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SFC CLERK RECORDING 08/18/2004

SANTA FE

BOARD OF COUNTY COMMISSIONERS

SPECIAL MEETING

April 12, 2002

Paul Duran, Chairman
Paul Campos
Javier Gonzales
Jack Sullivan
Marcos Trujillo [excused]

SANTA FE COUNTY
SPECIAL MEETING
BOARD OF COUNTY COMMISSIONERS

April 12, 2002

This special meeting of the Santa Fe Board of County Commissioners was called to order at approximately 10:00 a.m. by Chairman Paul Duran, in the Santa Fe County Commission Chambers, Santa Fe, New Mexico.

Roll was called by County Clerk Bustamante and indicated the presence of a quorum as follows:

Members Present:

Commissioner Paul Duran, Chairman
Commissioner Javier Gonzales
Commissioner Paul Campos
Commissioner Jack Sullivan

Members Absent:

Commissioner Marcos Trujillo

APPROVAL OF THE AGENDA

Upon motion by Commissioner Campos and second by Commissioner Sullivan, the agenda was unanimously approved as published.

COUNTY CLERK

**Request Approval of Canvass Results and Certify Results of the Special Election
Held on April 9, 2002**

Chair Duran thanked Ms. Bustamante and her staff for their excellent work.

Ms. Bustamante presented the official results to the April 9, 2002, GRT Special Election as follows: voting for were 3,722 and voting against were 1,119. [Results attached as Exhibit 1.]

Commissioner Sullivan moved approval of the canvass results as presented by the Clerk. His motion was seconded by Commissioner Campos and passed by unanimous voice vote.

Ms. Bustamante said each of the Commissioners would sign the results and it would be published in compliance with law.

[Commissioner Gonzales joined the proceedings at this point.]

STUDY SESSION: Fiscal Year 2003 Budget

County Manager Estevan Lopez indicated that the study session is designed to give the Commissioners early input into the process. While most of the departmental reviews have occurred, some have not. He said senior staff is paring \$6 million out of the budget. Today's process allows the Commissioners to voice their specific priorities, which staff can then incorporate into the draft-final product.

Finance Director Katherine Miller said last year's budget requests came in \$8 million over available sources and that amount was cut. This year there is approximately \$6 million over revenue sources and, so far, staff has cut \$4.5 million, but not all the departments have been reviewed.

Ms. Miller reiterated that it is early in the process and no decisions have been made regarding FTEs; however, staff has determined some funding sources for the FTEs by cutting expenditures out of contractual services and moving them into salary and wages. At this early stage, the Commission can provide input on the FTEs, capital package, and other projects.

She noted that major structural changes will occur between the general fund and health fund.

Referring to County Fiscal Year 2003 Sources and Uses General Fund as of 4/12/02 [Exhibit 2], Ms. Miller identified the local effort taxes as property taxes including any penalties and interest and GRT. The total for that category last year was \$21,575,573; this year it is estimated at \$23,041,252, which is a 6.8 percent increase over the previous year. She noted that the estimates for property tax collection have been within \$10,000 of the actual.

Ms. Miller explained a decrease in the GRT (1/8's) line is a result of the conflict that DFA identified in the ordinance language regarding the third 1/8 that in the past had been split between General Fund and Indigent, and now is split between General Fund and EMS Health Care Fund (Fund 232). Fund 232 now includes the entire 1/8, revenues from the St. Vincent MOA—except for the percent that goes directly to Indigent—and expenditures for Regional

Dispatch, the four fire agents, and the fire administration that previously came from the General Fund.

Ms. Miller noted that a 1.5 percent increase in GRT is anticipated. The cigarette tax was budgeted for 2002 at \$57,000 and, to date, \$400 has been received. Ms. Miller said the head of Taxation & Revenue has assured her on a number of occasions that things have been straightened out, but nothing has surfaced. The City indicates that not only is it receiving its money, but also it's doing really well. Ms. Miller suspects the City may be receiving the County's share. The money is allocated to recreation and the youth recreational programs will suffer.

Ms. Miller noted that another area where income is down is investments because rates have dropped. In the past, the County received 5 to 6 percent on investment; now the rate is closer to 2.3 percent.

Departments not reviewed include the County Manager and Finance. The big increases can be seen in Regional Dispatch; about \$400,000 was moved from the Sheriff to Dispatch (Fund 232). Approximately \$100,000 was cut from the Manager's office reflecting the JPA with the city to Fund 232. A critical area that has not yet been reviewed is the Jail Enterprise Fund. Based on current jail population and capital request, \$5.4 million is required. She noted that staff is working on commitments from other entities, but it is difficult to obtain a bed commitment from anybody. Over the past eight months, the jail population has been consistent at 600 to 625 with 300+ Santa Fe County inmates. Less than 200 inmates generate revenue for the facility.

Paul Griffin, budget administrator, said grants are not included in the fund sources.

Commissioner Gonzales asked what staff proposed initiating to improve efficiency in how the County conducts business. He asked whether the County is working toward a lean budget. From an administrative standpoint is there a way to provide services more effectively? Ms. Miller said one way is to work with each department and build a budget based on performance and efficiency. She said performance-based budgeting is supported by management, and the State is also initiating this mechanism. Ms. Miller said the concept could be incorporated into some of the smaller County departments. She noted that some of the departments have considered ways to generate revenue to substantiate a new FTE.

Commissioner Gonzales recommended that the Commission set goals to meet efficiency standards and improve delivery of service. Mr. Lopez agreed with the recommendation and said that performance-based budgeting may be the appropriate direction.

Mr. Lopez said efficiency in technology, such as document imaging, is a vital element to be discussed requiring up-front investment that will result in efficiency.

Ms. Miller said performance-based budgeting requires a large shift in the budgeting method and could not be initiated this cycle.

Referring to the personnel requests from 3/28/02 [Exhibit 3], Ms. Miller said these are the original requests by department and elected officials that equaled 40 new positions. Additional personnel requests as of 4/1/02 [Exhibit 4] represent the results after meeting with the department, identifying a new revenue source, and substantiating the request based upon the actual needs of the position.

Ms. Miller noted that some positions are being funded by moving money from contractual services into the salary and wages, which has no net effect on the bottom line. The new GASB 34 regulations and tracking grants have prompted an additional FTE in the Finance Department. Community Health has requested two FTEs: a senior services coordinator that, in the past, was accomplished by the City and a maintenance/custodian at the County Fair Grounds. Land Use requested two community planners. One was funded from contractual services and the other was re-titled as an economic community planner and used funds in the manager's office for economic development contractual services.

Commissioner Sullivan said economic development is better situated in the manager's office. Mr. Lopez responded that as the community plans are developed pieces that are consistently amiss are the economic development component and fiscal impact statement. He said the component should be integrated into the community plan and the analysis included within the plan. If Planning can hire the right person for the job with an economic development and community planning background, the position may also be useful to ongoing community planning efforts.

Chair Duran commented that with the County's Economic Development Park coming on line very soon, there should be one person focusing exclusively on that. He mentioned CleanAir has been waiting over two years to locate on the site. The County needs to make a decision regarding the park and who should manage it. The person working on the park could also be available to the Planning Department, but the park is imperative to develop.

Chair Duran said networking is critical to the success of the park and requested further discussion on this position. Mr. Lopez said there is funding for the position and the Commission needs to determine where the position will be housed.

Commissioner Campos commented that there were discussions about the community plans reviewing the existing and required infrastructure and he asked whether the proposed planner/economic developer would handle that issue. Mr. Lopez said that would depend on the individual hired and the strengths that person brings to the position. He said he is focusing on realizing the economic development component of the community and how the economy can grow

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with the community as part of the planning process.

Commissioner Sullivan mentioned that the two developments recently reviewed in the Community College District propose five million square feet of commercial detailing and will absorb 45 years of projected commercial uses. He suggested the County's park might be in competition with the private sector.

Mr. Lopez said that over the years, the Manager's office has budgeted for economic development contract work, which has not been utilized efficiently. Transferring the funds to Planning was an attempt to use the funding by hiring a professional to answer some of the questions that are on the table.

Chairman Duran directed staff to designate and dedicate an hour within the month for the Commission to discuss the issue regarding economic development/planner. Mr. Lopez said the idea is to get a person onboard with a strong economic development background and if it is determined that position is better situated in the Manager's office rather than Planning, make that change.

Chairman Duran mentioned that Littleton Colorado took a pro-active stance to attract business and suggested Santa Fe County investigate those mechanisms. He championed the County's business park stating it provides the community with low-cost space for jobs.

Commissioner Sullivan suggested the economic work could be fleshed out by a contractor or a temporary position.

Returning to the additional personnel request, Ms. Miller said Land Use has requested a term FTE plans examiner who would review business licenses. She said there are 2,000 County businesses reporting gross receipts that lack County licenses. Currently, the County license is \$35/year and staff will be requesting an increase to \$50.

Ms. Miller commented that if the transfer station were to remain open seven days a week as proposed, the agency would request a reclassification of positions. She said a vacant position within the agency would be reclassified along with a restructuring of the entire agency. Incentive pay is also an issue being addressed.

Ms. Miller reviewed the requests made by the Fire Division, which, along with an increase in personnel, includes an increase in overtime. The Clerk's office has requested a recording clerk and noted that since the recording fees have doubled over the past few years, the position could easily be covered through an increase in the actual recording fee. With the change in County class, additional requirements have been placed on the Clerk's office and these are reflected in the requests.

The Sheriff has requested six part-time court security/transport officers, incentive pay for three additional SWAT team members, three clerk typists, and a half-time position in the new facility. The request was shaved down to one deputy, two part-time security/transport officers, one FTE, three SWAT members, and a clerk typist. Many of these positions will be addressed through a JPA with Edgewood.

Mr. Lopez noted that the County Surveyor has requested a survey technician; however, he indicated a willingness to forego the request if document imaging were available and he obtained help from the Clerk's office to accomplish that.

Presently the County has 480 FTEs. The budget requests, if funding were found and approved, would increase the work force by 5.35 percent. Mr. Lopez said staff recommends approving the positions that have funding. The remaining positions require prioritizing. Ms. Miller remarked that many of the department heads and elected officials feel they have foregone new FTEs for a long time and are unable to deal with their workloads. Mr. Lopez said staff would develop a priority list with supporting rationale.

Commissioner Gonzales said the priority should be based on where the "rubber hits the road" in regards to services. He noted that the County Clerk's office requires additional staff and proper investment must be made for election equipment and staff. The level of service needs to be reflected back to the community. He said a decision regarding additional FTEs or equipment that is based on whether the department can earn that money back is not reasonable: the County is not a for-profit company.

Noting there are 25 percent federal matching funds available, Commissioner Gonzales said it is important that "homeland security" is listed in the County's budget. The County will need to show an effort through the Fire and Sheriff departments in that regard. The County may have to take a lead in this effort. Fire Chief Holden said FEMA is still putting together the program. Commissioner Gonzales said the FEMA money will not fund positions and is only for capital and integration of technology systems.

Commissioner Gonzales reminded staff that LANL is a high-security facility and Santa Fe must have plans in place to protect its residents. Mr. Lopez agreed that homeland security will be a priority in implementation of the plans.

Referring to the Capital Package [Exhibit 4], Ms. Miller noted there was about \$2.9 million requested and staff estimates there will be \$2 million available. A large portion of the request is within the document imaging process. The Clerk feels strongly that the County has to go into this area. The Clerk has offered to make available some of the Clerk's recording fees and the Assessor has made the same offer with the valuation fees. Combining those with some general fund monies

should make the project doable in the Clerk's office. Statutorily the clerk's filing fees are monitored; however, the fee will increase from \$3 to \$4, which will generate an additional \$30,000. Mr. Lopez noted that the recording fee revenues have increased over the past years because of the volume of documents.

Chair Duran mentioned that Colorado has document imaging that is making revenues for the county.

Mr. Lopez said there is no doubt that document imaging would improve efficiency throughout the County agencies. He said a web administrator will be essential for the program's success.

MATTERS FROM THE COUNTY ATTORNEY

A. Executive session

1. **Pending or Threatened Litigation**
 - a. *Michelle Romero v. Santa Fe County*
 - b. *Steadman v. Santa Fe County*
2. **Discussion of Bargaining Strategy Preliminary to Collective Bargaining**
3. **Discussion of the Purchase, Acquisition, or Disposal of Real Property or Water Rights.**

Commissioner Gonzales moved to go into executive session pursuant to NMSA Section 10-15-1 (1) (2) and (8) to discuss the matters delineated above. Commissioner Sullivan seconded the motion, which passed upon unanimous roll call vote with Chairman Duran and Commissioners Campos, Gonzales, and Sullivan all voting in the affirmative.

[The Commission met in executive session from 11:45 a.m. to 12:45 p.m.]

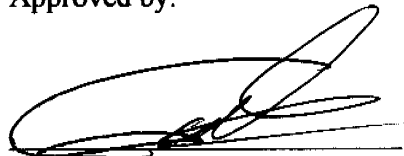
Commissioner Gonzales moved to come out of executive session having discussed only the matters outlined in the agenda, and Commissioner Campos seconded. The motion passed by unanimous voice vote.

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ADJOURNMENT

Chairman Duran declared this meeting adjourned at approximately 11:45 a.m.

Approved by:

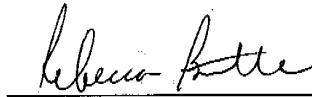


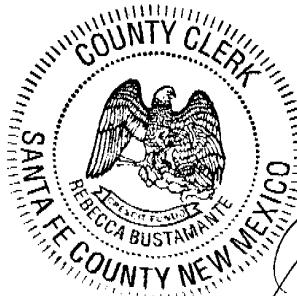
Board of County Commissioners
Paul Duran, Chairman

Respectfully submitted:

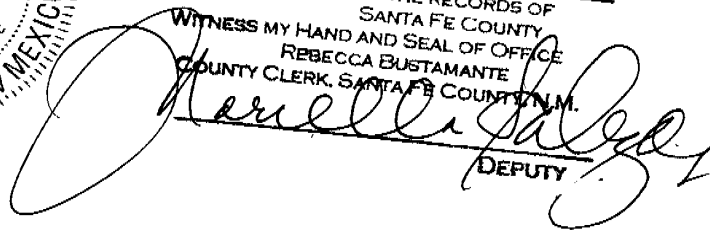

Karen Farrell, Commission Reporter

ATTEST TO:


REBECCA BUSTAMANTE
SANTA FE COUNTY CLERK



1208.359
COUNTY OF SANTA FE
STATE OF NEW MEXICO
I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED
FOR RECORD ON THE 30 DAY OF May A.D.
20 02 AT 9:29 O'CLOCK P.M.
AND WAS DULY RECORDED IN BOOK 2137
PAGE 877-360 OF THE RECORDS OF
SANTA FE COUNTY

WITNESS MY HAND AND SEAL OF OFFICE
REBECCA BUSTAMANTE
COUNTY CLERK, SANTA FE COUNTY, N.M.

DEPUTY

SPECIAL MEETING
April 12, 2002 – 10:00 a.m.

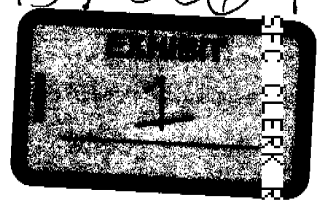
Amended Notice of Special Meeting & Agenda

Notice is hereby given that the Santa Fe Board of County Commissioners will hold a special meeting on Friday, April 12, 2002, at 10:00 a.m. in the Commission Chambers at the County Administration Building, 102 Grant Avenue, Santa Fe, New Mexico to discuss the following items:

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda ✓
- IV. County Clerk
 - A. Request Approval to Canvass Results and Certify Results of the Special Election Held on April 9, 2002.
- V. Study Session Regarding Fiscal Year 2003 Budget
- VI. Matters from the County Attorney, Steven Kopelman
 - A. Executive Session
 - 1. Pending or Threatened Litigation
 - i. Michelle Romero v. Santa Fe County
 - ii. Steadman v. Santa Fe County
 - 2. Discussion of Bargaining Strategy Preliminary to Collective Bargaining
 - 3. Discussion of the Purchase, Acquisition or Disposal of Real Property or Water Rights
- VII. Adjournment

The County of Santa Fe makes every practical effort to assure that its meetings and programs are accessible to the physically challenged. Physically challenged individuals should contact Santa Fe County in advance to discuss any special needs (e.g., interpreters for the hearing impaired or readers for the sight impaired).

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Certification of Canvass Results

GRT SPECIAL ELECTION

April 9, 2002

We, the Undersigned Board of County Commissioners of SANTA FE COUNTY, State of New Mexico, acting as a Board of Canvassers to canvass the returns of the GRT Special Election held in said county, April 9, 2002, certify that the Canvass Results Text File attached is a correct canvass of the returns of said election.

WITNESS the Honorable Board of County Commissioners, Friday, April 12, 2002

Clerk

Member – Chairman

Member

Member

Member

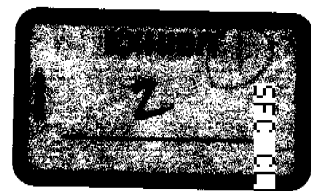
Member

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GRT SPECIAL ELECTION
 Santa Fe County, New Mexico
 April 9, 2002
 Final Results

CONSOLIDATED PRECINCTS POLLING LOCATIONS	Gross Receipts Question	
	For/Para	Against/Contra
Abedon Lopez Community Center 58,79	16	11
Acequia Madre Elementary 9,36,44,47	314	55
Agua Fria Elementary 66,80	41	36
Alameda Junior High 24,25,33	94	47
Benny J. Chavez Center 3,4	11	18
Capshaw Junior High 37,54,81	136	33
Edgewood Elementary School 15,18,19,73,84,85	32	53
El Dorado Elementary 13,17,57,63,65,68,69,71	444	84
El Rancho Community Center 5,40	44	29
Elks Lodge 45,46,48,55	292	64
Fort Marcy Complex 10,22,28,30	384	83
Gonzales Elementary 11,20,21,82,83	405	59
Guadalupe Parish Hall 26,27	51	14
Kaune Elementary School 41,42	32	17
Kearny Elementary 38,39,49,74	170	102
La Cienega Community Center 12,62	52	12
Nava Elementary 35,50,51,76,77	192	65
Pojoaque High 23,59,60,61	77	62
Public Schools Admin. Bldg. 43,52,53	155	43
Salazar Elementary 31,32,34	119	48
Santa Fe County Fair Bldg. 29,56,78	201	58
Sombrillo Elementary 1,2	27	15
St. Joseph Parish Hall 16,72	71	13
Sweeney Elementary 64,67,75,86	136	44
Tesuque Elementary 6,7,8	57	8
Turquoise Trail Elementary 14,70	61	18
Absentee & In-Person Voting	108	28
TOTALS	3722	1119



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SANTA FE COUNTY FISCAL YEAR 2003 FUND SOURCES AND USES
GENERAL FUND as of 4/12/02

	Original Budget FY 2002	County Mgr Request FY 2003	FY 2003 vs FY 2002 Orig. Budget	
Sources				
TOTAL TAXES - LOCAL EFFORT	21,575,573	23,041,252	1,465,679	
TOTAL GROSS RECEIPTS TAXES	6,150,000	4,389,875	(1,760,125)	Shift 1/8 cent GRT \$1.85MM to Fund 232
TOTAL TAXES - STATE SHARED	948,000	850,400	(97,600)	Cigarette Tax down
TOTAL LICENSES & PERMITS	328,250	290,379	(37,871)	
TOTAL FEES / CHARGES FOR SERVICES	2,836,183	1,005,456	(1,830,727)	Shift \$2.2 MM St Vincent MOA to Fund 232
TOTAL FINES & FORFEITS	68,756	50,994	(17,762)	also Ambulance Fees to Fund 232
TOTAL MISCELLANEOUS REVENUES	1,384,608	1,170,481	(214,127)	Investment income down \$216K
TOTAL SUBSIDIES / JPAs	409,853	531,000	121,147	
TOTAL GF CASH BALANCE BUDGETED	2,506,195	2,506,195	0	
(212) Environmental Gross Receipts Tax Fund			0	
TOTAL OPERATING TRANSFERS IN	250,000	339,593	89,593	Calculated in Env. GRT Sources and Uses
Non-Grant Total Sources GENERAL FUND	36,457,418	34,175,625	(2,281,793)	
Uses				
Non-Grant Organizational				
County Manager	2,820,830	2,435,137	(385,693)	
Legal	1,791,909	1,780,019	(11,890)	
Finance	1,124,817	1,164,960	40,143	
Capital Package	2,261,778	2,870,465	608,687	
Capital Improvments	328,005	702,533	374,528	
Community Health Development	320,938	391,374	70,436	
Land Use	1,611,171	1,564,750	(46,421)	
Public Works	3,891,692	3,960,361	68,669	
Project and Facilities Management	3,214,971	3,539,525	324,554	
Fire Department (without regions in '03)	2,413,675	0	(2,413,675)	All fire transferred to 232
County Clerk	1,213,268	1,357,711	144,443	
Treasurer	490,537	508,646	18,109	
Assessor	1,130,051	1,186,748	56,697	
Sheriff	5,511,118	5,086,234	(424,884)	
Probate	22,876	23,132	256	
Administrative Services	375,146	453,266	78,120	
Surveyor	26,172	59,917	33,745	
Subtotal Non-Grant Organizational	28,548,954	27,084,778	(1,464,176)	
Transfers to Other Funds				
(204) Road Fund	1,643,367	1,735,046	91,679	Calculated in Road Fund Sources and Uses
(220) Indigent Hospital Fund	0	0	0	Calculated in Indigent Sources and Uses
(230) Housing Special Revenue Fund	75,000	75,000	0	Assume stays the same
(232) EMS Health Services Fund	1,000,000	263,142	(736,858)	Calculated in EMS Health Sources and Uses
(311) Road Projects Fund	199,500	83,000	(116,500)	As discussed in hearings
(403) Equipment Loan Debt Service Fund	290,523	360,732	70,209	As per debt service calculation
(406) General Revenue Debt Service Fund	400,000	422,475	22,475	Debt Service Schedule, GRT Series 1997A
(501) Regional Planning Authority Enterprise	100,000	83,000	(17,000)	
(505) Water Enterprise Fund	53,175	0	(53,175)	
(517) Housing Enterprise Fund	188,027	0	(188,027)	
(518) Jail Enterprise Fund	4,107,618	5,448,613	1,340,995	Jail Population and FY03 Budget calculation
Subtotal Transfers to Other funds	8,057,210	8,471,008	413,798	
Non-Grant Total Uses GENERAL FUND	36,606,164	35,555,786	3,720,716	
SOURCES LESS USES	(148,746)	(1,380,161)		

SANTA FE COUNTY FISCAL YEAR 2003 FUND SOURCES AND USES
(204) ROAD MAINTENANCE FUND as of 4/12/02

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Sources	Original Budget FY 2002	County Mgr Request FY 2003	FY 2003 vs FY 2002 Orig. Budget	
Gasoline Tax	500,000	500,000	0	
Motor Vehicle Tax	120,000	113,600	(6,400)	
Forest Reserve	15,000	40,000	25,000	
Total Revenues Subtotal	635,000	653,600	18,600	
Fund Transfer Required from General Fund	1,643,367	1,735,046	91,679	Calculated to balance Fund
Budgeted Cash	34,999	0	(34,999)	
Total Sources Road Fund	2,313,366	2,388,646	75,280	
Uses				
Road Maintenance	2,017,404	2,263,646	246,242	
Basecourse Program	125,000	125,000	0	
Cash Balance Unbudgeted	170,962	0	(170,962)	
Total Uses Road Fund	2,313,366	2,388,646	525,075	

(212) ENVIRONMENTAL GRT FUND as of 4/12/02

Sources	Original Budget FY 2002	County Mgr Request FY 2003	FY 2003 vs FY 2002 Orig. Budget	
Environmental Gross Receipts Tax	570,157	659,750	89,593	
Total Sources Road Fund	570,157	659,750	(89,593)	
Uses				
Available for Transfer to General Fund	250,000	339,593	89,593	Calculated to balance Fund
Transfer to Environmental Debt Service Fund	167,738	167,738	0	
Transfer to Water Enterprise Fund	152,419	152,419	0	
Total Uses Road Fund	570,157	659,750	89,593	

(232) EMS HEALTHCARE FUND as of 4/12/02

Sources	Original Budget FY 2002	County Mgr Request FY 2003	FY 2003 vs FY 2002 Orig. Budget	As per FY03 232 EMS Budget Analysis worksheet
Gross Receipts Tax	1,825,000	3,730,125	1,905,125	1/8 cent transferred from GF to this fund
MOU - St. Vincents Hospital	439,285	2,223,424	1,784,139	
PA w/Edgewood		100,000	100,000	
Development Permits		50,000	50,000	
MOA Amendment		73,000	73,000	
RECC - Rent / Utilities		80,000	80,000	
Ambulance Charges		350,000	350,000	
Total Revenues Subtotal	2,264,285	6,606,549	4,342,264	
Fund Transfer Required from General Fund	1,000,000	263,142	(736,858)	Calculated to Balance Fund
Budgeted Cash	803,902	600,000	(203,902)	
Total Sources Road Fund	4,068,187	7,469,691	3,401,504	
Uses				
County Manager - EMS Health Care	4,068,187	1,430,700	(2,637,487)	
Community Health		3,358,265	3,358,265	
Fire		2,680,726	2,680,726	
Total Uses Road Fund	4,068,187	7,469,691	3,401,504	

518) JAIL ENTERPRISE FUND as of 4/12/02

Sources	Original Budget FY 2002	County Mgr Request FY 2003	FY 2003 vs FY 2002 Orig. Budget	As per Jail population and budget worksheet
Care of Prisoners / Charges for Services	5,165,588	4,206,625	(958,963)	Extra-county inmate population is down
Miscellaneous Charges	1,831,390	0	(1,831,390)	
Intergovernmental Grants	0	45,000	45,000	
Transfer from General Fund	4,107,618	5,448,613	1,340,995	It is costing less to operate the jail, but the General Fund contribution is higher because the extra-county inmate population is down
Transfer from Corrections fund	125,000	150,000	25,000	
Transfer from Indigent Health Fund	175,000	85,000	(90,000)	
Total Sources Jail Enterprise Fund	11,404,596	9,935,238	(1,469,358)	
Uses				
Pod Retrofit		160,000		
Jail Contract	9,473,696	7,259,850		
Electronic Monitoring		273,568		
Offsite Medical and associated Security		85,000		
Justice Benefit		11,000		
Supplies and Other Costs		61,500		
Outside Fence		70,000		
Food Warmers 10\$5,000		50,000		
Transport Van		30,000		
Debt Service	1,930,900	1,934,320		
Total Uses Jail Enterprise Fund	11,404,596	9,935,238	(1,469,358)	

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FY 2003 GENERAL FUND ADDITIONAL PERSONNEL REQUESTS (as of 3/28/02)									
DEPARTMENT	EXPENSE ACCOUNT	HR CHK	CLASS	NEW POS	REQUEST	GENERAL FUND SALARIES REQUEST	GENERAL FUND BENEFITS REQUEST		
County Manager	101-0101-411-								
Legal	101-0202-412-				Reclass Assistant County Attorney to full time position	25,597	9,215		
Finance	101-0301-412-			1	Project Cost/Grant Administrator	25,597	9,215		
Comm. Health Dev.	101-0402-464-			1		37,278	13,780		
Land Use									
Land Use Planning	101-0502-414-	yes	perm	2	(2) Community Planner	76,632	26,148		
Development Review	101-0505-414-	yes	perm		Merit Increase (1.5%) for Dev. Review Supv (EllisGreen)	654	235		
Permits and Inspections	101-0505-414-	yes	perm		Merit Increase (1.5%) for Dev. Review Supv (Joe Catanach)	724	261		
	101-0506-414-	yes	term	1	Plans Examiner 1 (business licenses)	21,233	7,644		
	101-0506-414-	yes	perm	1	Development Inspector	32,940	11,858		
	101-0506-414-	yes	perm		Merit Increase for Dev. Permit Supervisor (\$3.77)	7,840	2,822		
				4					
					Subtotal	\$ 140,023	\$ 48,968		
Public Works									
Administration	101-0601-441-	no	perm		Merit Increases (4% for 6 employees)	9,610	3,459		
Fleet Service	101-0602-441-	no	perm		Overtime	4,000	306		
	101-0602-441-	no	perm		Merit Increases (4% for 6 employees)	5,658	2,037		
Project Development	101-0604-452-	no	perm		Merit Increases (ave \$0.914 for 10 employees)	19,011	6,844		
Solid Waste	101-0604-452-	no	perm		Overtime	40,000	3,060		
	101-0605-443-	no	perm		Merit Increase (ave \$0.278 for 8 employees)	12,681	4,565		
	101-0605-443-	no	perm		Overtime	12,000	918		
	101-0605-443-	no	perm		Reclass Apprentice Equip Operator to Crew Foreman	11,744	4,228		
	101-0605-443-	no	perm		Reclass Truck Drive II to Transportation Crew Foreman	8,298	2,987		
	101-0605-443-	no	perm	1	Transfer Station Caretaker - new position	16,604	5,997		
Road Maintenance	101-0605-443-	no	???		Sunday Incentive Pay \$1/hr - Solid Waste Employees	5,304	1,909		
	204-0611-451-	no	perm		Overtime	55,000	4,208		
	204-0611-451-	no	perm		Merit Increase (ave \$0.63 for 19 employees)	24,960	8,986		
				1					
				1					
					General Fund Subtotal	\$ 144,910	\$ 36,310		
					Subtotal	\$ 224,870	\$ 49,504		
Project and Facilities Mgmt									
Building Services	101-0703-415-	yes	perm	2	(2) Custodians (Public Safety Complex)	33,280	11,960		
Information Technology	101-0715-412-	yes	perm	1	Web Content Administrator	46,350	16,686		
	101-0715-412-	yes	perm		Telecommunications Specialist (reclassification)	1,181	425		
	101-0715-412-	yes	term		(3) GPS Technician (5 mos)	30,900	11,124		
	101-0715-412-	yes	perm		GPS Technician salary increase (Frank Rivera)	1,545	556		
	101-0715-412-	yes	perm		GIS Technician salary increase (Mark Garland)	1,766	636		
	101-0715-412-	yes	perm		GIS Coordinator salary increase (Erle Wright)	2,824	1,017		
				3					
					Subtotal	\$ 117,846	\$ 42,424		
Fire Department									
Administration	101-0801-337-	yes	perm	1	Fire Protection Specialist II	35,387	12,740		
	101-0801-337-	yes	perm	1	Fleet Mechanic	24,960	8,986		
	101-0801-337-	yes	perm	1	EMS Captain	44,143	15,892		
	101-0801-337-	no	perm		Reclassify Fire Prev Spec II to Captain - Fire Prev. (\$2.65/hr)	5,551	1,542		
	101-0801-337-	no	perm		Reclassify (3) EMT-Basic to EMT-Intermediate (1.07/hr)	10,345	2,893		
	101-0801-337-	no	perm		Overtime				

RECORDING 08/18/2004

FY 2003 GENERAL FUND ADDITIONAL PERSONNEL REQUESTS (as of 3/28/02)

DEPARTMENT	EXPENSE ACCOUNT	HR CHK	CLASS	NEW POS	REQUEST	GENERAL FUND SALARIES REQUEST	GENERAL FUND BENEFITS REQUEST
Southern Region	101-0802-422-	no	perm		Overtime	36,000	2,754
Western Region	101-0803-422-	no	perm		Overtime	36,000	2,754
Northern Region	101-0804-422-	no	perm		Overtime	36,000	2,754
Eastern Region	101-0805-422-	no	perm		Overtime	36,000	2,754
County Clerk				3	Subtotal	\$ 274,386	\$ 53,834
	101-0901-416-	no	perm	1	Recording Clerk @ \$9.00/hr	18,720	6,739
	101-0902-417-	no	perm	1	Voting Machine Technician (\$9.50/hr)	19,836	7,141
	101-0902-417-	no	perm	1	Voting Machine Technician (no data, assume \$9.50 /hr)	25,056	9,020
County Treasurer				3	Subtotal	\$ 63,612	\$ 22,900
	101-1001-418-	no	perm		Merit increase for 5 employees	\$ 14,206	\$ 5,114
Administration				0	Subtotal	\$ 14,206	\$ 5,114
	101-1101-413-	no	perm		Overtime	20,000	1,530
	101-1101-413	yes	perm		Merit increase for (2) ADT I positions (3%)	1,654	595
	101-1101-413	yes	perm		Merit increase for (2) ADT II positions (2%)	2,241	807
	101-1101-413-	yes	perm		Merit increase for GIS Technician (5%)	1,978	712
	203-1111-413	yes	perm		Merit increase for M.H. Clerk (\$1K/year)	1,000	360
	203-1111-413-	yes	perm		Merit increase for (2) Field Auditors (\$500/year)	2,000	720
	203-1111-413	yes	perm		Merit increase for (2) Field Auditors (\$1K/year)	1,000	360
	203-1111-413	yes	perm		Merit increase for Field Auditor	500	180
	203-1111-413	yes	perm		Merit increase for (3) Appraisers (\$1K/year)	3,000	1,080
	203-1111-413-	no	perm		Overtime	7,000	536
County Assessor				0	General Fund Subtotal	\$ 25,873	\$ 3,644
County Sheriff				0	Subtotal	\$ 40,373	\$ 6,860
	101-1101-413-				Overtime	575,000	43,988
	101-1201-424-	no	perm	10	(10) Deputy Sheriff @ 15.73/hr	343,172	123,402
	101-1201-424-	no	perm	6	(6) Court Security and Transport Officer (part time @ \$14.64	91,354	32,887
	101-1201-424-	no	perm?	3	(3) SWAT Team Member positions (on-call)	2,340	707
	101-1201-424-	no	perm	3	(3) Clerk Typist	61,838	22,262
County Surveyor				22	Subtotal	\$ 1,073,704	\$ 223,246
	101-1701-414-	no	perm	1	Survey Technician @ 10.00/hr	\$ 20,800	7,488
Administrative Services				1	Subtotal	\$ 20,800	\$ 7,488
	101-0714-412-	yes	perm	1	Receptionist @ \$8.00/hr	16,640	5,990
Utilities				1	Subtotal	\$ 16,640	\$ 5,990
	505-0510-444-	yes	perm		Merit increase (3% for all employees)	8,140	2,930
	505-0520-445	yes	perm	1	Water and Wastewater Operator Assistant	20,800	7,488
	505-0520-445	yes	perm		Merit increase (3% for all employees)	3,591	1,293
				1	Subtotal	\$ 32,531	\$ 11,711
				40	GENERAL FUND TOTAL	\$ 1,837,029	\$ 430,490
				40	GRAND TOTAL	\$ 2,081,866	\$ 501,054

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FY 2003 GENERAL FUND ADDITIONAL PERSONNEL REQUESTS (as of 4/11/02)

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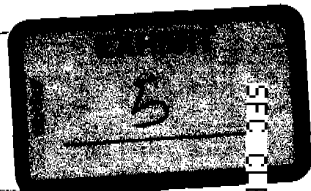


SEC. CLERK RECORDING 08/18/2004

DEPARTMENT	CLASS	REQUEST	FTE		SALARIES/ BENEFITS REQUEST	GENERAL FUND		POSITION REQUEST UNFUNDED	FUNDING SOURCE (Actual OR POTENTIAL)
			From	To		POSITION REQUEST FUNDED *	Contractual Svcs Reduction		
Legal		Reclass Assistant County Attorney to full time position	0.6	0.8	17,408	17,408	0	Contractual Svcs Reduction	
		Subtotal	0.6	0.8	17,408	17,408			
Finance		Project Cost/Grant Administrator	-	1.0	51,058	10,000	41,058	Contractual Svcs Reduction	
		Subtotal	-	1.0	51,058	10,000	41,058		
Comm. Health Dev.	perm	Senior Services Coordinator	-	0.5	22,002		22,002		
	perm	Fair Grounds Custodian	-	0.5	14,041		14,041		
		Subtotal	-	1.0	36,043		36,043		
Land Use	perm	Community Planner	-	1.0	49,390	48,000	1,390	Contractual Svcs Reduction	
	perm	Economic/Community Planner	-	1.0	49,390	50,000	(610)	Contractual Svcs Reduction	
Permits and Inspections	term	Plans Examiner I (business licenses)	-	1.0	28,877		28,877	Business Lic Increase	
	perm	Development Inspector	-	1.0	44,798		44,798	Penalty Fee Increase	
		Subtotal	-	4.0	172,455	98,000	74,455		
Public Works	perm	Reclass Apprentice Equip Operator to Crew Foreman	-	-	15,972		15,972	Dump Permit Increase	
	perm	Reclass Truck Drive II to Transportation Crew Foreman	-	-	11,285		11,285	Dump Permit Increase	
	???	Transfer Station Caretaker - new position	-	1.0	22,601		22,601	Dump Permit Increase	
	???	Sunday Incentive Pay \$1/hr - Solid Waste Employees	-	-	7,213		7,213		
		Subtotal	-	1.0	57,071		57,071		
Project and Facilities Mgmt	perm	(2) Custodians (Public Safety Complex)	-	2.0	45,260		45,260		
	perm	Web Content Administrator	-	1.0	63,036		63,036		
	term	(3) GPS Technician (5 mos)	3.0	3.0	42,024	42,024		FY '02 Unexpended Funds	
		Subtotal	3.0	6.0	150,320	42,024	108,296		
Fire Department	perm	Fire Protection Specialist II	-	1.0	48,127	48,127		Development Permit Fees	
	perm	Fleet Mechanic	-	1.0	33,946	33,946		JPA with Edgewood	
	perm	EMS Captain	-	1.0	60,035		60,035	St. V's MCA Ameliorment	
	perm	Overtime	-	-	10,765		10,765		
	perm	Overtime	-	-	27,754	27,754		JPA with Edgewood	
	perm	Overtime	-	-	27,754	27,754		JPA with Edgewood	
	perm	Overtime	-	-	27,754	27,754		JPA with Edgewood	
	perm	Overtime	-	-	27,754	27,754		JPA with Edgewood	
		Subtotal	-	3.0	263,869	193,089	70,800		
County Clerk	perm	Recording Clerk @ \$9.00/hr	-	1.0	25,459		25,459	Clerk Fees Increase	
	perm	Voting Machine Technician (\$8.50/hr)	-	1.0	26,901		26,901	Clerk Fees Increase	
	term	Voting Machine Technician (\$11.00/hr) Term to Perm	1.0	1.0	33,946	33,946		Supplies Exp Reduction	
		Subtotal	1.0	3.0	86,306	33,946	52,360		
County Assessor	perm	Appraiser Certification Pay for Clerk (\$1K/year)	-	-	1,360		1,360		
	perm	Appraiser Certification Pay for (2) Field Auditors (\$1K/year)	-	-	2,720		2,720		
	perm	Appraiser Certification Pay for (2) Field Auditors (\$500/year)	-	-	1,360		1,360		
		Subtotal	-	-	5,440		5,440		
County Sheriff	perm	(1) Deputy I	-	1.0	36,630		36,630	JPA with Edgewood	
	perm	(2) Court Security and Transport Officer (part time)	-	1.0	36,180		36,180	JPA with Edgewood	
	perm	(3) SWAT Team Member positions (on-call)	-	-	3,047		3,047	JPA with Edgewood	
	perm	(1) Clerk Typist	-	1.0	28,854		28,854		
		Subtotal	-	3.0	104,711		104,711		
County Surveyor	perm	Survey Technician @ 10.00/hr	-	1.0	28,288		28,288		
	perm	Receptionist @ \$8.00/hr	-	1.0	22,630		22,630		
	perm	Water and Wastewater Operator Assistant	-	1.0	28,288		28,288		
		Subtotal	-	3.0	79,206		79,206		
		GRAND TOTAL	4.6	25.3	1,023,907	394,467	629,440		

* Position requests were funded in whole or in part through reductions in other expenditures; i.e., reducing contractual services to offset the increase in salaries and benefits or through increases in a revenue source specific to the department's responsibilities.

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SECURITY RECORDING 08/18/2004

FY 2003 GENERAL FUND NON-GRANT CAPITAL PACKAGE			
AS OF 4/12/02	DEPARTMENT	REQUEST	GENERAL FUND
DEPARTMENT	PRIORITY		DEPARTMENT REQUEST
County Manager		2 Laptop Computers	4,000
		Computer Projector	8,000
		2 Palm Pilot handheld computers	2,000
		2 Laptop Computers	6,000
		Subtotal	\$ 20,000
Legal	1	Vehicle to replace 1991 Ford Explorer	25,500
		Subtotal	\$ 25,500
Finance	1	Color Laser Printer	3,500
		Subtotal	\$ 3,500
Comm Health Development		Office Furniture (was in Fair) \$15,000	\$ 15,000
		2 trucks, 1 car, \$60000 (was in Fair, fund 1 from 232??)	\$ 60,000
		Abendon Lopez Center remodeling	\$ 50,000
		Subtotal	\$ 125,000
Land Use Administration Land Use Planning Development Review Permits and Inspections		Vehicle (SUV) replacement for vehicle given to Utilities	21,000
		Computer and Software for Requested FTE Position	5,000
		Office Furniture for Requested FTE Position	4,000
		3D Analyst software license for terrain modeling	2,000
		15 Passenger Van for Land Use Development Committees	20,000
		2 Computers and Software for Requested FTE Positions	5,000
		Office Furniture for 2 requested FTE Positions	4,000
		Vehicle	21,000
		Subtotal	\$ 82,000
	Public Works Administration Fleet Service Traffic Engineering Project Development Solid Waste		Office Furniture for new Public Works Administration Bldg
		Vehicle replacement for 1991 Ford Tempo	18,000
		Transmission Flush Machine & Attachments	4,500
		(4) 18K lb. Mobile Column Lifts	29,000
		Office Furniture for new Public Works Facility shop	4,500
		Vehicle	18,000
		12" Rotor tap Shaker to replace 20-yr old unit	2,500
		Dosimeter to replace 30-yr old unit need for soil testing	7,500
		Hand-operated Striping Unit for road striping	3,700
		Additional GIS/Arc View software license - Traffic Eng.	1,500
		4-wheel drive vehicle SUV fir GPS data collection	18,000
		Replacement 4-wheel drive 1 ton truck for sign department	28,000
		(2) Plate Compactors and (2) Jumping Jacks	10,000
		Vehicles (unspecified in justification)	46,000
		Stanley Transfer Station Improvements	140,000
		Design & Construction Mgmt Services for Transfer Station Improvements for Jacona, Stanley, San Marcos	100,000
		Motors for 8 Garage Doors - Eldorado Transfer Station	15,000
		(2) Storage Units for Eldorado Transfer Station	7,000
		Purchase of San Marcos Transfer Station	50,200
		Purchase of Land to Relocate Jacona Transfer Station	157,800
	(2) Stationary Compactor Units for Stanley, San Marcos	40,000	
	1-ton Pickup	33,000	
	(9) Open-Top Refuse Containers - replacement	32,000	
	Claw attachment for Case loader	13,500	
	(2) 3-cu yd Self-tipping Bins	2,000	
	Paving Materials for Stanley Transfer Station	27,000	
	Materials for setting up stationary compactors at Stanley & San Marcos Transfer Stations.	5,000	
	Subtotal	\$ 863,700	

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SFC CLERK RECORDING 08/18/2004

FY 2003 GENERAL FUND NON-GRANT CAPITAL PACKAGE			
AS OF 4/12/02	DEPARTMENT	REQUEST	GENERAL FUND
	PRIORITY		DEPARTMENT
			REQUEST
Project and Facilities Maint. Property Control Chupadero Center La Cienega Comm Ctr. Open Spaces Information Technology		Re-Roof Health Building	120,000
		Replace heat pumps/ ducts at Law Enforcement Complex	24,990
		Health Center heating upgrades	24,000
		Judicial parking modification for Sheriff's Transport	4,000
		Reconfiguration of parking at Judicial	5,000
		Replace toilets, urinals, faucets in Judicial & Law Complex	11,750
		Roofing at Rec En Medio	12,000
		Re-stucco La Cienega Community Center	21,600
		GPS digital mapping equipment - trail locations (Open Space)	15,000
		1/2 ton Chevy Truck for Open Spaces program	22,000
		Proxima Computer Image Projector	6,000
		DTM software - replacement for OfficeVision	26,036
		Perle Remote Access Server 24-port expansion card	6,500
		Upgrade 5500 to 6509 and 5000 to 4006 Cisco Switch	105,000
		NetApp F840 Configured Filer	120,000
		(4) Laptop computers with docking stations	11,200
		HP Color Laserjet 8550DN Printer	7,070
		Upgrade to 3640 Router to support 56 incoming lines	2,500
		Anti-virus software for Email server	10,000
		Video Arraignment Camera equipment and wiring	20,995
		XPE Starter System with 20 user licenses	5,900
		<i>Windows Terminal Server</i>	
		Contractor - WTS Deployment Support (county wide)	2,000
		Gateway 2-way Citrix (WTS) Server	10,000
		<i>Tape backup upgrade</i>	
		Backup Software - Veritas	40,000
		Spectralogic Spectra 2000, 2 tape drives, AIT3	17,660
		<i>Territorial Building Communications</i>	
		Router with 2 T1/Fract-T DSU/CSU WAN interface cards	2,580
		Cisco 24 port Ethernet Switch	2,488
		Fiber cable run from Territorial Building to Anacon Building	3,315
		AXXESS phone system (instead of voice-over IP)	13,100
		<i>Anacon Building Communications</i>	
		Additional voice and data drops (network connections)	13,835
		Cisco 48 port Ethernet switch	4,976
		<i>Voice over IP Project (phone communication with network)</i>	
		Contractor - Voice over IP Implementation	16,000
		40 IP Phones @\$300 (phones adapted to network)	12,000
		MSC 7825 Call Manager (2) redundancy	21,000
		Optional Fiber from Admin to Anacon	252,000
	<i>Document Imaging Project</i>		
	Hardware, software, and contractual services for pilot project with County Clerk, Assessor, and Surveyor records imaging; to be matched with \$125K from Clerk Fees fund and \$25K from Property Valuation fund. (Modification of original request, \$700K)	250,000	
	Imaging Software for 50 users		
	Project Management Software		
	3 Scanners @\$9,600		
	1 high speed Scanner		
	Secondary Storage (CD jukebox)		
	Oracle 2 processor / 100 seats		
	Replace hubs and switches at remote sites		
	Out-source imaging of current documents		
	Out-source back file conversion of Assessor/Clerk Network and Oracle administration support)		
Project Development		Digital Laser Copier	1,495
		Professional Services to create 5-year capital plan (ICIP)	10,000
		Subtotal	1,253,990

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SFC CLERK RECORDING 08/18/2004

FY 2003 GENERAL FUND NON-GRANT CAPITAL PACKAGE			
AS OF 4/12/02	DEPARTMENT	DEPARTMENT PRIORITY	GENERAL FUND DEPARTMENT REQUEST
County Clerk			Vehicle - Van replacement 14,890
			20 touch-screen voting machines, first year of 5 state purch 14,000
			Subtotal \$ 28,890
County Treasurer			Laserjet 4100N Printer - replacement 1,979
			Subtotal \$ 1,979
County Assessor			HP 1055CM Plus Plotter - replace HP 750C, for maps 11,333
			22" Mitsubishi VX 1120 Monitor 840
			5 Gateway 700xb computers with 17" flatscreen monitors 11,945
			4 chairs for front counter 1,000
			Plan Hold Master File2 (additional capacity for Ortho maps) 3,600
			Work area updates in offices 6,200
			Subtotal \$ 34,918
County Sheriff			(6) Gateway 2000 computers 15,690
			(2) Laser printers (traffic and patrol) 1,000
			LaserJet Printer (investigations) 1,600
			(2) Typewriters (planning and training) 1,000
			Computer screen Projector (planning and training) 2,798
			Life-Pack 500 Automated External Defibrillator (SWAT) 3,000
			(3) Storage Cabinets (investigations) 499
			(3) File Cabinets (planning and training) 716
			Replacement of 15 Patrol Vehicles (modified from 30)
			(15) Patrol vehicles - replacement 330,000
			(15) Police Accessories for replacement Patrol Vehicles Roll bar cage, siren boxes, console, speakers, decals, light bars, installation 39,750
			Replacement of 1 Animal Control Vehicle (modified from 3)
			(1) Animal Control vehicle - replacment 21,500
			Installation of Accessories 500
			(1) 4x4 vehicle - additional (modified from 1) 22,500
		Canine Hot Dog and Bail Out Patrol Car System for K-9's 3,000	
		(2) Roll-up wrestling mats (defensive tactic training) 1,000	
		Subtotal \$ 444,553	
County Surveyor			Document Imaging - Plats
			Hardware and software, request deferred in favor of IT request for cooperative effort. \$ -
	1		Furniture 2,000
		Subtotal \$ 2,000	
Administrative Services	4		Desk, filing cabinets, shelves for Safety Officer 2,000
	2		Portable Computer Projection System
			Computer screen InFocus LP130 Projector, screen and case 3,746
			Wireless configuration laptop 2,800
	1		Upgrade to HTE Accounting software to print laser checks 2,000
	3		HP Color LaserJet 4550N Color Printer 2,349
			Maintenance contract for HP Color LaserJet 4550N 740
	5		4x4 Chevy Blazer for Safety Officer 20,500
		Maintenance for new vehicle 300	
		Subtotal \$ 34,435	
TOTAL			\$ 2,920,465