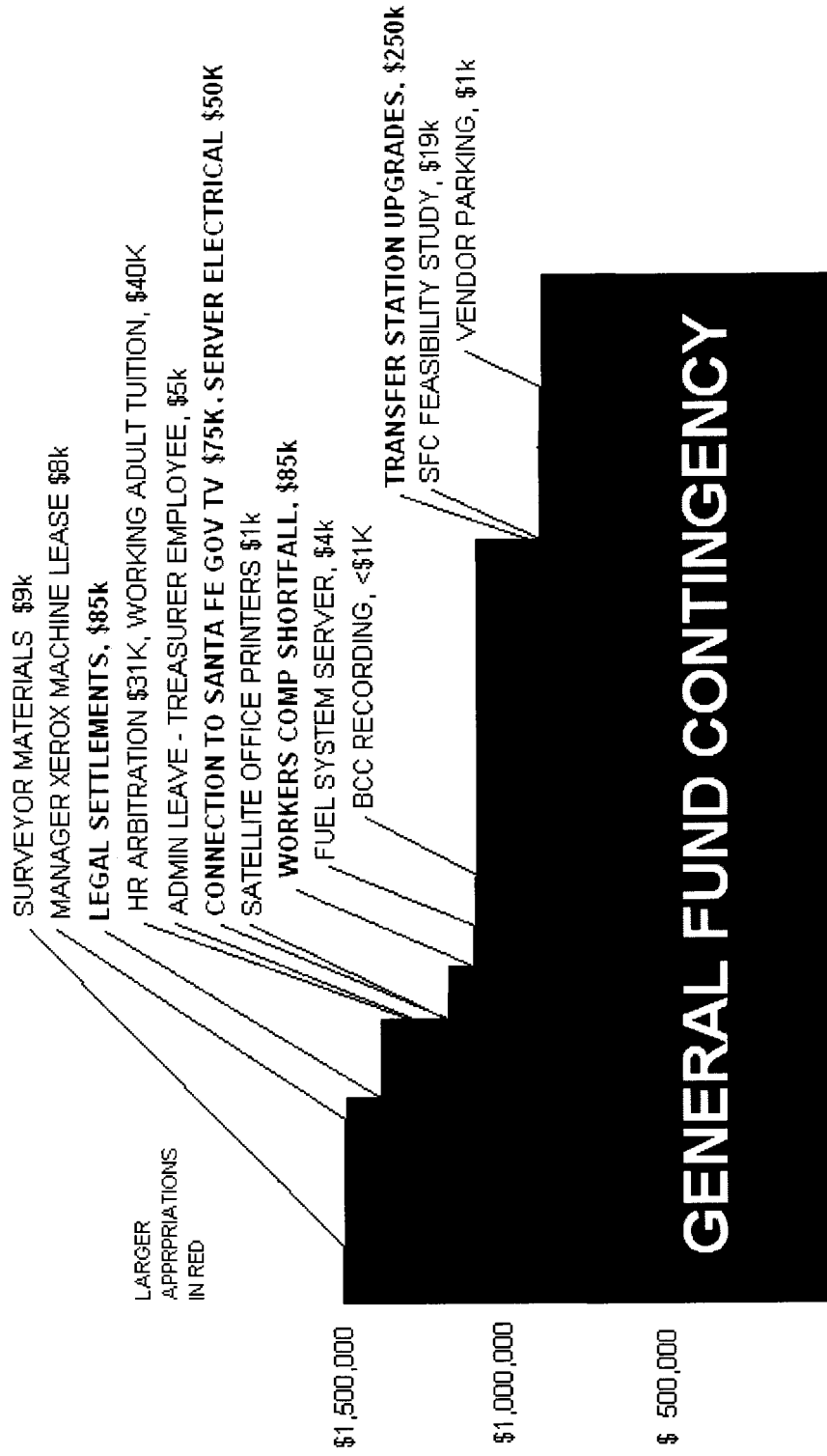
Santa Fe County FY 2008 Midyear Budget Review General Fund

General Fund Budget Spent and Remaining at Mid-Year



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Santa Fe County FY 2008 Midyear Budget Review General Fund Appropriated Contingency

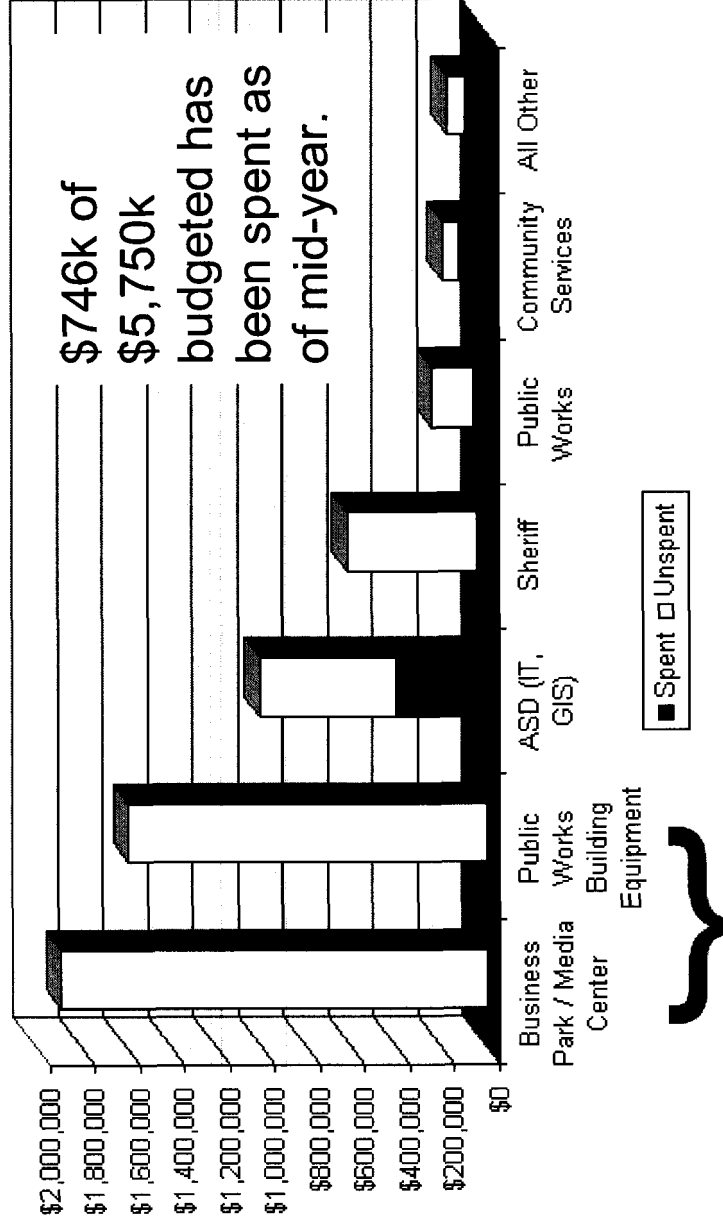


JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER

February 8, 2008

Santa Fe County FY 2008 Midyear Budget Review General Fund

GENERAL FUND CAPITAL FY 2008 MIDYEAR POSITION



**These
account for
\$3,500k**

February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review
General Fund

Financial Summary

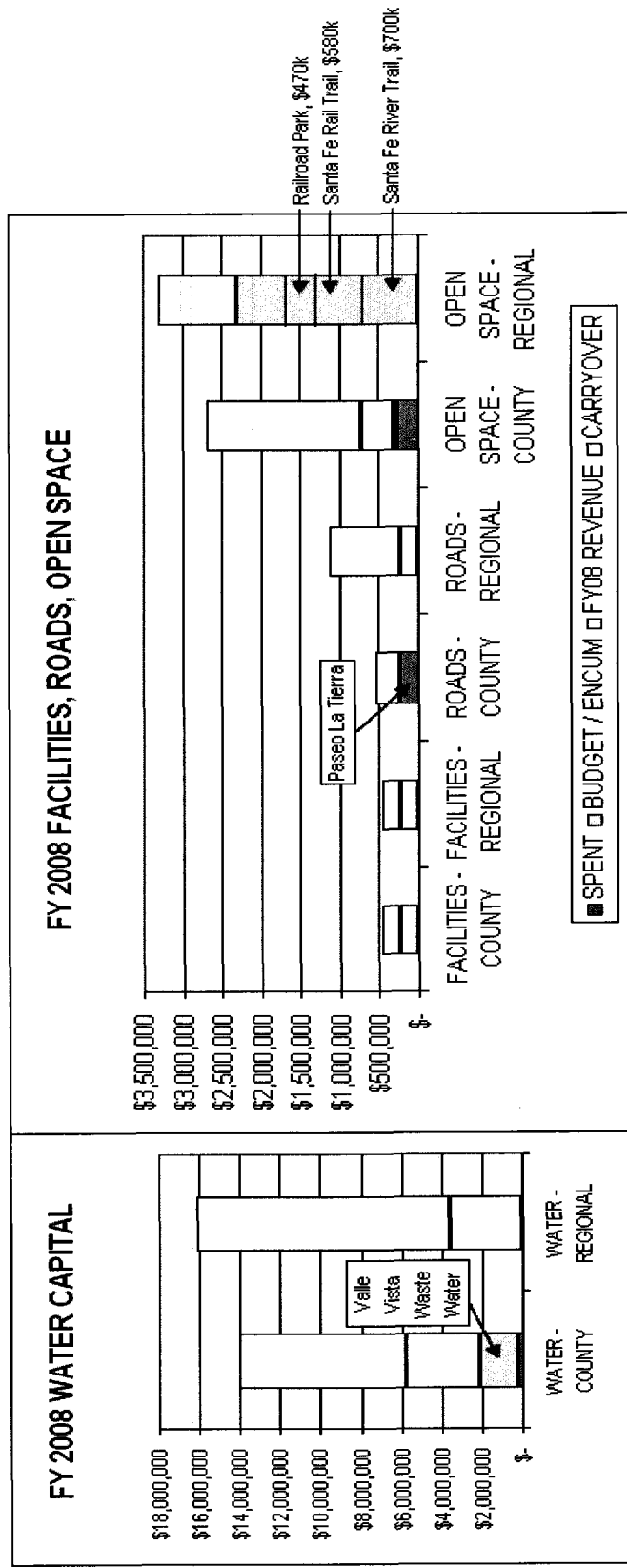
- ◆ There are Recessionary impacts on General Fund Revenue, BUT conservative budget of property tax will carry SFC through the Fiscal Year.
- ◆ Expenses are generally under control.
- ◆ Insurance premium increases will bring Contingency to less than half the original amount, so take care in future appropriations
- ◆ Capital is largely unspent, but expected to be spent in the second half.
- ◆ There is limited funding for service additions, both recurring and non-recurring, but caution is indicated in regard to future economic conditions.

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Santa Fe County FY 2008 Midyear Budget Review Capital Funds

Capital Outlay GRT – Fund 213

MIDYEAR POSITION

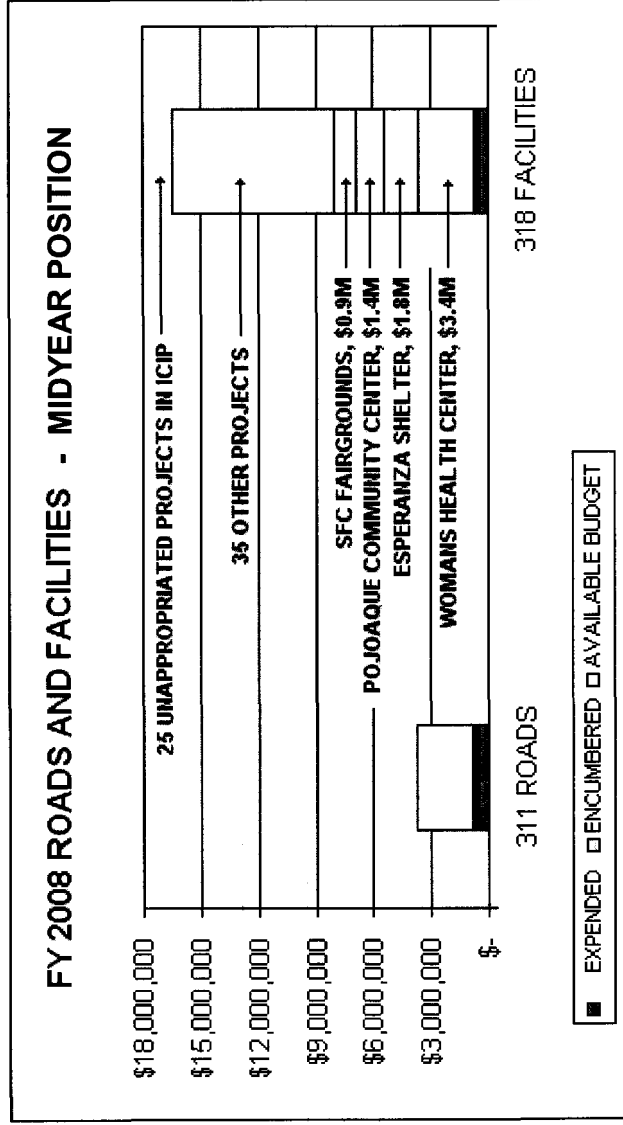


SHADES OF YELLOW = UNSPENT
GREEN AND BLUE = OBLIGATED / SPENT

February 8, 2008

**Santa Fe County
FY 2008 Midyear Budget Review
Capital Funds**

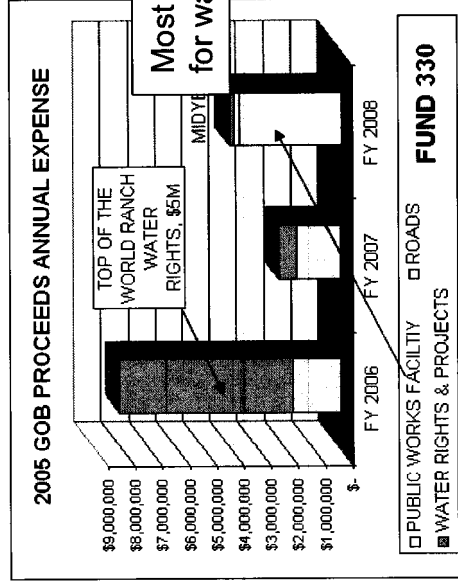
State Appropriations – Funds 311 & 318



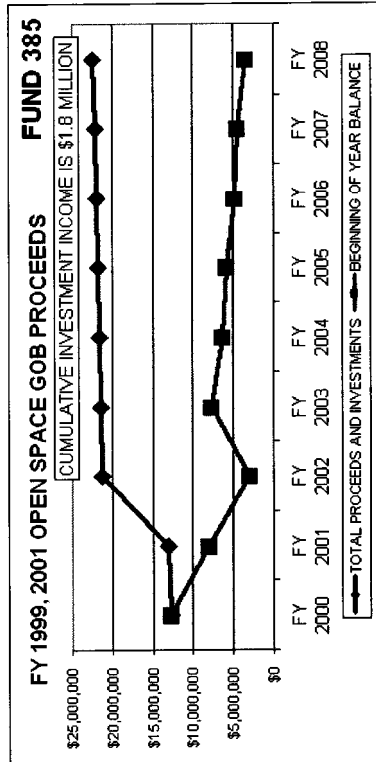
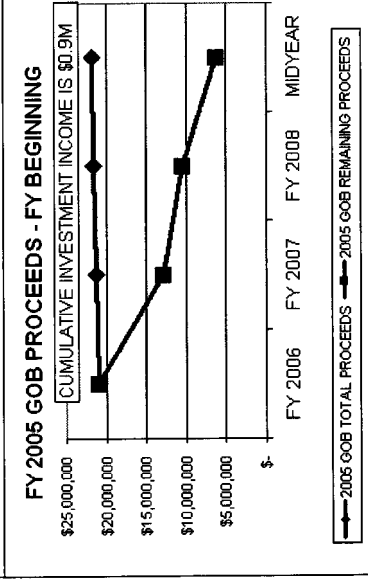
- ▶ Unexpended Budget in State Appropriation Projects
- ▶ Projects for the benefit of non-profit Organizations are weakening the County's capital effort.

Santa Fe County FY 2008 Midyear Budget Review Capital Funds

Bond Proceeds Funds – Funds 330 & 385

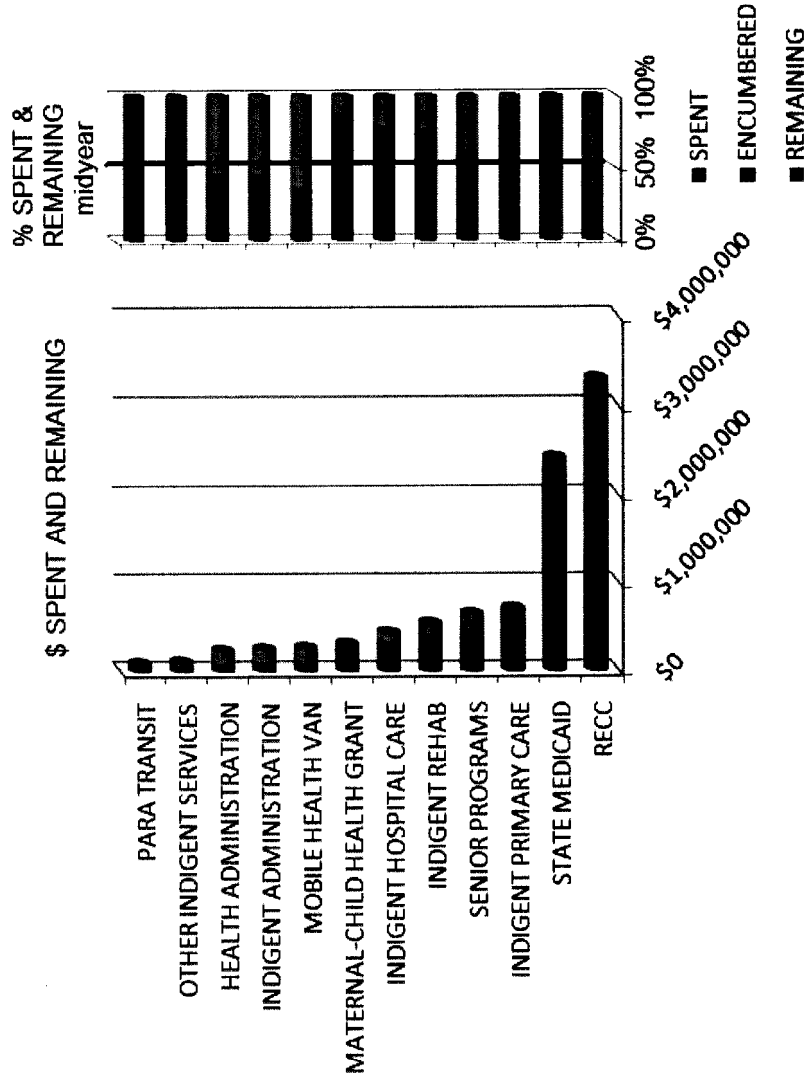


Most of the remainder of Fund 330 is budgeted for water projects



Santa Fe County FY 2008 Midyear Budget Review Health Services Funds

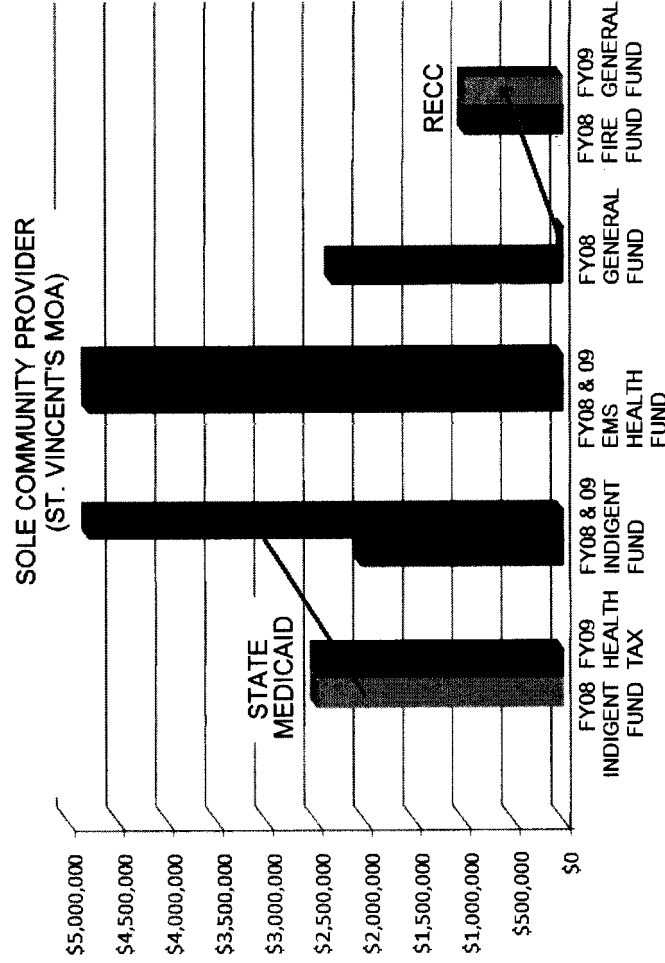
No Midyear over-expenditure Issues



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Santa Fe County FY 2008 Midyear Budget Review Health Services Funds

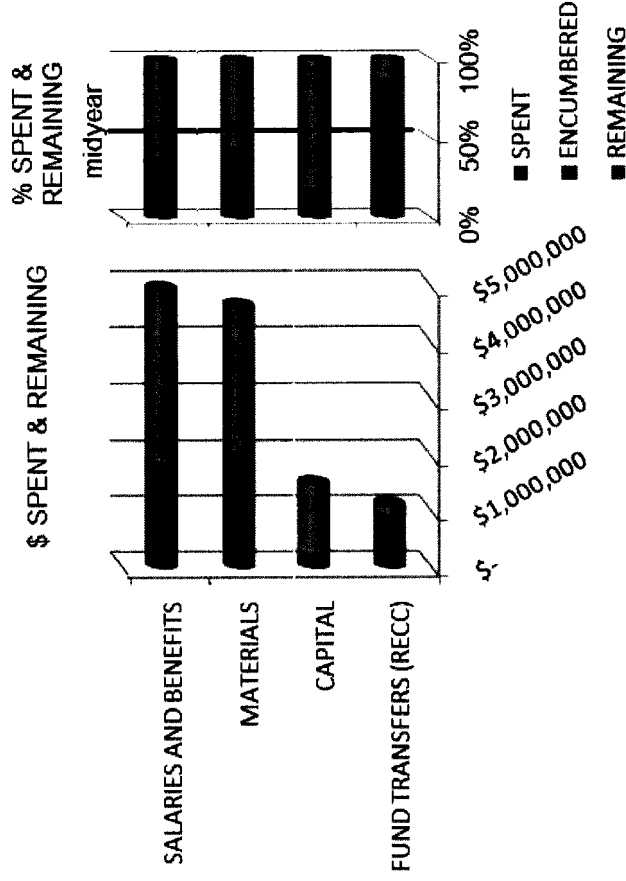
County Health Tax Impact



- Enables Fire Fund GRT revenue to be utilized entirely for Fire Department
- \$1.3 million in General Fund available for other uses.

February 8, 2008

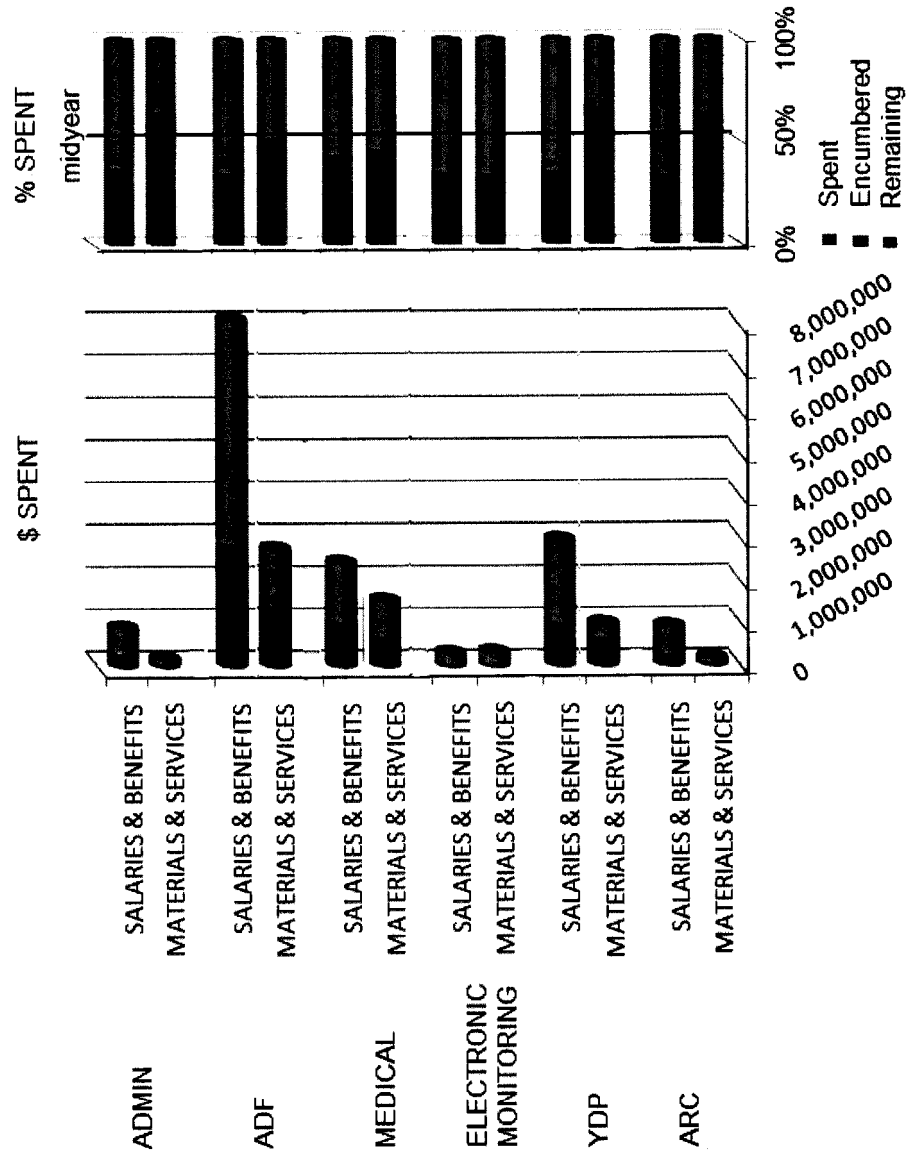
Santa Fe County FY 2008 Midyear Budget Review All Fire Funds



Fire Budgets underspent in all expense Categories

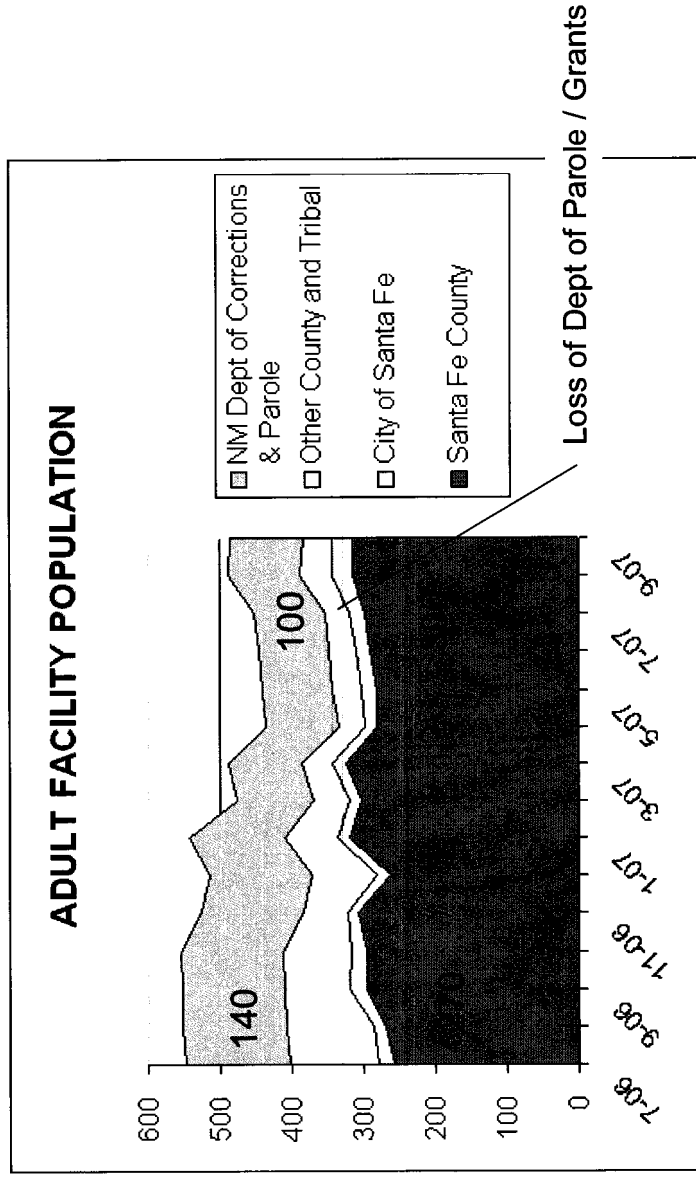
February 8, 2008

Santa Fe County FY 2008 Midyear Budget Review Corrections (Jail) Fund



February 8, 2008

Santa Fe County FY 2008 Midyear Budget Review Corrections Population



- ▶ Total Jail Population has declined, BUT
- ▶ SFC Prisoners have risen from 50% of the Total to 60%.
- ▶ Decline in state prisoners has a \$900k impact on revenue.

February 8, 2008

**Santa Fe County
FY 2008 Midyear Budget Review
Budget and Financial Initiatives**

- ❖ Monitor Recessionary Impacts on Revenue.
- ❖ More closely control Capital Budgeting and Project Reporting.
- ❖ Initiate Santa Fe County Budget and Financial Policy.
- ❖ Link Organizational Objectives to County Strategic Goals
- ❖ Commence Fiscal Year 2009 Budget Preparation in February



February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review
Requested Growth: Recurring - Funded from Taxes

NEW PROGRAMS AND SERVICES

- ▶ Youth Recreation
- ▶ Contingency for Legal Settlements and Insurance Requirements

CONTINUATION / EXPANSION OF EXISTING PROGRAMS AND SERVICES

- FY 2008 Considerations
- ▶ Additional Space Needs (Bokum, Woman's Health Building and others)
 - ▶ Web Hosting and Administration
 - ▶ Sheriff's Impound Lot
 - ▶ Additional Medical Staff for Corrections to meet DOJ Criteria

FY 2009 Considerations

- ▶ Expanded Senior Services
- ▶ Graffiti Management
- ▶ Library Services
- ▶ Satellite Office Expansion
- ▶ Phased Implementation of Weston Study
- ▶ Building Inspection Program (Self-funded by Fees)
- ▶ Corrections 20 Year Retirement
- ▶ Misdemeanor Compliance Program (Self-funded by Fees)

February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review
Requested Growth: Non-recurring - Funded from Cash

NEW PROGRAMS AND SERVICES

- ▶ Regional Animal Shelters
- ▶ Settlement of Delinquent Property Taxes on County-owned property.
- ▶ Driving Record Research
- ▶ Impact of Minimum Wage Act
- ▶ Email Archiving System
- ▶ Cabling Clerk's Office
- ▶ Firewall Logs
- ▶ Human Resource Module for H.T.E.
- ▶ IT Contract for CAMA Implementation
- ▶ Work Flow Computer System
- ▶ Legal Settlements (Oil and Gas Suits)

CONTINUATION / EXPANSION OF EXISTING PROGRAMS AND SERVICES

- FY 2008 Considerations
 - ▶ Reserves for Troubled County Funds
 - ▶ Cable for Public Viewing with City
 - ▶ Bokum Building Network Cabling
 - ▶ CR 67A Right-of-Way
- FY 2009 Considerations
 - ▶ Acquisition of Software - Treasurer

February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review
Requested Growth – Program Staff

- **CORRECTIONS FTEs**
 - Temporary FTEs
 - Medical Records Clerks (3)
 - IT (Medical Record Software Implementation)
- Permanent FTEs
 - Nurse Practitioner
 - Secretary Senior (2)
 - Therapist (2)
 - Psychiatrist
 - Social Worker
 - Compliance Asst. Manager
 - EM Manager Senior
- **OTHER FTEs**
 - Information Technology
 - Database Administrator
 - Telecommunications Specialist
 - Systems Administrator
 - Senior Services
 - Administrator
 - Driver/Cook's Assistant

February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review
Recommended Funding – Programs

<ul style="list-style-type: none"> • Funding Source – CY Revenues • Recurring: <ul style="list-style-type: none"> – Web Hosting & Adm. \$ 34,000 – Youth Recreation \$180,000 – Add'l Space Needs \$200,000 – Sheriff's Impound Lot \$ 50,000 • Non-Recurring: <ul style="list-style-type: none"> – Driving Record Research \$ 22,000 – Regional Animal Shelter \$ 60,000 – Email Archiving \$ 75,000 – Cabling Clerk's Office \$ 19,000 – Firewall Logs \$ 15,000 – HR Module H.T.E. \$ 65,000 – IT Contract CAMA Impl. \$ 25,000 – Cable f/Public View Ch. \$ 7,000 – Weston Study Impl. \$ 20,000 – Settlement of Delinquent Property Taxes \$ 85,000 	<ul style="list-style-type: none"> • Funding Source – General Fund Cash • Contingencies: <ul style="list-style-type: none"> – Legal Settlements \$ 800,000 (Oil & Gas) – Risk Insurance \$ 400,000 – Reserves for County Funds (3) \$ 1,200,000
<ul style="list-style-type: none"> • Funding Source – Jail Fund Cash – Bail Bond Takeover \$ 100,000 – Medical Records \$ 165,000 Software 	

February 8, 2008

**Santa Fe County
FY 2008 Midyear Budget Review
Recommended Funding – FTEs**

Positions Funded from General Fund
Information Technology

Database Administrator	\$ 53,700
Systems Administrator	\$ 45,200
Telecommunications Spec	\$ 42,700
FY08 Total:	\$ 141,600
FY09 Impact:	\$ 283,200

Positions Funded from Special Revenue Fund
Senior Services

Program Manager	\$ 38,800
Driver/Cook's Asst.	\$ 21,200
FY08 Total:	\$ 60,000
FY09 Impact	\$120,000

Positions Funded from Jail Fund
Corrections

– Medical Record Clerks	\$ 40,000
– 3 FTEs (3 Temps)	\$ 71,000
– Therapists 2 FTEs	\$ 56,600
– Nurse Practitioner FTE	\$ 39,600
– Secretary Senior 2 FTEs	\$ 265,342
– Psychiatrist	
– IT Medical Record	
– SW Impl (Temp)	\$ 30,000
– Social Worker FTE	\$ 35,500
– Compliance Asst Mgr	\$ 28,700
– EM Manager Senior	\$ 25,000
FY08 Total:	\$ 591,742
FY09 Impact*:	\$ 700,000

*Impact is on General Fund transfer to Jail Fund

February 8, 2008

FY'09 Considerations:

- Recessionary Impact will occur in FY2009
- Fire Excise Tax Sunsets 12/31/08
- Future of Sole Community Provider (Impact to Health Department)
- Pose bond questions for voter approval
- Building Inspection Program
- Corrections 20 Year Retirement
- Acquisition of software – Treasurer's Office
- Impact of additional Programs and FTEs to FY 2009 baseline (General Fund Only)
 - Programs \$464,000
 - FTEs \$283,200
- **Shared Cost of BDD**

February 8, 2008

Santa Fe County
FY 2008 Midyear Budget Review

Property Tax Opportunities

February 8, 2008

S F C C L E R K R E C O R D E D 0 3 / 1 4 / 2 0 0 8

FACT SHEET ANALYSIS ON PROPERTY TAXES
Exhibit A

SANTA FE COUNTY
General Fund Property Tax Revenues
Comparative Analysis of County Operational Mill Rate for past 4 years

Tax Year	Net Taxable Values		Operational Mill Rates		Prop Tax Collections	Change from Previous Year		
	Residential	Non-Residential	Residential	Non-Residential		Net Tax Values	Mill Rate	Res Non-Res Collections
2004	3,228,093,490	1,146,501,219	4.617	9.861	25,762,028			
2005	3,637,538,338	1,249,803,142	4.452	9.957	27,446,000	11.7%	-0.165 0.096 7%	
2006	4,034,418,956	1,370,595,807	4.450	10.238	29,196,927	10.6%	-0.002 0.281 6%	
2007a	4,477,871,022	1,597,019,728	4.415	9.989	32,031,314	12.4%	-0.035 -0.249 10%	
					33,561,222			15%

a Based on approved Certificate of Tax Rates for Santa Fe County for Tax Year 2007

b FY08 Property tax collections budgeted: total of \$32,031,314 (Current Year \$30,261,314 + Prior Year \$1,770,000).

c Property tax collection of \$35.7M reflects 2007 values times approved yield control operational mill rates collected at 100%. The average collection rate for the past 4 years is 93.95%. Applying this collection rate to \$35,722,430 would result in projected collections of \$33,561,222 or \$1,529,908 more than is budgeted.

Darlene Mares, Deputy Director of the DFA Local Government Division informed me that Santa Fe County is already at the maximum authorized statutory mill rate of 11.85 mills; but yield control applied over the years has brought down the rates to those imposed above. Therefore, there is no additional statutory rate that can be imposed by the BCC without statutory changes. Therefore, the only other available means of increasing property tax revenues for any given fiscal year is to increase the budget for the additional revenues that would be generated by including the net new values added by the County Assessor.

Yield Control is a complex calculation utilized by the State Taxation and Revenue Department to insure that the Operational Mill Rates imposed from one year to the next will be set so that total Property Tax Revenue generated will not increase by more than 5%, provided that these properties were on the books the previous tax year. Yield Control does not apply to newly added properties, i.e. they pay full value for the first year only then yield control applies to them.

Source: 2007 Annual Certificate of Tax Rates and Santa Fe County Fiscal Year 2008 Budget

SANTA FE COUNTY
 UPDATED FACT SHEET ANALYSIS ON PROPERTY TAXES

Narrative Explanation of Exhibit A

Exhibit A lists net taxable values for residential and non-residential properties, Operational Mill Rates for residential and non-residential properties, and total General Fund property tax collections for the past 4 tax years.

Key Points:

A. Operational Mill Rates

- From Tax Year 2004 to 2007, the Operational Residential Mill Rate has decreased by 0.202 or 20 cents from 4.617 mills (\$4.617) to 4.415 mills (\$4.415) for each \$1,000 of net taxable value;
- From Tax Year 2004 to 2007, the Operational Non-residential Mill Rate increased by a mere 0.128 mills or 12 cents from 9.861 mills (\$9.861) to 9.989 mills (\$9.989) for each \$1,000 of net taxable value;

B. Net Taxable Values

- For this same 4 year period, total Net Taxable Values for both residential and non-residential properties increased from \$4,374,594,709 to \$6,074,890,750 or a total of 38% or an average of 9.5% per year;
- For the 2007 Tax Year, the Assessor added a total of \$207,499,234 of net new residential and \$202,896,096 of net new non-residential for a total net new added values of \$410,395,330 or an 8% increase from Tax Year 2006;
- For the FY08 Budget, these net new added values of \$410,395,330 were not budgeted; if they were it would have meant \$2,942,837, in additional property tax revenues.

C. Property Tax Collections

- From Tax Year 2004 to 2007, General Fund Property Tax Collections increased by a total of \$6,269,286 or 24%. This works out to an average of 6% per year.

D. Net new values added to tax rolls and what happens if they are not budgeted for

- What happens to this money when net new values are not included in the budget request is that these taxpayers will pay the new projected yield control mill rates, however these funds go to the County's cash balance and then to the County's fund balance but they are not used to support programs and projects or other budget priorities the BCC may wish to fund. This is precisely what has happened the last few years and is the reason the County's cash balance has grown significantly over the (3 months or 25%) reserve requirement);
- The effect of adding these new values to the tax rolls is that the mill rate will decrease because the tax burden for operational needs and debt service requirements is spread over a larger tax base;

UPDATED FACT SHEET ANALYSIS ON PROPERTY TAXES

Narrative Explanation of Exhibit A

- Yield Control is a complex formula that insures that the mill rates a taxpayer pays from one year to the next will be set so that total property tax generated from will not increase by more than 5%. Yield Control only applies to properties that have been on the tax rolls for more than 1 year. Since Yield Control does not apply to newly added properties the 5% limit does not apply, which is an even greater incentive for the County to declare this additional tax revenue in the current year budget request.

- E. Mill Rate Comparisons with other similarly sized counties:
 • Dona Anna County is also at the statutory maximum of 11.850 mills; their operational rates are:

2007 Residential Rate-7.812; Non-residential Rate-11.850
 2006 Residential Rate-7.833; Non-residential Rate-11.850
 2005 Residential Rate-7.620; Non-residential Rate-11.850
 2004 Residential Rate-7.891; Non-residential Rate-11.850

- San Juan County operational rates are:

2007 Residential Rate-5.951; Non-residential-8.000
 2006 Residential Rate-6.237; Non-residential-8.000
 2005 Residential Rate-6.127; Non-residential-8.000
 2004 Residential Rate-6.161; Non-residential-8.000

- Bernalillo County operational rates are:

2007 Residential Rate-6.183; Non-residential-10.800
 2006 Residential Rate-6.113; Non-residential-10.650
 2005 Residential Rate-6.131; Non-residential-9.783
 2004 Residential Rate-7.031; Non-residential-11.600

Santa Fe County's Residential Operational Mill Rate for 2007 of 4.415 is significantly lower, 34% lower than the lowest residential rate noted above (San Juan County-5.951).

- F. Makeup of 2007 Total Property Tax Rates for Residential Properties-18.608 mills:
 Residential Rate Breakout:

- 1.221 or 7% goes to State Debt Service
- 4.415 or 24% goes to County Operational
- 1.867 or 10% goes to County Debt Service
- 1.026 or 5.5% goes to Municipal Operational
- 0.113 or .5% goes to School District Operational
- 3.437 or 18% goes to School District Debt Service
- 1.984 or 11% goes to School District Capital Improvements
- 1.426 or 8% goes to HB33 School Building
- 2.073 or 11% goes to Santa Fe Community Col. (1)
- 1.046 or 5% goes to Santa Fe Community College, Bldg. Levy (1)

Total: 18.608 mills

UPDATED FACT SHEET ANALYSIS ON PROPERTY TAXES

Narrative Explanation of Exhibit A

The County is responsible for a total of 6.282 mills (Operational-4.415 and Debt Service-1.867) or 25% of the total operational millage imposed for Residential Properties. The other rates are set by the State of New Mexico, City of Santa Fe, Santa Fe Public Schools, and the Santa Fe Community College. So when taxpayers complain that their rates are going up, Santa Fe County has a small impact; they need to look at rates being charged by the schools, community college, and the state for operational and debt service needs.

F. Reasons to consider budgeting this additional property tax revenue:

- The state allows counties to declare these net new values and budget additional property tax revenue from these properties because they are cognizant of the fact that by adding these new properties and developments the county will inherit the responsibility of providing these constituents with basic county services such as public safety, fire, water, roads etc.
- The demands on the General Fund continue to increase. For example:

- a) \$2,138,936 going to the Road Fund;
- b) \$50,000 going to the Alcohol Program Fund
- c) \$300,131 going to the Equipment Debt Service Fund
- d) \$397,425 going to GRT Bond Debt Service Fund
- e) \$100,000 going to RPA Fund and
- f) \$6,713,923 going to the Jail Enterprise Fund

Total General Fund transfers out: \$9,700,415

- Budgeting this additional Property Tax Revenue could alleviate the large drain on the General Fund and provide funding for additional programs.
- Setting funds aside for long-range water acquisition, planning and implementation.

G. Property Tax collections versus budget:

	FY2007	FY2006	FY2005	FY2004
Budget	29,196,927	27,446,000	25,762,028	24,541,153
Actual	32,336,109	28,735,831	26,733,054	24,624,859
Difference	+3,139,272	+1,289,831	+971,026	+83,706

For the last 4 years, the County has received \$5,483,835 more in property tax revenues than was budgeted.



Santa Fe County
FY 2008 Midyear Review
Strategic Plan & Initiative Integration

Introduction: Outline of Remaining Presentation Slides

- **Accomplishments**
- **Current Activities & Initiatives**
- **Near-Term Plans**
- **Strategic Plan and Initiative Integration Goals**

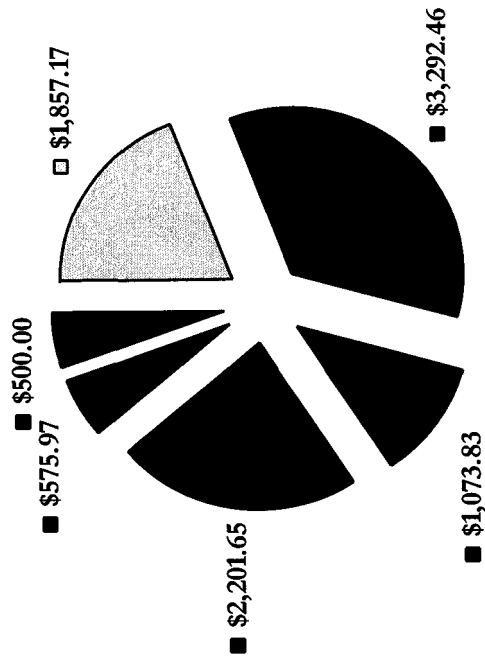
February 8, 2008

2007 Accomplishments

- **County Wide**
- **Re-Org of Santa Fe County into 4 Departments**
 - Created at-will Employee Evaluation Forms
 - Hired Human Resources Director
 - Court House Bond Passed
 - Fire Tax Passed
 - Lucero Settlement
 - EZ Impact Fee Agreement/ Paid City
 - Hired Strategic Planner
 - Created a County Wide Motor Pool
 - County Space needs, rented space at Bokum.
 - Re-Organized and down-sized Manager's Office
- **Opened satellite offices in Pojoaque, Eldorado and Edgewood**
 - Implemented entry Level Salary adjustments County wide
 - Approved MOU with the City for a Government TV channel
 - Hired Land Use Director
 - Hired Finance Director
 - Hired Public Information Officer
 - Created County Public Information Program
- **Human Resources**
 - Completed and implemented the Class and Comp Study
 - Implemented background checks on all new hires and rehires
 - Implemented College for Working Adults Program
 - Implemented re-orientation process
 - Implemented a process for exit interviews
 - Established the Santa Fe County Focus Group
 - Implemented a process to track mandatory training
 - Updated tuition reimbursement process with increased funding
 - Improved New Employee Orientation
- **Implemented Spanish speaking classes for County employees**
 - Revised Human Resources Action Form to be user friendly
 - Successfully negotiated the CWA-Sheriff's Union Contract
 - Implemented a Merit Increase Policy
 - Successfully conducted open-switch enrollment for Insurances
 - Converted from SSN to employee numbers for identity safety
- **Replaced Corrections Director**
- **Replaced Deputy Jail Administrator**
- **Hired Booking Manager**
- **Hired Financial Manager**
- **Hired Human Resources Assistant**
- **Hired Youth Department Administrator**
- **Replaced Jail medical doctor**
- **Constructed space for electronic monitoring system**
- **Created Jail/Health Sub-Committee**
- **Hired ASD Director**
- **Redesigned Web page**
 - IRS compliance
 - Conducted Audit on DCSW for County Projects
 - Provide monthly budget reports to BCC
 - Propriety of Expenditures Resolution approved
 - Fixed Asset and Inventory Exempt Resolution approved
 - Taxable Fringe Benefits Resolution approved
 - Transportation Fuel Reduction and Alternative Fuel Vehicle Acquisition Resolution approved
 - Internal Policies adopted:
 - Monthly fixed assets reconciliation process
 - Satellite sales of solid waste and recycling permits
 - Payroll processing
 - Payroll time auditing
 - Direct deposit processing
 - Processing deferred compensation deductions
 - Review of budget fiscal policies
 - Timely and clean financial audit
- **Upgraded General Obligation Bond Rating of Aa1 from Aa2**
 - Conducted annual County-wide Finance training sessions.
 - Finance Division assumed payroll function
 - Local Government Division Budget Document Award from the Department of Finance and Administration.
 - Budget document submission to the National Government Finance Officers Association for the annual award process.
 - First half of Phase 1 of EGIS Plan
 - Negotiated contract for GIS editing of parcel maps for integration with CAMA system
 - Negotiated acquisition of 2008 orthophotos
- **Community Services**
 - Replaced Housing Director
 - **July '07- Took over RECC (48 Employees)**
 - Hired new RECC Director
 - Rewrote RECC JPA between the City and County
- **Increased salaries for Corrections Officers**
 - Defined Sheriff's Role at Jail
 - Refined Jail Advisory Committee Role and created a work plan
 - Two year DOJ agreement
- **Corrections Department Re-Org.**
 - Replaced Jail Administrator
- **Legal/ Risk**
 - **Affordable Housing Ordinance Adopted**
 - Underground Utilities Ordinance Adopted
 - NMAC Vehicle Policy updated
 - Processed Santa Fe County's first Public Improvement District application (denied)
 - **Corrections**
 - Juvenile Facility investigation conducted
- **Increased salaries for Corrections Officers**
 - Defined Sheriff's Role at Jail
 - Refined Jail Advisory Committee Role and created a work plan
 - Two year DOJ agreement
- **Corrections Department Re-Org.**
 - Replaced Jail Administrator
- **County Wide**
 - Fire Department hired 20 new cadets
 - Eldorado Senior Center constructed
 - Adopted Graffiti removal Ordinance
 - Implemented graffiti removal program
 - Passed 1/16 Medicaid Tax
 - Began the Fire Department Volunteer incentive program
 - Obtained permanent funding for Teen Court
- **Broke Ground on new Public Works Facility**
 - Completed construction of Agua Fria Community Center
 - Completed construction of Thunder Mountain Fire Station Addition
 - Completed construction of Edgewood Clinic Parking Lot
 - Purchased Women's Health Building
 - Purchased Blue Monkey
 - Purchased Ortiz Mountain Property
 - Acquisition of land for Marcus Trujillo Teen Center Phase III
 - Launched County Housing Project with Suby Bowden County Senior Services Program, Eldorado meals
- **Growth Management**
 - Hired Affordable Housing Specialist
- **Hired Water Review Specialist**
 - Initiated County transfer station upgrades
 - Hired Transportation Planner
 - El Dorado Moratorium Ordinance adopted and expired. Revised the County water allocation policy
 - Swimming Pool Ordinance adopted
 - Domestic wells in Eldorado Ordinance adopted
 - Village of Agua Fria Community Ordinance adopted
 - Tree Arroyos Zoning District Ordinance (TAP) adopted
 - Media District Ordinance adopted
 - Water Utility Plan presented
 - Wastewater Utility Plan submitted
 - Draft Water Plan (module for the GM Plan) submitted
 - Tiered rate structure for utility adopted
 - Final Environmental Impact Study for BDD issued
 - Field verified commercial districts for Zoning Map
- **Pojoaque Waste-Water MOU**
 - **Elected officials**
 - Increased Salaries for Sheriff's Deputies
 - Initiated the Clerk archiving project
 - Completed construction of Clerk's office remodel
 - Completed construction of Assessors front entrance remodel
 - Completed Sheriff's Union Negotiations

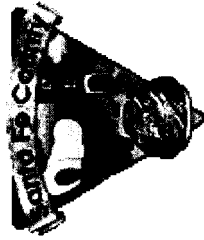
Reduction in Cellular Phone Costs

- Evaluated all County-issued cell phones and cancelled services for non-essential purposes
- Anticipated annual savings \$30,385.80
- Control mechanisms to ensure job and cost effectiveness:
 - Centralized County-cell phone purchases to include evaluating appropriate plans
 - Improved County-cell phone policy
 - Phase two of cell phone reduction costs to include evaluating each plan and making necessary changes



- Administrative Services Dept.
- Community Services Dept.
- Corrections Dept.
- Growth Management Dept.
- County Manager's Office
- County Attorney's Office

Santa Fe County FY 2008 Midyear Strategic Plan & Initiative Integration



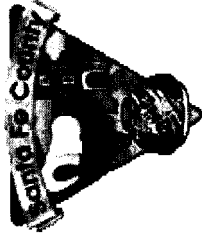
Current Activities & Initiatives, Cont'd

- ◇ Growth Management Plan (GMP) Development
- ◇ Financial and Performance Measurement Integration
- ◇ Project Management Information System Development
- ◇ New Program Integration

Near-term Plans

- ◇ Strategic Planning Off-site (Spring '09)
- ◇ Regional and County Program & Project Development
- ◇ GMP Implementation

February 8, 2008



Santa Fe County
FY 2008 Midyear Review
Strategic Plan & Initiative Integration

- ❖ Improve Visibility of Proposed Initiative and Project Impacts on Available Funding Sources.
- ❖ Support Capital Budgeting, Project Reporting, and Asset Management Efforts.
- ❖ Assist Fiscal Year 2009 Budget Preparation and County Program Implementations.
- ❖ Develop Long-term Objectives Linked with County Financial Policy and Strategic Vision.
- ❖ Link Organizational Objectives to County Strategic Goals

February 8, 2008

MEMORANDUM

DATE: February 6, 2008
TO: Board of County Commissioners
FROM: Roman Abeyta, County Manager
RE: Accomplishments

The following is a listing of the major County and Commissioner priority accomplishments from October 2006 to December 2007:

County Wide

- Approved Re- Org. of Santa Fe County into 4 Departments based on services being provided
- Created at-will Employee Evaluation Forms
- Hired Human Resources Director
- Court House Bond Passed
- Fire Tax Passed
- Lucero Settlement
- EZ Impact Fee Agreement/ Paid City
- Hired Strategic Planner
- Created a County Wide Motor Pool
- County Space needs, rented space at Bokum to address immediate and near term space needs.
- Re-Organized and down-sized Manager's Office
- Opened satellite offices in Pojoaque, Eldorado and Edgewood
- Implemented entry Level Salary adjustments County wide
- Approved MOU with the City of Santa Fe for the creation of a Government TV channel
- Hired Land Use Director
- Hired Finance Director
- Hired Public Information Officer
- Created County Public Information Program

Human Resources

- Completed the Classification and Compensation Study and implemented it
- Implemented background checks on all new hires and rehires
- Implemented College for Working Adults Program at Santa Fe County
- Implemented re-orientation for new employees who have been employed at the County for 6 months for continued feedback

- Implemented a process for exit interviews on departing employees for continued feedback on possible retention measures
- Established the Santa Fe County Focus Group to get input from employees at all levels
- Implemented a process to track training provided by HR to ensure each employee has completed mandatory training
- Updated tuition reimbursement process to include increased funding to assist more County employees with their educational goals
- Improved New Employee Orientation to include a thorough discussion on Santa Fe County structure and the importance of Customer Service
- Implemented Spanish speaking classes for County employees
- Revised Human Resources Action Form to be user friendly
- Successfully negotiated the CWA-Sheriff's Union Contract which resulted in Santa Fe County Sheriff's Office being a highly competitive agency within the State of New Mexico
- Implemented a Merit Increase Policy to include a Memorandum of Understanding with AFSCME to allow for pay for performance for their membership
- Successfully conducted open-switch enrollment for medical, dental, vision, and life insurances
- Converted the use of social security numbers to employee numbers for employee identity safety
- Implemented a HR Handbook to ensure adequate cross-training
- Established monthly HR statistics reports outlining number of trainings conducted, disciplinary actions taken, turnover rates, new hires, and separations
- Established checklists for a Human Resources Actions to ensure accuracy and consistency
- Implemented a mandatory social security check for all new hires and rehires
- Complied with new I-9 regulations
- Updated HR Website
- Assisted with the implementation of the Fire Cadet Program
- Successfully took over the RECC
- Increased all Fire Division employees eligible for Fire Plan 5 to be covered at a 75% provision by Santa Fe County
- Established a tier table for Supplemental Life Insurance for all participants
- Established increased life insurance for eligible undercover agents pursuant to Senate Bill 186
- Implemented salary increase for Correction employees which increased in retention rates
- Revised No-Smoking Policy and posted signs throughout County buildings
- Implemented COLA in 2007 and 2008 for all AFSCME and non-union employees
- Provided suggestion boxes for employees to provide feedback and ideas
- Provided Flu Shots free of charge for County employees in 2006, 2007, and 2008
- Implemented Middle Management Committee
- Implemented Customer Service Committee
- Implemented Administrative Support Committee
- Updated the County Directory
- Implemented Job Search on a local radio station to enhance recruitment efforts
- Completed Union negotiations with AFSCME.
- Hired Employee Development Specialist

Legal/ Risk

- Affordable Housing Ordinance Adopted
- Underground Utilities Ordinance Adopted

- NMAC Vehicle Policy updated
- Processed Santa Fe County's first Public Improvement District application (denied)

Corrections

- Juvenile Facility investigation conducted
- Increased salaries for Corrections Officers
- Defined Sheriff's Role at Jail
- Refined Jail Advisory Committee Role and created a work plan
- Two year DOJ agreement
- Corrections Department Re-Org.
- Replaced Jail Administrator
- Replaced Corrections Director
- Replaced Deputy Jail Administrator
- Hired Booking Manager
- Hired Financial Manager
- Hired Human Resources Assistant
- Hired Youth Department Administrator
- Replaced Jail medical doctor
- Constructed space for electronic monitoring system
- Created Jail/Health Sub-Committee

ASD

- Hired ASD Director
- Redesigned Web page
- IRS compliance
- Conducted Audit on DCSW for County Projects
- Provide monthly budget reports to BCC
- Propriety of Expenditures Resolution approved
- Fixed Asset and Inventory Exempt Resolution approved
- Taxable Fringe Benefits Resolution approved
- Transportation Fuel Reduction and Alternative Fuel Vehicle Acquisition Resolution approved
- Internal Policies adopted:
 - Monthly fixed assets reconciliation process
 - Satellite sales of solid waste and recycling permits
 - Payroll processing
 - Payroll time auditing
 - Direct deposit processing
 - Processing deferred compensation deductions
- Review of budget fiscal policies
- Timely and clean financial audit
- Upgraded General Obligation Bond Rating of Aa1 from Aa2
- Conducted annual County-wide training sessions for accounts payable, travel per diem, fixed assets, taxable fringe benefits, timesheet entry and auditing at the Adult Facility.
- Finance Division assumed payroll function
- Local Government Division Budget Document Award from the Department of Finance and Administration.
- Budget document submission to the National Government Finance Officers Association for the annual award process
- Accomplished first half of Phase 1 of EGIS Plan: Foundation level GIS services
 - Installed GIS Server

- Installed geodatabase software
- Created database design for common GIS layers (e.g., parcels, roads)
- Scripted loading of GIS edit layers into geodatabase
- Negotiated contract for GIS editing of parcel maps for integration with CAMA system
- Assisted in procurement of CAMA system, from drafting the RFP to interviewing offerors, to negotiating the final contract
- Negotiated acquisition of 2008 orthophotos with Bohannon Huston, in collaboration with USGS, City of Española, City of Santa Fe, Rio Arriba County and MRCOG
- Installed Desktop GIS software for Land Use staff to expand the use of GIS as a decision-making tool in the Growth Management Plan
- Assisted Utilities, Public Works, Sheriff, Fire, Elections, Assessor's, Housing, Land Use, Attorney's, various community groups and the public with mapping and GIS analysis
- Trained County staff on use of Desktop GIS software
- Documented GIS data layers for use by County staff.
- Wrote GIS One-Year Plan
- Wrote GIS portion of IT Strategic Plan
- Updated data layers in ArcIMS (online mapping) for staff and public
- Assisted Land Use with the Zoning Overview Map and Growth Management mapping
- Assisted the State of New Mexico with the Geospatial Advisory Committee, the E-911 Advisory Committee, the New Mexico Association of Counties GIS Affiliate
- Updated GIS content on County website
- GIS Training: ESRI Conference, NMAC Conference, URISA's Leadership Academy, weekly Desktop training

Community Services

- Replaced Housing Director
- July '07- Took over RECC, added County Employees (48)
 - Hired new RECC Director
 - Rewrote RECC JPA between the City and County
- Fire Department hired 20 new cadets
- Eldorado Senior Center constructed
- Adopted Graffiti removal Ordinance
- Implemented graffiti removal program
- Passed 1/16 Medicaid Tax
- Began the Fire Department Volunteer incentive program
- Obtained permanent funding for Teen Court
- Broke Ground on new Public Works Facility
- Completed construction of Aqua Fria Community Center
- Completed construction of Thunder Mountain Fire Station
- Completed construction of El Rancho Senior Center Addition
- Completed construction of Bennie J Chavez Center Kitchen Remodel
- Completed construction of San Ysidro River Project
- Completed construction of Youth Shelter Phase II
- Completed construction of Edgewood First Choice Clinic Parking Lot
- Purchased Women's Health Building
- Purchased Blue Monkey
- Purchased Ortiz Mountain Property
- Acquisition of land for Marcus Trujillo Teen Center Phase III
- Launched County Housing Project with Suby Bowden and Associates.

- County Senior Services Program, Eldorado meals

Growth Management

- Hired Affordable Housing Specialist
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- Initiated County transfer station upgrades
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- El Dorado Moratorium Ordinance adopted and expired.
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Elected officials

- Increased Salaries for Sheriff's Deputies
- Initiated the Clerk archiving project
- Completed construction of Clerk's office remodel
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"From Our Paws to Yours"
Serving and Protecting the Communities and Animals of the East Mountains



STAKEHOLDER AGENCIES

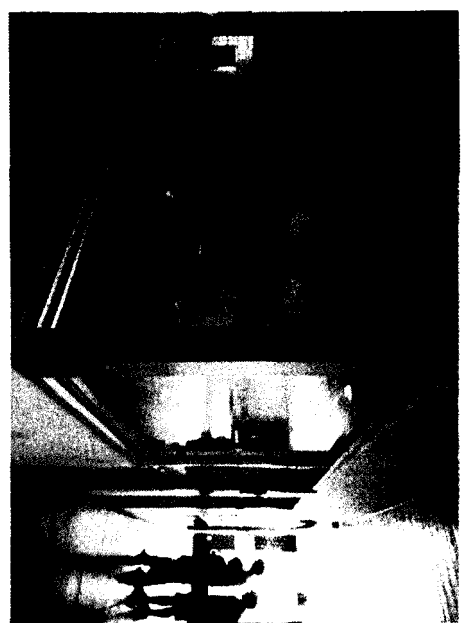
- Bernalillo County
- City of Moriarty
- Santa Fe County
- Torrance County
- Town of Edgewood

OTHER PARTICIPATING AGENCIES

- Village of Tijeras **\$30,000**
- Animal Protection Voters / Animal Protection of New Mexico
- Friends of Estancia Valley Animals

CURRENT STATUS

- Master Planning and Conceptual Design in progress.
- Land purchase in progress



FACILITY FACTS

- Service Area
 - 4500 square miles
- Location:
 - 10 acres in Town of Edgewood between Dinkle Road and Venus Road, adjacent to NM344 (currently State Land Office Property)
- Building Area:
 - 23,000 square feet

Design Features:

- 160 state-of-the-art animal habitats (88 dogs, 75 cats).
- Livestock stables and corral
- Easy and safe animal viewing by public for reclaim and adoption
- Get Acquainted Rooms
- Low-maintenance durable materials
- Community room for training and responsible pet-ownership education
- On-site spay and neuter facilities

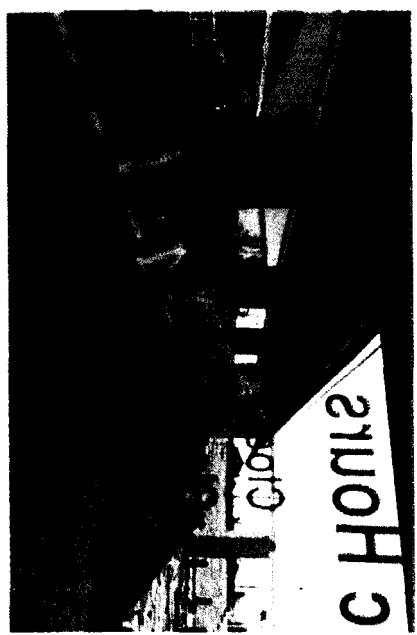
CURRENT AND PLEDGED FUNDS

2006 State Legislative Grant	\$150,000
Bernalillo County	\$70,000
Torrance County	
Santa Fe County	\$60,000
Town of Edgewood	\$60,000
City of Moriarty	
Total Current and Pledged Funds:	\$330,000

ESTIMATED PROJECT COSTS

Land Purchase:	\$150,000
Building / On-Site Improvements:	\$5,850,000
Off-Site / Infrastructure:	\$314,500
Furnishings / Loose Equipment:	\$526,500
Planning / Architectural / Engineering / Testing Fees:	\$719,149
NM Gross Receipts Taxes:	\$511,444
Project Contingency:	\$790,463
Escalation for 2 Years:	\$919,435
LEED-Silver Certification Costs:	\$100,000
Total Project Cost:	\$9,989,532

PLANNING / DESIGN REQUESTED FUNDS \$600,000



Photographs courtesy of Connolly Architects, Austin, TX